



# Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: January 10, 2023

LOCATION: 420 E Hopkins

MEETING TIME: 5:00pm

**The public is welcome to join this meeting virtually through Zoom. To join, please go to:**

**<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz>**

**09 Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at [nikki.lapin@aspensfire.com](mailto:nikki.lapin@aspensfire.com) if you need additional information.**

## AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
  - a) Motion to approve minutes from Regular Meeting held December 13, 2022.
- IV. Public Comment
- V. AVFD Inc.
- VI. North 40 Housing Project Update – Sebastian Wanatowicz
  - a) Project Budget Update
  - b) Project Contingency
  - c) Allowance Reconciliation
- VII. Wildfire Community Action Fund – Ali Hager Hammond
  - a) Project & Funding Update
- VIII. Financials
  - a) Monthly Financial Review
- IX. Board Member Comments & Action Items
  - a) Adopt Resolution 2023-01-01: Posting of Meetings
  - b) Adopt Resolution 2023-01-02: Mail Ballot Election
  - c) Adopt Resolution 2023-01-03: Appointing of Designated Election Official and Authorizing Designated Election Official to Cancel Election
  - d) Fire Chief 2023 Contract
- X. Staff Report
  - a) Fire Marshal/Prevention – Jan Legersky
  - b) Operations Overview - Deputy Chief Andersen
  - c) Training

d) Recruiting

- XI. CEO/Fire Chief & Good of District
- XII. Old Business
  - a) Woody Creek Project Update
- XIII. New Business

# Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970-925 5532 • www.aspenfire.com



## Board of Directors Regular Meeting December 13, 2022

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public in person and virtually via Zoom.

### **Meeting called to order by John at 4:35pm**

#### **Roll Call:**

- Board of Directors Present: John Ward, Dave "Wabs" Walbert, Emily Taylor, Steve Wertheimer
- Board of Directors Absent: Parker Lathrop (at time of roll call)
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Schubert, Jan Legersky, Arnold Nimmo, Jake Spaulding, Scott Arthur
- Public/Others: Richard Peterson, Sebastian Wanatowicz

#### **Executive Session:**

**MOTION:** Motion by Emily to move into Executive Session pursuant to C.R.S. § 24-6-402(4)(f) for a conference with the District's Attorney for the purposes discussing personnel matters relating to the Fire Chief and the 2023 Fire Chief Contract, for which the employee has not requested discussion at an open meeting. Steve second.  
**Discussion:** None  
**Vote:** All approved

### **Regular Meeting Resumed at 5:38pm**

#### **Roll Call:**

- Board of Directors Present: John Ward, Parker Lathrop, Dave "Wabs" Walbert, Emily Taylor, Steve Wertheimer
- Board of Directors Absent:
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Schubert, Jan Legersky, Arnold Nimmo, Jake Spaulding, Scott Arthur
- Public/Others: Richard Peterson, Sebastian Wanatowicz

#### **Approval of Minutes:**

**MOTION:** Motion by Steve to approve minutes from: Regular meeting held on November 8, 2022. Wabs second.  
**Discussion:** None  
**Vote:** All approved.

**Public Comment:** None

**AVFD Inc.:** None

### **North 40 Housing Project Update: Sebastian Wanatowicz**

- Project Budget: Payout Application #21 has been approved for \$11,112.92. This was for a few remaining invoices as part of the GMP scope of work. All invoices have been paid and the maximum amount of contract has been reached. Discussion of breaking up the retainage into two parts as it pertains to Pay Application #22 and #23. The remaining balance is approximately \$712,000.
- Sebastian gave overview of current issues with water coming out secondary roof drains, guard rails and windows. It was recommended staying with the warranty on windows and working with Pella.
- There was no snow fencing put up on the east side of Building #2. There will be a fee to add snow fencing. This will be a change order on contract and funds out of contingency will be used. There may be savings from lighting on Building #2 that can be used.
- The Board directed Sebastian to release \$362,000 on Payout #22, move forward with snow fencing on Building #2 and reduce lighting project.
- Sebastian will help Rick wrap up the last few items as described above. Thank you to Sebastian and his great work on the project.

### **Wildfire Community Action Fund Project - Ali Hager**

- Willoughby Fire Break Project: Have received a soft yes. BLM will work with us on this project. Paperwork is still to be signed.
- Chipper Program: The City and County have agreed to partner to help with expanding the program in 2023.
- Gala Update: This will be a fundraiser for WCAF potentially in February. More information to come forth in January.
- PODS (Potential Operational Delineation) Mapping: Mapping information and its potential was presented. This is a preplan for wildfire that can continually be built upon. White River National Forest is working on their PODS mapping. This information will be shared with neighboring agencies.

### **Financials**

- Monthly Financial Review: Included in the board packet. No further discussion.
- 2023 Budget Review. The budget was included in board packet. Chief Balentine noted the following changes/adjustments:
  - Salary: It was noted the small adjustment to Career Firefighter salary, training position and adjusting the starting salary for executive assistant position. The holiday pay of \$57,000 was added in that was previously missed.
  - Capital Acquisition Fund for Station Alerting System: Staff explained reasoning for addition. There was discussion about automating locks but holding off now to move forward with this system.
  - Hybrid Vehicle: Discussion of replacing Fire Prevention truck with hybrid vehicle.
  - Cameras: Upgrade is needed at Station 61, 62, 63 and 64.
  - Pano AI: City has committed to \$40,000 for cost sharing. Staff will go back to Pitkin County with further information.
  - Wildfire Community Action Fund: There was clarification on the consulting fees.
  - Administration: Staff has done an incredible job over the last year getting career firefighters and operational personnel where we think they need to be in terms of being competitive in the valley. Further focus has been on evaluating the increased workload of District Administrator/HR Coordinator and Finance, reviewing job descriptions, salaries and aligning them accordingly. With the addition of an Executive Assistant, Nikki Lapin will move to a director position with primary focus on Human Resources. It was noted the due to the salary adjustments being made throughout the valley another salary study will be done in 2023.
- Fire Place: There was discussion of whether other housing (ie. Starwood, Woody Creek, North 40) should be broken out in further detail and added into the overall housing budget.

### **Board Comments & Action Items: None**

- Wabs: No comment.
- Steve: Commented on being a tough, but good year. The personnel and the way they have started working together has been positive. As a year, staff did a great job.
- Emily: No comment.
- Parker: No comment
- John: Commented on department doing a good job.

**MOTION: Motion by Steve to approve Resolution 2022 #12-01 To Adopt 2023 Budget. John second.**

**Discussion: None**

**Vote: All approved**

**MOTION: Motion by Emily to approve Resolution 2022-#12-02 To Set Mill Levies. John second.**

**Discussion: None**

**Vote: All approved**

**MOTION: Motion by Parker to approve Resolution 2022-#12-03 To Appropriate Funds. John second.**

**Discussion: None**

**Vote: All approved**

**MOTION: Motion by John to continue discussion of action on Chief's contract until next regular meeting on January 10<sup>th</sup>. Parker second.**

**Discussion: None**

**Vote: All approved**

**MOTION: Motion by John to opt out of the FAMILI (Paid Family & Medical Leave Insurance Program). Steve second.**

**Discussion: None**

**Vote: All approved**

### **Staff Report:**

- Fire Marshal and Prevention: Jan Legersky reviewed Fire Marshal report for November that was added in after the board packet went out. There was discussion of new sprinkler requirements and concern of impact on water systems overloaded in the event of wildfire, along with impact on Fire Marshal's office workload. At the last meeting, the Board decided to write a letter, however after further discussion it was decided to hold off at this time. First reading will be after the new year.
- Operations Overview:
  - SCBA purchase: MSA was going to give \$12,000 discount for old equipment. Staff proposed donating 20 to CMC and the remaining to another agency in need or possibly Ukraine. Board directed staff to donate as they see fit.
  - Ballistic vests will be coming soon in case crews may need it.
  - Volun"Tiers" Program: Staff reviewed the programs being offered to volunteers that will better meet their needs and needs of organization.
  - Thank you to the Board for all the support. People are stepping up and getting things done.
- Training Update:
  - Scott Arthur was promoted to Division Chief of Training this week.
  - Scott reviewed trainings listed in the staff report.
  - Class of 2022 have completed required training and were sworn in at the last Operational meeting held in December.

- Class of 2023 is working on modified task book before going off to CMC Academy in January. The goal is to have them sworn in December 2023.
- Scott reviewed all firefighters going through certifications as listed on the staff report.

### **CEO/Fire Chief and Good of the District:**

- Roaring Fork Collaborative: The steering committee will Ali Hager Hammond and Chief Balentine will be co-chairing, Basalt Town Manager the vice chair, Eagle County Wildfire the treasurer and Glenwood Fire Chief the secretary. Aspen Institute will be the fiscal agent. This is going to be great for the entire valley. There are 18 agencies from Aspen to Glenwood Springs involved.
- 2022 Recap:
  - Thank you to the Board.
  - Thank you to Deputy Chief Andersen with getting people involved in making decisions.
- ISO: Chief Balentine and Deputy Chief Andersen met with a representative on items that can be improved. This was more of a discussion, not a review. Staff is confident that substantial changes can be made over the next five years.
- PHE (Public Health Emergency Leave): The State has extended through February 2023. This covers COVID sickness, RSV and Influenza.

### **Old Business:**

- Woody Creek Project Update: No update.

**MOTION: Motion by Parker to adjourn at 7:36pm. Emily second.  
Vote: All approved.**

**\*\*\* A full recording of this meeting can be requested by contacting the District Administrator at [nikki.lapin@aspensfire.com](mailto:nikki.lapin@aspensfire.com) or by calling 970-925-5532.**

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - January 10, 2023**

Description Scope of Work	Current Budget	Spent To Date 12/13/22	Balance To Complete	Clarifications & Remarks
<b>Soft Cost Budget</b>				
<b>Architect Selection process</b>		-	-	
Harry Teague	5,000.00	5,000.00	-	Conceptual drawings
Stryker/Brown	5,050.50	5,050.50	-	Conceptual drawings
<b>Consultants</b>		-	-	
BendonAdams - Land Consultant	20,000.00	18,810.48	1,189.52	
Type Five - Owners Rep.	245,087.24	266,286.74	(21,199.50)	Increased for Type Five
Stryker/Brown - Architects	862,151.49	882,970.35	(20,818.86)	655,067.49
KL&A Structural Engineer		-	-	78,000.00
BG Works - MEP		-	-	121,800.00
Confluence Architecture		-	-	7,284.00
Fee adjustment based on GMP cost of construction @ 4.4%	42,311.54	-	42,311.54	42,311.54
SGM	90,000.00	118,968.45	(28,968.45)	Allowance
Civil Design		-	-	Cost included above
Traffic Study		-	-	Cost included above
Surveying		-	-	Prior to construction
Final Plat	5,000.00	-	5,000.00	Allowance
Land Design 39 - WELS permit	5,500.00	4,490.00	1,010.00	Need to update drawings
Hines Irrigation - WELS permit	2,650.00	4,600.00	(1,950.00)	Complete
Kubed - Fire sprinkler design	1,750.00	1,750.00	-	Complete
<b>Special Inspections</b>		-	-	
Kumar - Geo-Engineers	29,500.00	21,975.41	7,524.59	Allowance
Soils report		-	-	Budget included above
Soils testing		-	-	Budget included above
Materials testing		-	-	Budget included above
Special inspections		-	-	Budget included above
Waterproofing special inspections	12,400.00	23,655.00	(11,255.00)	\$17,748.62 Allowance
<b>Miscellaneous fees</b>		-	-	
Aspen Reprographics	3,500.00	2,829.84	670.16	Allowance
Aspen Times	1,500.00	1,409.29	90.71	Allowance
Stewart Title	300.00	300.00	-	Complete
Pitkin County	2,654.00	2,654.00	-	Complete
City of Aspen development review	37,604.20	37,604.20	-	Complete

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - January 10, 2023**

Description Scope of Work	Current Budget	Spent To Date 12/13/22	Balance To Complete	Clarifications & Remarks
<b>Utilities</b>		-	-	
Water tap fees	330,021.60	334,414.80	(4,393.20)	Complete
Sewer tap fees	145,621.59	145,621.59	-	Complete
Holy Cross deposit	30,500.00	30,500.00	-	Complete
Holy Cross, return deposit	(28,500.00)	(28,500.00)	-	Complete
Holy Cross construction cost	28,500.00	30,928.23	(2,428.23)	Complete
Phone	5,000.00	5,000.00	-	Allowance
CTV + [Misc Ongoing Utilities]	5,000.00	9,966.65	(4,966.65)	Allowance
Black Hills - gas line re-location	1,000.00	3,970.19	(2,970.19)	Complete
<b>Permit Fees</b>		-	-	
Building permit & plan check fees	243,025.00	243,025.00	-	Complete
Permit intake fee	60,750.00	60,750.00	-	Complete
Access permit	675.75	675.75	-	Complete
Use tax		-	-	NIC
GIS fee	200.00	200.00	-	Complete
Road impact fees	60,530.13	60,530.13	-	Complete
<b>Building permit change order fees</b>	24,985.00	1,268.62	23,716.38	Allowance
Change order # 1 - Trash enclosure		-	-	
<b>FF &amp; E</b>	5,000.00	-	5,000.00	Allowance
Bike racks		-	-	
Benches		-	-	
<b>Insurances</b>		-	-	
Builders Risk		-	-	In construction budget
Performance & payment Bond		-	-	In construction budget
General Liability insurance		-	-	In construction budget
<b>Legal Fees</b>		-	-	
Karp.Neu.Hanlon	20,000.00	7,940.00	12,060.00	Allowance
<b>Staging Area</b>		-	-	
Lease & insurance	20,000.00	-	20,000.00	Allowance
<b>AFPD Contingencies</b>	500,000.00		500,000.00	Allowance
Increase for Type Five (Owners Rep)	(55,087.24)	-	(55,087.24)	
SBA & KLA Fire Station Roof PV Structural Design & BLDG 4 Closets	(6,300.00)	-	(6,300.00)	
BGBW Low Voltage Submittal Review	(3,250.00)	-	(3,250.00)	



**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - January 10, 2023**

Description Scope of Work	Current Budget	Spent To Date 12/13/22	Balance To Complete	Clarifications & Remarks
<b>Work completed by AFPD</b>				
Re-locate water line	65,931.80	65,931.80	-	Complete
Re-locate gas line	16,931.01	16,931.01	-	Complete
Lower electric vault	8,915.25	8,915.25	-	Complete
CORE Grant			50,000.00	Approved
<b>Soft Cost Total</b>	<b>2,851,408.86</b>	<b>2,396,423.28</b>	<b>504,985.58</b>	
	<b>2,865,919.00</b>			
<b>FCI Construction Budget</b>				
<b>FCI's GMP contract budget</b>	<b>14,208,446.00</b>		<b>14,208,446.00</b>	Executed contract
PA # 1		172,412.70	(172,412.70)	Approved_03.23.21
PA # 2		261,922.60	(261,922.60)	Approved_04.15.21
PA # 3		512,340.70	(512,340.70)	Approved_05.05.21
PA # 4		377,720.95	(377,720.95)	Approved_06.07.21
PA # 5		604,975.15	(604,975.15)	Approved_07.12.21
PA # 6		540,510.10	(540,510.10)	Approved_08.12.21
PA # 7		782,648.95	(782,648.95)	Approved_09.10.21
PA # 8		1,007,517.75	(1,007,517.75)	Approved_10.06.21
PA # 9		1,174,010.95	(1,174,010.95)	Approved_11.04.22
PA # 10		958,823.60	(958,823.60)	Approval_12.10.21
PA # 11		585,040.40	(585,040.40)	Approval_01.11.22
PA #12		921,101.95	(921,101.95)	Approval_02.14.22
PA #13		864,518.05	(864,518.05)	Approval_03.10.22
PA #14		1,143,405.75	(1,143,405.75)	Approval_04.08.22
PA #15		894,724.25	(894,724.25)	Approval_05.23.22
PA #16		871,141.45	(871,141.45)	Approval_06.24.22
PA #17		645,703.60	(645,703.60)	Approval_07.18.22
PA #18		612,225.74	(612,225.74)	Approval_08.18.22
PA #19		504,879.27	(504,879.27)	Approval_09.14.22
PA #20		92,998.34	(92,998.34)	Approval_10.18.22
PA #21		11,112.92	(11,112.92)	Approval_12.14.22
PA #22		362,325.65	(362,325.65)	Approval_12.27.22
PA #23		350,292.00	(350,292.00)	Approval_TBD
<b>Change Orders</b>				
PCCO #1	40,378.00	-	40,378.00	Approved_04.21.21
PCCO #2	29,878.82	-	29,878.82	Approved_06.15.21
PCCO - Reconciliation	(26,350.00)		(26,350.00)	
<b>Construction Cost Total</b>	<b>14,252,352.82</b>	<b>14,252,352.82</b>	<b>0.00</b>	
<b>Grand Total</b>	<b>17,103,761.68</b>	<b>16,648,776.10</b>	<b>504,985.58</b>	

Grand total 3/9/21

17,074,362.00

**AFPD - North 40 Housing - "Fire Place"**

**Contingency Reconciliation Update - January 10, 2023**

Description Scope of Work	Current Budget	Change to Contract Amounts	Balance To Complete
<b>Soft Cost Budget</b>			
<b>AFPD Contingencies</b>	500,000.00		
<b>Consultants</b>			
BendonAdams - Land Consultant		1,189.52	
Type Five - Owners Rep.		(55,087.24)	
Stryker/Brown - Architects		(20,818.86)	
KL&A Structural Engineer		-	
BG Works - MEP		(3,250.00)	
Confluence Architecture		-	
Fee adjustment based on GMP cost of construction @ 4.4%		42,311.54	
SGM		(28,968.45)	
Final Plat		5,000.00	
Land Design 39 - WELS permit		1,010.00	
Hines Irrigation - WELS permit		(1,950.00)	
Kubed - Fire sprinkler design		-	
<b>Special Inspections</b>			
Kumar - Geo-Engineers		7,524.59	
Waterproofing special inspections		(11,255.00)	
<b>Miscellaneous fees</b>			
Aspen Reprographics		670.16	
Aspen Times		90.71	
<b>Utilities</b>			
Water tap fees		(4,393.20)	
Sewer tap fees		-	
Holy Cross deposit		-	
Holy Cross, return deposit		-	
Holy Cross construction cost		(2,428.23)	
Phone		-	
CTV + [Misc Ongoing Utilities]		(4,966.65)	
Black Hills - gas line re-location		(2,970.19)	
<b>Permit Fees</b>			

AFPD - North 40 Housing - "Fire Place"  
 Contingency Reconciliation Update - January 10, 2023

Description Scope of Work	Current Budget	Change to Contract Amounts	Balance To Complete
<b>Building permit change order fees</b>			
Change order # 1 - Trash enclosure		23,716.38	
<b>FF &amp; E</b>			
Bike racks		5,000.00	
Benches			
<b>Insurances</b>			
<b>Legal Fees</b>			
Karp.Neu.Hanlon		12,060.00	
<b>Staging Area</b>			
Lease & insurance		20,000.00	
<b>Work completed by AFPD</b>			
Re-locate water line		-	
Re-locate gas line		-	
Lower electric vault		-	
CORE Grant		50,000.00	
<b>Soft Cost Total</b>	-		<b>504,985.58</b>
<b>FCI Construction Budget</b>			
<b>FCI's GMP contract budget</b>			
Allowance #022		4,903.00	
Construction Contingency		-	
<b>Balance to Complete</b>		0.00	
<b>Construction Cost Total</b>	-	<b>4,903.00</b>	-
<b>Grand Total</b>	-	<b>4,903.00</b>	<b>509,888.58</b>

Cost code	Description	Original Estimate	Approved Estimated Changes	Pending Estimate Changes	Amount Remaining
01 600001 OTH	Misc Site Demo/Foundation Drain Drywell	18,575.00	18,575.00	-	-
01 600002 OTH	Winter Conditions - Concrete Add Mix	36,656.00	18,328.00	18,328.00	-
01 600003 OTH	Winter Conditions - Concrete Heat	37,840.00	18,920.00	18,920.00	-
01 600004 OTH	Reshoring of Concrete Deck	15,000.00	15,000.00	-	-
01 600005 OTH	Misc Metals	28,024.00	823.00	27,201.00	-
01 600006 OTH	Stair Canopy - Structural Design	2,500.00	2,500.00	-	-
01 600007 OTH	Stair Canopy Structure (Steel)	35,000.00	35,000.00	-	-
01 600008 OTH	Trash Enclosure Structure & Roof	37,127.00	37,127.00	-	-
01 600009 OTH	Composite Balcony/Walkway Slats	43,205.00	43,205.00	-	-
01 600010 OTH	Cost Impacts - Added Laundry Area Cabinets	5,000.00	5,000.00	-	-
01 600011 OTH	Misc Flashing	25,000.00	-	25,000.00	-
01 600012 OTH	Window & Sliding Door Package	85,000.00	85,000.00	-	-
01 600013 OTH	Temp Heating	52,500.00	33,716.00	18,784.00	-
01 600014 OTH	Signage	2,915.00	2,915.00	-	-
01 600015 OTH	Photovoltaic System	240,000.00	-	240,000.00	-
01 600016 OTH	Plumbing Fixture Package	125,000.00	125,000.00	-	-
01 600017 OTH	Snow Removal & Earthwork Winter Conditions	138,600.00	95,170.00	43,430.00	-
01 600018 OTH	Rock Removal	35,000.00	35,000.00	-	-
01 600019 OTH	Dewatering	20,420.00	20,420.00	-	-
01 600020 OTH	Irrigation System Design & Construction	45,000.00	45,000.00	-	-
01 600021	Wood Material Cost Increase	-	95,729.00	95,729.00	-
01 600022	Supplementary Funds - Project Credits	-	130,782.00	125,879.00	4,903.00
		<b>1,028,362.00</b>	<b>863,210.00</b>	<b>613,271.00</b>	<b>4,903.00</b>

# Aspen Fire Protection District Balance Sheet

As of December 31, 2022

Dec 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

**GENERAL FUND BANK ACCTS**

10100 · Alpine Bank--GF Checking	118,561.72
10401 · ColoTrust--GF General	1,736,257.76
10406 · ColoTrust--GF Emerg Reserve	307,163.78
10407 · ColoTrust--GF Operations Resrv	1,232,812.16
10409 · ColoTrust--GF FPPA	11,530.00
10545 · Grand Junction Fed Credit Union	73.75

**Total GENERAL FUND BANK ACCTS** 3,406,399.17

**CAPITAL ACQ. FUND BANK ACCTS**

10700 · Alpine Bank--Cap Acq. Checking	5,975.35
10801 · ColoTrust--Cap Acq	366,524.01

**Total CAPITAL ACQ. FUND BANK ACCTS** 372,499.36

**HOUSING FUND BANK ACCOUNTS**

10890 · Alpine Checking--Housing	1,450.12
10901 · ColoTrust--Housing	850,037.79

**Total HOUSING FUND BANK ACCOUNTS** 851,487.91

**WILDFIRE C.A. FUND BANK ACCTS**

10950 · Alpine Bank--WCAF Checking	7,436.07
10951 · ColoTrust--WCAF Reserves	189,524.84

**Total WILDFIRE C.A. FUND BANK ACCTS** 196,960.91

**DEBT SERVICE FUND BANK ACCTS**

11201 · ColoTrust--Debt Service	1,090,245.47
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**Total DEBT SERVICE FUND BANK ACCTS** 1,090,245.47

**Total Checking/Savings** 5,917,592.82

**Accounts Receivable**

**ACCTS RECEIVABLE--by Fund**

**Accts Receivable--General Fund**

12235 · Receivable due - Pitkin County	13,782.22
12252 · Receivable due - AFPD Staff	13,469.76
12254 · Receivable due - Fire Place Ops	1,332.19
12504 · Receivable due - Grants	55,375.30

**Total Accts Receivable--General Fund** 83,959.47

**Accts Receivable--Housing Fund** 197,952.33

**Total ACCTS RECEIVABLE--by Fund** 281,911.80

**Total Accounts Receivable** 281,911.80

# Aspen Fire Protection District Balance Sheet

As of December 31, 2022

Dec 31, 22

<b>Other Current Assets</b>	
<b>GENERAL FUND (Asset)</b>	
10450 · Property Tax Receivable	10,600.29
<b>Total GENERAL FUND (Asset)</b>	<u>10,600.29</u>
<b>BOND DEBT SERVICE FUND (Asset)</b>	
10750 · Property Tax Receivable	1,940.60
<b>Total BOND DEBT SERVICE FUND (Asset)</b>	<u>1,940.60</u>
10671 · Prepaid Expenses--General Fund	18,300.58
<b>Total Other Current Assets</b>	<u>30,841.47</u>
<b>Total Current Assets</b>	<u>6,230,346.09</u>
<b>Fixed Assets</b>	
<b>GENERAL FIXED ASSET GROUP</b>	
10600 · Fire Trucks & Equip	4,409,454.67
10610 · Building Improvements	1,330,603.73
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	350,515.19
10650 · Administrative	374,807.41
10660 · Construction in Progress	9,620,393.90
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-8,211,685.11
<b>Total GENERAL FIXED ASSET GROUP</b>	<u>22,972,462.79</u>
<b>Total Fixed Assets</b>	<u>22,972,462.79</u>
<b>Other Assets</b>	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,388,693.62
90101 · VPF-Def Oflow-Pens Exper Diff	11,435.00
90103 · VPF-Def Oflow-Pens Inv Ret Diff	72,196.00
90105 · VPF-Def Oflow-Pens Contr After	795,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	129,462.34
90112 · SWDB-Def Oflow-Pens Chg Assum	64,923.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90114 · SWDB-Def Oflow-Pens Act/Rep Dif	14.00
90115 · SWDB-Def Oflow-Pens Chg Propor	18,161.00
90116 · SWDB-Def Oflow-Pens Contr After	88,856.92
<b>Total Other Assets</b>	<u>1,365,589.63</u>
<b>TOTAL ASSETS</b>	<u><u>30,568,398.51</u></u>

Aspen Fire Protection District

Balance Sheet

As of December 31, 2022

Dec 31, 22

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

ACCOUNTS PAYABLE--by Fund

2000 · Accts Payable--General Fund	53,799.61
2002 · Accts Payable--CA Fund	28,925.00
2004 · Accts Payable--Housing Fund	350,292.00

Total ACCOUNTS PAYABLE--by Fund 433,016.61

Total Accounts Payable 433,016.61

Other Current Liabilities

CURRENT LIABILITIES

20125 · State Unemployment Accrual	-18.77
20162 · Vol FFs Insurances Accrual	3,148.46
20318 · Stn Tenants' Deposits/Last Rent	3,100.00
21000 · Deferred Revenue--Prop. Tax	10,600.29
21020 · Retainage Payable--Housing	367,259.15

Total CURRENT LIABILITIES 384,089.13

2100 · PAYROLL LIABILITIES 55.21

23050 · Accrued Int. Payable--Bond Debt 41,537.90

Total Other Current Liabilities 425,682.24

Total Current Liabilities 858,698.85

Long Term Liabilities

FP HOUSING DEBT SERVICE (Liab.)

22902 · COPs Payable	12,740,000.00
22903 · Current Portion - COPs Payable	565,000.00
22904 · COPs Premium	1,836,645.45
22905 · COPs Premium Amortization	-174,304.56

Total FP HOUSING DEBT SERVICE (Liab.) 14,967,340.89

G.O.BOND DEBT SERV FUND (Liab.)

22000 · Deferred Revenue--Prop.Tax	1,940.60
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-1,002,622.27
23000 · Bonds Payable	3,945,000.00
23010 · Current Portion - Bonds Payable	905,000.00

Total G.O.BOND DEBT SERV FUND (Liab.) 4,949,830.58

Aspen Fire Protection District

Balance Sheet

As of December 31, 2022

	<u>Dec 31, 22</u>
90200 · VPF--Net Pension Liability	422,124.00
90202 · VPF--Def Iflow--Pens Chg Assum	251,680.00
90210 · SWDB--Net Pension Liability	-152,646.42
90211 · SWDB-Def Iflow-Pens Exp Diff	607.29
90213 · SWDB-Def Iflow-Pens Inv Ret Dif	156,790.00
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	-9,643.24
90215 · SWDB-Def Iflow-Pens Chg Propor	175,904.97
90220 · Compensated Absences / PTO	196,382.39
<b>Total Long Term Liabilities</b>	<u>20,958,370.46</u>
<b>Total Liabilities</b>	<u>21,817,069.31</u>
<b>Equity</b>	
<b>FUND BALANCES</b>	
30005 · LT Assets minus LT Debt	3,950,199.41
30015 · Capital Acq. Fund Balance	1,808,322.00
30020 · Bond Debt Svc Fund Balance	1,081,430.00
30025 · FP Housing Fund Balance	7,856,990.00
30030 · WildfireCommAction Fund Balance	150,537.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	2,927,951.00
<b>Total FUND BALANCES</b>	<u>17,101,309.41</u>
<b>Net Income</b>	<u>-8,349,980.21</u>
<b>Total Equity</b>	<u>8,751,329.20</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>30,568,398.51</u></u>



**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	Dec 22	Jan - Dec 22	YTD Budget	Annual Budget
<b>Income</b>				
<b>GENERAL (Income)</b>				
<b>31100 · General Property Tax</b>				
31102 · Allocation--to Cap Acq Fund	0.00	600,000.00	600,000.00	600,000.00
31103 · Allocation--to FP Housing Fund	0.00	1,100,000.00	1,100,000.00	1,100,000.00
31104 · Allocation--to GF General	8,615.49	4,197,036.64	4,208,944.00	4,208,944.00
31105 · Allocation--to GF Emerg Reserve	0.00	50,000.00	50,000.00	50,000.00
31107 · Allocation--to GF FPPA Annual	0.00	250,000.00	250,000.00	250,000.00
31109 · Allocation--for Treasurer Fee	489.56	326,841.64	326,787.00	326,787.00
<b>Total 31100 · General Property Tax</b>	<b>9,105.05</b>	<b>6,523,878.28</b>	<b>6,535,731.00</b>	<b>6,535,731.00</b>
31200 · Specific Ownership Taxes	16,854.99	224,734.73	225,000.00	225,000.00
36100 · Interest Earned--Prop. Taxes	686.07	15,213.08	12,000.00	12,000.00
36200 · Interest on Investments	13,649.41	73,561.15	600.00	600.00
37100 · Delinquent Taxes	0.00	-2,390.64	-6,000.00	-6,000.00
38000 · North 40 Lease to County	4,388.27	52,410.86	51,700.00	51,700.00
38010 · County Share of Expenses @N40	7,422.66	30,694.15	30,000.00	30,000.00
38015 · Tenants' Rent & Utilities @Stwd	1,680.50	15,238.50	15,000.00	15,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	1,100.00	19,428.00	23,832.00	23,832.00
38050 · WFAC (Wildfire Mapping) Project	0.00	-37,725.26	37,725.00	37,725.00
38100 · Other Income (vs. Expense)	0.00	102,061.38		
38101 · Grants	57,135.30	77,135.30	125,000.00	125,000.00
38103 · CDPS DFPC--Cooperator Incident	0.00	32,727.51		
38109 · Donations/Contrib (GF-Assigned)	-37,725.26	462.24		
38110 · Sprinkler Permit Fees(PlansChk)	4,350.98	35,554.22	50,000.00	50,000.00
<b>Total GENERAL (Income)</b>	<b>78,647.97</b>	<b>7,162,983.50</b>	<b>7,100,588.00</b>	<b>7,100,588.00</b>
<b>Total Income</b>	<b>78,647.97</b>	<b>7,162,983.50</b>	<b>7,100,588.00</b>	<b>7,100,588.00</b>
<b>Gross Profit</b>	<b>78,647.97</b>	<b>7,162,983.50</b>	<b>7,100,588.00</b>	<b>7,100,588.00</b>
<b>Expense</b>				
<b>PERSONNEL - District Staff</b>				
41110 · Wages & HolidayPay--Career FFs	149,641.62	1,101,715.22	1,157,787.00	1,157,787.00
41115 · Overtime - Career FFs	5,324.04	79,462.29	60,000.00	60,000.00
41111 · Salaries & Wages-All Other Paid	102,598.97	788,408.39	850,712.00	850,712.00
41120 · Misc. Payroll Expenses	175.00	2,503.38	1,800.00	1,800.00
41125 · Employer SUI--Staff	579.53	3,868.24	4,242.00	4,242.00
41130 · Retirement Plan--401(a)	21,685.19	145,274.23	134,272.00	134,272.00
41132 · Pension Plan--FPPA SWDB	17,821.76	132,993.70	156,991.00	156,991.00
41135 · Employer Medicare--Staff	4,091.64	28,735.20	30,757.00	30,757.00
41140 · All Insurances & HSA Contrib.	31,589.32	411,919.10	436,135.00	436,135.00
41141 · Board Match--457(b) Plan	5,536.19	39,114.63	41,023.00	41,023.00
41142 · Fit/Wellness Allowance--Staff	9,800.00	24,850.32	30,800.00	30,800.00
41143 · Health Insur--Staff Dependents	6,797.94	78,321.33	94,884.00	94,884.00
41144 · Benefits Contingency - PTO Cash	20,396.07	40,223.23	21,495.00	21,495.00
<b>Total PERSONNEL - District Staff</b>	<b>375,837.27</b>	<b>2,877,389.26</b>	<b>3,020,898.00</b>	<b>3,020,898.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	<u>Dec 22</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>ADMINISTRATION</b>				
41149 · County Treasurer Fee	489.56	326,841.64	327,044.00	327,044.00
41150 · Employer Medicare--AVFD+	458.75	721.17	1,500.00	1,500.00
41155 · Employer Social Security--AVFD+	2,334.44	8,266.50	12,000.00	12,000.00
41160 · Employer SUI--AVFD+	63.28	99.47	500.00	500.00
41180 · Employee Wellness & PeerSupport	408.00	6,935.70	8,000.00	8,000.00
41210 · Contr Labor/ Special Projects	0.00	43,000.00	43,000.00	43,000.00
41211 · Supplies & Expenses	1,243.03	29,158.99	24,296.00	24,296.00
41212 · Telephone Expense	3,800.93	38,759.25	32,000.00	32,000.00
41214 · Info. Systems & Support	1,987.00	41,877.46	36,000.00	36,000.00
41500 · Audit & Budget	0.00	18,800.00	19,000.00	19,000.00
41510 · Insurance				
Gen Liability/Accident & Other	0.00	50,170.80	45,000.00	45,000.00
Workers' Comp	1,111.57	97,446.79	90,000.00	90,000.00
Total 41510 · Insurance	<u>1,111.57</u>	<u>147,617.59</u>	<u>135,000.00</u>	<u>135,000.00</u>
41520 · Legal	3,574.00	43,756.58	26,000.00	26,000.00
41770 · Equip Repair/Replace	0.00	4,998.00	5,000.00	5,000.00
41810 · Election	0.00	17,253.21	16,000.00	16,000.00
41820 · Staff Vehicle Expense				
Maint. Labor--at County Fleet	0.00	5,248.00		
41820 · Staff Vehicle Expense - Other	700.00	9,629.67	11,000.00	11,000.00
Total 41820 · Staff Vehicle Expense	<u>700.00</u>	<u>14,877.67</u>	<u>11,000.00</u>	<u>11,000.00</u>
41840 · Administrative	14,494.61	54,318.01	45,000.00	45,000.00
41920 · Capital Outlay - Computers +	2,786.22	14,075.23	20,000.00	20,000.00
Total ADMINISTRATION	<u>33,451.39</u>	<u>811,356.47</u>	<u>761,340.00</u>	<u>761,340.00</u>
<b>PERSONNEL - Volunteer Staff</b>				
41860 · Vol. Fit/Wellness Allowance	12,600.00	31,966.66	42,000.00	42,000.00
41861 · Volunteer Health Insur/HSA/HRA	18,970.63	221,386.90	352,950.00	352,950.00
41870 · Volunteer Health Screenings	0.00	1,021.15	2,000.00	2,000.00
41875 · LOSAP(Length-of-Service Awards)	0.00	31,750.00	34,750.00	34,750.00
41892 · Volunteer Incentive Programs				
41877 · Volunteer Shift Incentives	0.00	1,500.00		
41880 · EMT-B Cert. Incentives	9,775.00	9,775.00		
41890 · FFII Cert. Incentives	6,268.75	6,268.75		
41891 · Officer & D/O Cert. Incentives	1,600.00	1,600.00		
41892 · Volunteer Incentive Programs - Other	0.00	0.00	30,000.00	30,000.00
Total 41892 · Volunteer Incentive Programs	<u>17,643.75</u>	<u>19,143.75</u>	<u>30,000.00</u>	<u>30,000.00</u>
Total PERSONNEL - Volunteer Staff	<u>49,214.38</u>	<u>305,268.46</u>	<u>461,700.00</u>	<u>461,700.00</u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	Dec 22	Jan - Dec 22	YTD Budget	Annual Budget
<b>FIRE FIGHTING</b>				
42205 · Firefighters' Logistics/Support	2,297.54	28,110.82	25,000.00	25,000.00
42206 · Uniforms	11,175.79	32,742.67	20,000.00	20,000.00
42211 · Operational Supplies & Expenses	13,225.13	173,883.09	150,000.00	150,000.00
42212 · Rescue Supplies & Expenses	0.00	12,929.19	15,000.00	15,000.00
42213 · EMS Supplies & Expenses	0.00	16,707.33	15,000.00	15,000.00
42214 · Wildfire Supplies & Expenses	0.00	15,195.36	10,000.00	10,000.00
42215 · Wildfire Program (Seasonal FFs)	0.00	1,372.50		
42220 · Pano AI Project	-37,725.26	22,274.74	60,000.00	60,000.00
42300 · Fuel	2,015.35	31,875.47	15,000.00	15,000.00
42400 · Subscriptions & Dues	0.00	1,065.00	1,500.00	1,500.00
42402 · Honor Guard	0.00	5,817.52	5,000.00	5,000.00
<b>Total FIRE FIGHTING</b>	<b>-9,011.45</b>	<b>341,973.69</b>	<b>316,500.00</b>	<b>316,500.00</b>
<b>TRAINING</b>				
44102 · EMS Training & Records	3,270.00	13,938.85	24,000.00	24,000.00
44103 · FF Training & Records	3,972.62	29,924.78	40,000.00	40,000.00
44211 · Supplies & Expenses	1,859.46	14,091.66	10,000.00	10,000.00
<b>Total TRAINING</b>	<b>9,102.08</b>	<b>57,955.29</b>	<b>74,000.00</b>	<b>74,000.00</b>
<b>FIRE PREVENTION</b>				
43200 · Training	0.00	4,128.19	6,000.00	6,000.00
43211 · Supplies & Expenses	0.00	3,471.88	9,000.00	9,000.00
43212 · Public Fire Education	0.00	4,240.73	6,000.00	6,000.00
43213 · Outsourced Plans Checks	0.00	1,350.00		
43214 · Advertising--Public Education	535.20	7,038.60	12,000.00	12,000.00
<b>Total FIRE PREVENTION</b>	<b>535.20</b>	<b>20,229.40</b>	<b>33,000.00</b>	<b>33,000.00</b>
<b>COMMUNICATIONS</b>				
45211 · Supplies & Expenses	374.20	3,660.68	8,000.00	8,000.00
45300 · Administration				
County Dispatch Services	24,122.00	52,636.00	45,000.00	45,000.00
County Radio Services	0.00	28,980.00	30,000.00	30,000.00
<b>Total 45300 · Administration</b>	<b>24,122.00</b>	<b>81,616.00</b>	<b>75,000.00</b>	<b>75,000.00</b>
45910 · Radio Capital Outlay	0.00	11,683.80	20,000.00	20,000.00
<b>Total COMMUNICATIONS</b>	<b>24,496.20</b>	<b>96,960.48</b>	<b>103,000.00</b>	<b>103,000.00</b>
<b>CDPS COOPERATOR INCIDENTS</b>				
42600 · Cooperator Incident--Misc.	0.00	2,995.21		
42601 · Cooperator Incident--Personnel	0.00	5,431.44		
<b>Total CDPS COOPERATOR INCIDENTS</b>	<b>0.00</b>	<b>8,426.65</b>		
<b>REPAIR SERVICES (Fleet &amp; Equip)</b>				
46200 · Pump & Equipment Testing	0.00	17,937.84	20,000.00	20,000.00
46211 · Supplies & Expenses & Parts	10,314.76	48,664.48	28,000.00	28,000.00
46212 · Out-source Maint& Repair				
Labor--at County Fleet	7,008.00	72,300.10		
46212 · Out-source Maint& Repair - Other	690.00	1,494.14	75,000.00	75,000.00
<b>Total 46212 · Out-source Maint&amp; Repair</b>	<b>7,698.00</b>	<b>73,794.24</b>	<b>75,000.00</b>	<b>75,000.00</b>
<b>Total REPAIR SERVICES (Fleet &amp; Equip)</b>	<b>18,012.76</b>	<b>140,396.56</b>	<b>123,000.00</b>	<b>123,000.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	Dec 22	Jan - Dec 22	YTD Budget	Annual Budget
<b>STATIONS, BUILDINGS &amp; GROUNDS</b>				
<b>Headquarters Station</b>				
48209 · Alarm Monitoring and T&I–HQ	420.00	420.00	1,750.00	1,750.00
48210 · Repairs & Maint. - Headquarters	503.45	22,051.97	17,000.00	17,000.00
48211 · Supplies & Exp. - Headquarters	377.18	12,352.29	12,000.00	12,000.00
48214 · Utilities - Headquarters	4,278.66	38,543.25	42,000.00	42,000.00
48215 · Cleaning - Headquarters	850.50	7,168.50	9,000.00	9,000.00
<b>Total Headquarters Station</b>	<b>6,429.79</b>	<b>80,536.01</b>	<b>81,750.00</b>	<b>81,750.00</b>
<b>North 40 Station</b>				
48299 · Residential Apartment --N40	0.00	6,608.12		
48309 · Alarm Monitoring and T&I–N40	420.00	420.00	1,200.00	1,200.00
48311 · Repairs & Maint. - North 40	777.50	22,982.29	20,000.00	20,000.00
48315 · Supplies & Expenses - North 40	708.21	11,385.72	10,000.00	10,000.00
48320 · Utilities - North 40	4,777.85	47,783.17	40,000.00	40,000.00
<b>Total North 40 Station</b>	<b>6,683.56</b>	<b>89,179.30</b>	<b>71,200.00</b>	<b>71,200.00</b>
<b>Aspen Village Substation</b>				
48016 · Supplies & Exp.- Aspen Village	0.00	513.04	1,000.00	1,000.00
48400 · Utilities - Aspen Village	1,065.63	7,582.51	6,000.00	6,000.00
48409 · Alarm Monitoring and T&I–AV	420.00	420.00	1,000.00	1,000.00
48410 · Repairs & Maint.- Aspen Village	280.00	3,325.31	5,000.00	5,000.00
<b>Total Aspen Village Substation</b>	<b>1,765.63</b>	<b>11,840.86</b>	<b>13,000.00</b>	<b>13,000.00</b>
<b>Starwood Substation</b>				
48411 · Tenants' Rent - Starwood	0.00	10,549.75	11,000.00	11,000.00
48412 · Utilities & Expenses - Starwood	1,424.94	12,019.86	12,000.00	12,000.00
<b>Total Starwood Substation</b>	<b>1,424.94</b>	<b>22,569.61</b>	<b>23,000.00</b>	<b>23,000.00</b>
<b>Woody Creek Substation</b>				
47299 · Residential Apartment--WC	0.00	7,628.68		
47301 · Supplies & Exp. - Woody Creek	188.48	1,106.41	1,200.00	1,200.00
47302 · Utilities - Woody Creek	1,238.97	11,552.93	11,000.00	11,000.00
47309 · Alarm Monitoring and T&I–WC	420.00	420.00	1,000.00	1,000.00
47310 · Repairs & Maint. - Woody Creek	360.45	2,991.45	5,000.00	5,000.00
<b>Total Woody Creek Substation</b>	<b>2,207.90</b>	<b>23,699.47</b>	<b>18,200.00</b>	<b>18,200.00</b>
<b>Total STATIONS, BUILDINGS &amp; GROUNDS</b>	<b>18,511.82</b>	<b>227,825.25</b>	<b>207,150.00</b>	<b>207,150.00</b>
<b>TRANSFER TO OTHER FUNDS</b>				
49502 · Transfer to CapAcquisition Fund	0.00	600,000.00	600,000.00	600,000.00
49503 · Transfer to Housing Fund	0.00	1,100,000.00	1,100,000.00	1,100,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	50,000.00	50,000.00	50,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	-250,000.00	0.00	250,000.00	250,000.00
49515 · Contribution–FPPA Vol. Pension	250,000.00	250,000.00		
<b>Total TRANSFER TO OTHER FUNDS</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>2,000,000.00</b>
<b>Total Expense</b>	<b>520,149.65</b>	<b>6,887,781.51</b>	<b>7,100,588.00</b>	<b>7,100,588.00</b>
<b>Net Income</b>	<b>-441,501.68</b>	<b>276,201.99</b>	<b>0.00</b>	<b>0.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	<u>Dec 22</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>CAPITAL ACQUISITION (Income)</b>				
30075 · General Property Tax Allocation	0 00	600,000 00	600,000.00	600,000.00
30100 · Sale of Apparatus	0 00	46,500 00		
60100 · Interest on Investments	1,181 40	6,827 79	50.00	50.00
<b>Total CAPITAL ACQUISITION (Income)</b>	<u>1,181 40</u>	<u>653,327 79</u>	<u>600,050 00</u>	<u>600,050 00</u>
<b>Total Income</b>	<u>1,181 40</u>	<u>653,327 79</u>	<u>600,050 00</u>	<u>600,050 00</u>
<b>Gross Profit</b>	1,181 40	653 327 79	600 050 00	600,050 00
<b>Expense</b>				
<b>CAPITAL ACQ. Fund (Expenses)</b>				
60110 · Cap. Outlay/Equipment/Projects				
air conditioning @Stn 61+62 apt	0 00	36,774.60	35,000.00	35,000.00
equiping Engines 61 + 62	3,164 79	71,385.75	75,000.00	75,000.00
PlymoVent at Stn 62	28,925 00	58,925.00	80,000.00	80,000.00
replacement Engine 61	782,343 00	782,343.00		
replacement Engine 62	782,343 00	782,343.00		
replacement roof @ N40	0 00	354,318.20	335,000.00	335,000.00
storage Stn 62 bays-->chg #1+#2	0 00	25,690.00	40,000.00	40,000.00
<b>Total 60110 · Cap. Outlay/Equipment/Projects</b>	<u>1,596,775 79</u>	<u>2,111,779.55</u>	<u>565,000.00</u>	<u>565,000.00</u>
<b>Total CAPITAL ACQ. Fund (Expenses)</b>	<u>1,596,775 79</u>	<u>2,111,779.55</u>	<u>565,000.00</u>	<u>565,000.00</u>
<b>Total Expense</b>	<u>1,596,775 79</u>	<u>2,111,779.55</u>	<u>565,000.00</u>	<u>565,000.00</u>
<b>Net Income</b>	<u><u>-1,595,594.39</u></u>	<u><u>-1,458,451.76</u></u>	<u><u>35,050.00</u></u>	<u><u>35,050.00</u></u>

## Aspen Fire Protection District Profit & Loss Budget Performance December 2022

	<u>Dec 22</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>HOUSING (Income)</b>				
31175 · General Property Tax Allocation	0 00	1,100,000.00	1,100,000.00	1,100,000.00
31190 · Interest on Investments	4,056.91	37,037.81	1,000.00	1,000.00
31192 · Grants Received	50,000.00	50,000.00		
<b>Total HOUSING (Income)</b>	<u>54,056.91</u>	<u>1,187,037.81</u>	<u>1,101,000.00</u>	<u>1,101,000.00</u>
<b>Total Income</b>	<u>54,056.91</u>	<u>1,187,037.81</u>	<u>1,101,000.00</u>	<u>1,101,000.00</u>
<b>Gross Profit</b>	54,056.91	1,187,037.81	1,101,000.00	1,101,000.00
<b>Expense</b>				
<b>HOUSING Fund (Expenses)</b>				
70100 · North 40 Project--Soft Costs				
Fire Place Fitness Room	2,361.59	29,456.44		
Architectural Services	0 00	64,688.53		
Construction Mgmt. Services	0 00	90,777.25		
Other Services / Fees	-194,246.58	157,946.37		
70100 · North 40 Project--Soft Costs - Other	0 00	0.00	650,000.00	650,000.00
<b>Total 70100 · North 40 Project--Soft Costs</b>	<u>-191,884.99</u>	<u>342,868.59</u>	<u>650,000.00</u>	<u>650,000.00</u>
70200 · North 40 Project--Construction	723,730.57	7,274,428.97	6,530,227.00	6,530,227.00
70300 · FP COPs--Lease Payments				
70301 · Interest Payments	0 00	526,550.00	526,550.00	526,550.00
70302 · Principal Payments	0 00	565,000.00	565,000.00	565,000.00
<b>Total 70300 · FP COPs--Lease Payments</b>	<u>0 00</u>	<u>1,091,550.00</u>	<u>1,091,550.00</u>	<u>1,091,550.00</u>
70305 · Bank (UMB) Sweep / Admin Fees	2,500.00	3,282.66	500.00	500.00
<b>Total HOUSING Fund (Expenses)</b>	<u>534,345.58</u>	<u>8,712,130.22</u>	<u>8,272,277.00</u>	<u>8,272,277.00</u>
<b>Total Expense</b>	<u>534,345.58</u>	<u>8,712,130.22</u>	<u>8,272,277.00</u>	<u>8,272,277.00</u>
<b>Net Income</b>	<u><u>-480,288.67</u></u>	<u><u>-7,525,092.41</u></u>	<u><u>-7,171,277.00</u></u>	<u><u>-7,171,277.00</u></u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 December 2022

	<u>Dec 22</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>WILDFIRE COMM. ACTION (Income)</b>				
31575 · Contributions Received	5,247.00	144,182.27	165,000.00	165,000.00
31576 · Contributions (WCAF--Assigned)	0.00	15,000.00		
31580 · Grants Received	0.00	10,480.00		
31590 · Interest on Investments	713.78	3,519.63	12.00	12.00
<b>Total WILDFIRE COMM. ACTION (Income)</b>	<u>5,960.78</u>	<u>173,181.90</u>	<u>165,012.00</u>	<u>165,012.00</u>
<b>Total Income</b>	<u>5,960.78</u>	<u>173,181.90</u>	<u>165,012.00</u>	<u>165,012.00</u>
<b>Gross Profit</b>	5,960.78	173,181.90	165,012.00	165,012.00
<b>Expense</b>				
<b>WILDFIRE C.A. Fund (Expenses)</b>				
<b>80100 · Operating Expenses</b>				
80101 · Administrative Expenses	828.00	2,237.54	1,500.00	1,500.00
80103 · Consultant Fees	0.00	0.00	25,000.00	25,000.00
<b>80105 · Personnel</b>				
Benefits	2,722.23	29,788.35	31,851.00	31,851.00
Employer Taxes	172.43	1,487.48	1,492.00	1,492.00
Wages	10,269.60	88,356.01	89,003.00	89,003.00
<b>Total 80105 · Personnel</b>	<u>13,164.26</u>	<u>119,631.84</u>	<u>122,346.00</u>	<u>122,346.00</u>
80109 · Marketing	250.00	1,308.20	10,000.00	10,000.00
80111 · Other / Unanticipated	0.00	768.20	4,000.00	4,000.00
<b>Total 80100 · Operating Expenses</b>	<u>14,242.26</u>	<u>123,945.78</u>	<u>162,846.00</u>	<u>162,846.00</u>
80200 · Project Expenses	0.00	18,436.50		
<b>Total WILDFIRE C.A. Fund (Expenses)</b>	<u>14,242.26</u>	<u>142,382.28</u>	<u>162,846.00</u>	<u>162,846.00</u>
<b>Total Expense</b>	<u>14,242.26</u>	<u>142,382.28</u>	<u>162,846.00</u>	<u>162,846.00</u>
<b>Net Income</b>	<u><u>-8,281.48</u></u>	<u><u>30,799.62</u></u>	<u><u>2,166.00</u></u>	<u><u>2,166.00</u></u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
December 2022

	<u>Dec 22</u>	<u>Jan - Dec 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>BOND DEBT SERVICE FUND (Income)</b>				
35100 · General Property Tax	1,490.30	1,067,824.46	1,068,512.00	1,068,512.00
35200 · Specific Ownership Taxes	2,758.82	36,784.45	40,000.00	40,000.00
35210 · Interest Earned--Prop. Taxes	112.30	2,490.09	2,000.00	2,000.00
35250 · Interest on Investments	3,963.92	29,776.88	300.00	300.00
35700 · Delinquent Taxes	0.00	-391.29	-2,000.00	-2,000.00
<b>Total BOND DEBT SERVICE FUND (Income)</b>	<u>8,325.34</u>	<u>1,136,484.59</u>	<u>1,108,812.00</u>	<u>1,108,812.00</u>
<b>Total Income</b>	<u>8,325.34</u>	<u>1,136,484.59</u>	<u>1,108,812.00</u>	<u>1,108,812.00</u>
<b>Gross Profit</b>	8,325.34	1,136,484.59	1,108,812.00	1,108,812.00
<b>Expense</b>				
<b>BOND DEBT SERVICE Fund (Expns.)</b>				
50005 · County Treasurer Fee	80.13	53,497.24	53,468.00	53,468.00
50010 · Interest Payments	0.00	165,225.00	165,225.00	165,225.00
50011 · Principal Payments	0.00	905,000.00	905,000.00	905,000.00
50020 · Fees & Expenses	0.00	200.00	200.00	200.00
<b>Total BOND DEBT SERVICE Fund (Expns.)</b>	<u>80.13</u>	<u>1,123,922.24</u>	<u>1,123,893.00</u>	<u>1,123,893.00</u>
<b>Total Expense</b>	<u>80.13</u>	<u>1,123,922.24</u>	<u>1,123,893.00</u>	<u>1,123,893.00</u>
<b>Net Income</b>	<u><u>8,245.21</u></u>	<u><u>12,562.35</u></u>	<u><u>-15,081.00</u></u>	<u><u>-15,081.00</u></u>



# Aspen Fire Protection District



420 E Hopkins Avenue • Aspen, CO 81611 • 970 925 5532 • [www.aspenfire.com](http://www.aspenfire.com)

## RESOLUTION TO ESTABLISH THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

### RESOLUTION NO. 2023-01-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ASPEN FIRE PROTECTION DISTRICT ESTABLISHING THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

**WHEREAS**, this resolution is intended to comply with the requirements of C.R.S. 24-6-402 (2) (c) and 32-1-903(2);

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Aspen Fire Protection District that the posting places within the boundaries of the Aspen Fire Protection District for notice of meetings shall be on the District's website:

<https://aspenfire.com/about/board-of-directors/>

Regular meetings of the Aspen Fire Protection District shall be held at the Headquarters Building, 420 E Hopkins Ave., Aspen, Colorado, on the second Tuesday of each month at 5:00 p.m. unless a regular meeting is to be held in another location, in which case notice of the location of such regular meeting shall be posted as required by law.

ADOPTED on January 10th, 2023

ATTEST:

ASPEN FIRE PROTECTION DISTRICT

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Secretary

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President

# Aspen Fire Protection District



420 E. Hopkins Avenue • Aspen, CO 81611 • 970 925 5532 • [www.aspenfire.com](http://www.aspenfire.com)

## ELECTION RESOLUTION FOR 2023 REGULAR DISTRICT ELECTION MAIL BALLOT ELECTION

### ASPEN FIRE PROTECTION DISTRICT RESOLUTION NO. 2023-01-02

§32-1-804, §1-13.5, C.R.S.

WHEREAS, the terms of office of Directors of Aspen Fire Protection District shall expire after their successors are elected at the regular special District election to be held on May 2, 2023 (“Election”) and take office; and

WHEREAS, in accordance with the provisions of the Special District Act (“Act”) and the Colorado Local Government Election Code (“Code”), the Election must be conducted to elect two Directors to serve for a term of three (4) years; and

NOW, THEREFORE, be it resolved by the Board of Directors of the Aspen Fire Protection District in the County of Pitkin, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 2, 2023, between the hours of 7:00 A.M. and 7:00 P.M. pursuant to and in accordance with the Act, Code, and other applicable laws. At the time, three Directors will be elected to serve a four-year term.

2. The Election shall be conducted as a mail ballot election in accordance with all relevant provisions of the Code. The Designated Election Official shall develop a Plan for conducting the mail ballot Election, which will be made available to the public. There shall be no election precinct or polling place. All mail ballots shall be returned to the Designated Election Official’s office.

3. The Board of Directors hereby designates Nikki Lapin as the Designated Election Official for the conduct of the election on behalf of the District, who is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and the Act, Code, or other applicable laws. The Election shall be conducted in accordance with the Act, Code, and other applicable laws. Among other matters, the Designated Election Official shall publish the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, and printing of ballots, and direct that all other appropriate actions be accomplished.

4. If other special districts with overlapping boundaries of the District are conducting ballot issue elections on the Election day, the District is required to enter into an intergovernmental agreement with such special districts concerning the preparation and mailing of the TABOR Notice to the active registered electors within the overlapping area. Designated Election Official is authorized to enter into such agreement on behalf of the District.

5. Self-Nomination and Acceptance forms are available at the Designated Election Official’s office located at the above address. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2023, nor later than the close of business 5:00pm on Friday, February 24, 2023.

6. If the only matter before the electors is the election of Directors of the District and if, at the close of business on February 28, 2023, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 27, 2023, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code. The Notice and this resolution, signed by the board Chair, shall be filed with the Division of Local Government.

7. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board’s intention that the various provisions hereof are severable.

8. Any and all actions previously taken by the Designated Election Official or the Secretary of the Board of Directors or any other persons acting on their behalf pursuant to the Act, the Code or other applicable laws, are hereby ratified and confirmed.

9. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

10. The provisions of this Resolution shall take effect immediately.

ADOPTED AND APPROVED this 10th day of January, 2023.

ASPEN FIRE PROTECTION DISTRICT

By \_\_\_\_\_  
President

ATTEST:

By \_\_\_\_\_  
Secretary

# Aspen Fire Protection District



4201 Hopkins Avenue • Aspen, CO 81611 • 970 925 5532 • www.aspenfire.com

## RESOLUTION TO APPOINT A DESIGNATED ELECTION OFFICIAL RESOLUTION NO. 2023-01-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ASPEN FIRE PROTECTION DISTRICT APPOINTING A DESIGNATED ELECTION OFFICIAL AND AUTHORIZING DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION

32-1-804(2), 1-13.5-513, 1-11-103(3) C.R.S.

**WHEREAS**, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Aspen Fire Protection District, Pitkin County, Colorado is authorized to designate a Designated Election Official (the “DEO”) to exercise the authority of the Board in conducting the election, and

**WHEREAS**, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions;

**NOW THEREFORE**, be it resolved by the Board of Directors of the Aspen Fire Protection District, Pitkin County, Colorado that:

1. The Board hereby names Nikki Lapin as the DEO for the regular special district election scheduled for the 2nd day of May, 2023.
2. The Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. The Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election in the offices of the DEO, the County Clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled and they are elected by acclamation.
4. Pursuant to §1-11-103(3), and §1-13.5-513(1)&(4), if the DEO has cancelled the election, the DEO or district will file this resolution, together with the Notice of Cancellation, with the Division of Local Government.

Adopted and approved this 10th day of January 2023, by the Board of Directors of the Aspen Protection District, Pitkin County, Colorado.

By \_\_\_\_\_  
President

ATTEST:

By \_\_\_\_\_  
Secretary

## **EMPLOYMENT AGREEMENT**

THIS AGREEMENT is made and entered into between the Aspen Fire Protection District (hereinafter “Employer” or the “District”), and Rick Balentine (hereinafter “Employee”) this 1st day of January 2023.

### **RECITALS**

- A. Employer is a Fire District and is desirous of continuing the appointment of Employee to serve as Fire Chief; and
- B. Employee is qualified to serve as Fire Chief and has served in that capacity since 2014. Employee desires to enter into this Agreement on the terms and conditions hereinafter set forth.
- C. For and in consideration of the mutual promises and covenants contained herein, the sufficiency of which is hereby acknowledged, the parties agree as follows:

### **SECTION I**

#### **EMPLOYMENT**

- A. Employer hereby agrees to employ Employee as Fire Chief and Employee hereby accepts and agrees to such employment, subject to the general supervision and pursuant to the orders, advice and direction of Employer.
- B. Employee’s employment as Fire Chief under this Agreement shall commence effective on January 1, 2023. Employee shall perform all duties required of the Fire Chief, and as requested by the District. Employee shall also be responsible for performance of duties set forth in Section II below and such other legally permissible and proper duties and functions as may be assigned from time to time.
- C. Employment of the Employee shall be at the will of the District. Employee may be suspended or removed from office upon a majority vote of all the Board of the District, subject to the terms and conditions of this Agreement. Employee shall report directly to the District Board.

### **SECTION II**

#### **DUTIES**

- A. Plan, supervise, and participate in all activities and operations of the Fire District including fire suppression, pre-fire planning, fire prevention, fire investigation and volunteer fire service.
- B. Perform public relations duties, including developing and maintaining a collaborative relationship with the public and public safety agencies, community

groups, etc.; act as an information liaison to the public regarding public safety issues, AFPD policies, procedures, and services: represent AFPD at local, regional, and national functions as needed and approved by the Board from time to time.

- C. Coordinate, where necessary or appropriate, intergovernmental agreements with other agencies and departments.
- D. Create annual budgets for approval by the AFPD Board, administer approved budget, monitor and update annual budgets, and manage the property tax and other revenue for the AFPD.
- E. Direct the development and implementation of goals, objectives, standard operating guidelines, policies and procedures, and Personnel Manual for all divisions and departments.
- F. Monitor and evaluate the efficiency and effectiveness of service delivery, personnel workloads and productivity; identify opportunities for improvement.
- G. Hire, train, motivate and evaluate AFPD personnel: work with personnel to correct deficiencies: discipline, coach/counsel and terminate personnel as appropriate; prepare and present annual performance reviews.
- H. Act as the primary liaison between the Board and the AFPD volunteers.
- I. Work directly with and be accountable to the AFPD Board of Directors regarding all AFPD business.
- J. Participate and moderate Board appointed special committees.
- K. Oversee the management of fire suppression, emergency rescue, hazardous materials, and emergency medical services; fire prevention and public education, code development and enforcement.
- L. Oversee elections for the District as required by law.
- M. Within the budget approved by the Board and within limits established by the Board, responsible for the purchase, upgrade, usage, maintenance and security of District equipment, apparatus, facilities, and other real and personal property.
- N. Monitor the laws of the State of Colorado to ensure compliance by the AFPD.

### **SECTION III**

#### **TERM OF EMPLOYMENT**

The term of this Agreement shall be for twenty-four (24) months from January 1, 2023 to December 31, 2024, subject to annual appropriation in the District's normal budget process at the salary stated in Section Four below. For the 2023-2024 contract term Employee shall meet

milestones established by the Board. The Agreement may be extended by mutual agreement of the Parties.

#### SECTION IV

##### SALARY AND BENEFITS

- A. Compensation. AFPD agrees to pay Employee for his services rendered pursuant hereto, an annual base salary of \$192,523.00 per calendar year, payable in installments at the same time as other employees of the District are paid.
- B. Benefits. Employer shall provide Employee with those health, retirement and other employment benefits offered to its full-time employees as set forth in its Personnel Manual, as such manual may be amended by the District in its discretion from time to time.
- C. Bonus. Employee shall be eligible for a bonus at the end of the contract term.
- D. Vacation. Employee to receive PTO benefits as offered to other fulltime staff as set forth in the Personnel Manual.
- E. Equipment. The District will provide and pay for a cell phone, command vehicle and laptop computer as needed and required for the Employee's use to ensure Employee availability and responsiveness on a 24/7 basis when not on vacation.

#### SECTION V

##### TERMINATION AND SEVERANCE PAY

- A. For the purpose of this provision, termination shall occur whenever the majority of the Board of Directors of the District votes to terminate Employee at a duly authorized District Board meeting.
- B. In the event Employee is terminated by Employer prior to the end of the employment term without cause or the District fails to appropriate funds to pay the Employee, and Employee is willing and able to satisfactorily perform the duties of Fire Chief at the time of termination, Employer agrees to pay Employee as severance pay and liquidated damages and in full settlement, satisfaction and release of all claims by Employee a sum equal to three (3) months of salary plus a sum equal to three (3) months of COBRA coverage comparable to the insurance benefits provided to Employee at the time of termination.
- C. Any severance payment made under the terms of this Agreement shall be paid in monthly installments or as a lump sum, at Employee's discretion.
- D. Any severance payment made under any provision of this Agreement shall be contingent on Employee's execution of a full and complete waiver and release of claims or actions arising out of Employee's employment, or termination thereof.

No severance payments shall be made under this Agreement until after expiration of any statutory period of revocation to which Employee might be entitled.

- E. If Employee is terminated for cause, Employer is not obligated to pay severance under this Section. For purposes of this Agreement, "cause" means:
  - i. Employee's gross negligence or willful malfeasance of his duties and responsibilities required under this Agreement;
  - ii. Employee's conviction of a felony or crime of moral turpitude (a plea of "no contest" or acceptance of a deferred judgment or any similar arrangement concerning such an offense shall be deemed a conviction); or
  - iii. Executive's prolonged unexcused absence from employment (other than by reason of disability due to physical or mental illness).

## SECTION VI

### PROFESSIONAL DEVELOPMENT

Subject to such amounts as may be budgeted and appropriated by the District in its sole discretion, the District agrees to pay the registration fees, travel, and subsistence expenses of Employee for professional certifications, professional development, official travel and meetings, occasions adequate to continue the professional development of Employee and to pursue necessary official and other functions for the District as may be determined and with the prior approval by the Board on a case by case basis.

## SECTION VII

### ADDITIONAL PROVISIONS

- A. The text herein shall constitute the entire Agreement between the parties and supersedes all prior agreements.
- B. The Agreement is personal to each of the parties hereto and neither party may assign nor delegate and of its rights or obligations hereunder without first obtaining written consent of the other party.
- C. Any promises or covenants of the District pursuant to this Agreement requiring the payment or disbursement of any money by the District shall be subject to annual budgeting and appropriation.
- D. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.



- E. This Agreement shall be governed and construed in accordance with the laws of the State of Colorado.
- F. Any dispute between the parties arising out of this Agreement shall be resolved by the filing of an action in Pitkin County, the parties waiving their right to trial by jury and to appeal the determination of the trial judge other than for judicial misconduct. The prevailing party in such action shall be entitled to an award of all costs, fees and expenses, including attorneys' fees.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed by its duly authorized officer and its seal to be affixed hereto, and Employee has executed this Agreement at Aspen, Colorado, effective the day and year first written above.

EMPLOYER:  
ASPEN FIRE PROTECTION DISTRICT

EMPLOYEE

By: \_\_\_\_\_  
John Ward, Board President

By: \_\_\_\_\_  
Rick Balentine

Address: \_\_\_\_\_  
\_\_\_\_\_



# Aspen Fire Protection District Monthly Staff Report - December 2022

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## OPERATIONAL RESPONSE REPORT:

<b>TOTAL CALLS FOR DECEMBER</b>	<b>263</b>
<b>(100) Fire</b> (i.e. structure, cooking fire, dumpster, wildland)	3
<b>(200) Overpressure Rupture, Explosion, Overheat (No Fire)</b> (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	1
<b>(300) Rescue &amp; Emergency Medical</b> (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	37
<b>(400) Hazardous Condition</b> (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	17
<b>(500) Service Call</b> (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	9
<b>(600) Good Intent Call</b> (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	73
<b>(700) False Alarm, False Call</b> (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	120
<b>(800) Severe Weather &amp; Natural Disaster</b> (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
<b>(900) Special Incident Type</b> (calls mistakenly paged out, informational pages, alarm tests)	3



## Aspen Fire Protection District Monthly Staff Report - December 2022

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life with Aspen Fire. They have a number of items that can be checked off in their task books before the academy starts in January so their work load will be a little reduced once they come out in the spring. They are very enthusiastic and have been working well with the crews.

We had an opportunity to practice some ice rescue recently when it was requested by the city for us to assist in checking the aerator in a golf course pond. We were able to simulate rescue using our ice/swiftwater boat and self-rescue by the firefighters in the water.

We have a large number of firefighters who are advancing themselves through multiple outside training programs. Here is listing of the classes that we have firefighters enrolled in over the next few months:

- EKG interpretation - 2 firefighters
- IV certification - 3 more firefighters (2 week class) 3 recently graduated
- Anatomy & Physiology - 1 firefighter, 1 Lieutenant (4 month class)
- Biology - 1 firefighter (4 month class)
- Fire Officer I - 2 firefighters, 1 Lieutenant
- Fire Instructor I - 1 firefighter
- Incident Command 300 - 2 firefighters
- Roaring Fork Leadership - 1 Battalion Chief (9 month class)
- Our Community Listens - 1 firefighter
- Colorado Public Manager - 1 firefighter (1 year class)
- Public Safety Leadership Development - 1 Battalion Chief (2 week class)





# Aspen Fire Protection District Monthly Staff Report - December 2022

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## Wildfire Report

	# Completed for Month	Year-to-date
Wildfire Risk Assessments	0	67
Wildfire Risk Map Curbside Assessments	0	1967

## Fire Marshal Report

# Plan Reviews	# Inspections	# Site Visits	Fire & Life Safety	Fire Investigations	Fire Education Outreach
28	42	16	0	0	1

- December was busy with the usual holiday crunch of construction inspections, especially final acceptance inspections. Fortunately, everything was fairly uneventful.
- And speaking of end of year: Deputy Fire Marshal Ben Smith assisted the APD with bar checks for NYE. There were no problems early in the night. However, as the night progressed, there were several bars that were over capacity. DFM Smith was on scene with Mi Chola staff, for occupancy control due to the overwhelming number of people in the bar. The doors were closed, and no one allowed to enter, until the numbers dropped to within the allowed level. Bars were observed until 2am New Year's Day
- Our year to date stats for plan reviews totaled 411. This translates to more than 500 sprinkler and alarm inspections, plus tent inspections. This number does not reflect site visits for things such as access questions, contractor meetings, Knox Boxes, FDC & horn/strobe locates, etc. , etc.

# Boyden: A fire averted, a community blessed

Opinion **FOLLOW OPINION** | December 28, 2022



Letter to the editor

*Letter to the editor*

Arriving home on Tuesday evening, I could hear an incessant “beep-beep-beep .... beep-beep-beep.” I tried to tune it out. Like most of us, I work in the service industry, and it had been a long day. It may have been about five minutes before I said something to my wife. “Is that a smoke alarm?”

We talked through the possibilities. Surely, anyone inside the alarmed apartment could hear that. We didn't see fire when we walked up the stairs. Maybe the constant noise was just another “perk” of Aspen apartment living. It couldn't be a house fire. Was it a carbon monoxide alarm? A quick Google search let us know that carbon monoxide alarms have four beeps in period, not three. A thought came next — if a smoke alarm detects smoke, and it's been beeping for 10 minutes now, should I assume it's functioning perfectly? “Should I call 911? Is this an emergency?” I asked. I quickly tried to search for the non-emergency number to call and, unsuccessful, dialed 911.

I explained to the dispatcher that my neighbor's smoke alarm had been going off for 10 minutes at this point, and I didn't know if it was an emergency, but it would be better safe than sorry if someone took a look. It's funny how you can forget the agency you have in situations like this. “Did you try knocking?” She asked. Smart.

With the dispatcher on the line, I knocked on the door with no answer. “Can you see or smell smoke? Do you see flames?” she asked. I peeked through the tiny slit in the blinds, and my voice quivered as I had to tell her in disbelief, “Yes.”

The dispatcher had already routed police officers and firefighters to my location. Within 30 seconds of my “Yes,” three police officers screeched to a halt in front of our building. Ninety seconds behind them was an Aspen Fire Department truck — with every volunteer firefighter geared up from head to toe. The door was kicked in by the second minute, and the flames were out by the third minute. Minutes more and the situation could have been much, much worse.

I must say I have never experienced such a feeling of safety as that night. We should all be very proud of the first responders we have here in Aspen. It was impressive to witness first-hand the selfless service, professionalism, and dedication our police officers and sheriff's deputies, firefighters, dispatchers, and all of the people who thanklessly support them are ready to give us whenever we might need to call on them.

This is a long-winded way to say thank you, but thank you — to the dispatchers, police officers, deputies, volunteer firefighters, and all who thanklessly support them. It's easy to tune things out this time of year. Don't tune out your community. Community starts with your neighbors.

**Eric Boyden**

Aspen