



# Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: October 11th, 2022  
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

**The public is welcome to join this meeting virtually through Zoom. To join, please go to:**

**<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at [nikki.lapin@aspensfire.com](mailto:nikki.lapin@aspensfire.com) if you need additional information.**

## AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
  - a) Motion to approve minutes from Regular Meeting held September 13th, 2022.
- IV. Public Comment
- V. AVFD Inc.
- VI. North 40 Housing Project Update – Sebastian Wanatowicz
  - a) Project Budget Update
  - b) Project Contingency Reconciliation
  - c) Allowances Log Update
  - d) FCI Budget Reconciliation
  - e) North 40 Park Cost Sharing
  - f) Fire Place Fitness Room
- VII. Wildfire Community Action Fund – Ali Hager
  - a) Project & Funding Update
  - b) Roaring Fork Valley Wildfire Collaborative Update
- VIII. Financials
  - a) Monthly Financial Review
  - b) Storage/Locker Budget Revision
  - c) FPPA 2<sup>nd</sup> Quarter
  - d) 2023 Budget Draft
  - e) Payroll Cycle Adjustment
  - f) Upcoming State Legislation
    - i. FAMLI (Paid Family & Medical Leave Insurance Program)

- IX. Board Member Comments & Action Items
  - a) Adoption of Resolution 2022-10-01 AFPD IN SUPPORT OF BALLOT ISSUE 6A TO INCREASE THE MILL LEVY FOR THE ASPEN AMBULANCE DISTRICT.
  
- X. Staff Report
  - a) Fire Marshal/Prevention – Jan Legersky
  - b) Operations Overview - Deputy Chief Andersen
  - c) Training
  - d) Recruiting
  
- XI. CEO/Fire Chief & Good of District
  - a) Ukraine Aid Update
  - b) Pano AI Update
  
- XII. Old Business
  - a) Woody Creek Project Update
  - b) False Alarm Call Update
  
- XIII. New Business

# Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970-925-5532 • www.aspenfire.com



## Board of Directors Regular Meeting September 13th, 2022

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public in person and virtually via Zoom.

**Meeting called to order by John at 5:01pm**

### **Roll Call:**

- Board of Directors Present: John Ward, Parker Lathrop (via Zoom), Dave "Wabs" Walbert, Emily Taylor, Steve Wertheimer
- Board of Directors Absent:
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Jan Schubert, Nikki Lapin, Jan Legersky, Ali Hager, Ken Jossely, Mike Haman, Mike Holmes, Will Shoemith, Andy Reid, Scott Arthur, Ben Smith, Chris Lougeay
- Public/Others: Richard Peterson, Sebastian Wanatowicz

### **Approval of Minutes:**

**MOTION: Motion by Steve to approve minutes from: Regular meeting held August 9<sup>th</sup>, 2022. Wabs second.**  
**Discussion: None**  
**Vote: All approved.**

### **Public Comment: None**

### **AVFD Inc.:**

- Mike Haman commented that AVFD Inc. is relatively inactive at this time.

### **North 40 Housing Project Update: Sebastian Wanatowicz**

- Project Budget: Pay application #19 was received from FCI in the amount of \$504,879.27. This is in process for approval. Currently wrapping up the project in terms of billing. FCI has been asked to reconcile their budget and see what monies are left in their GMP contract. They will have another billing in October, pay application #20, to wrap up the project.
- Project Contingency and Reconciliation: Reconciliation has been cleaned up regarding contingency. In terms of soft costs, there is a delta of \$9,000. Allowance #22 is \$8,000 for credit to project. They still haven't reconciled all the allowances yet. Construction contingency is \$54,647. There are two change orders to be reconciled. Against the \$500,000, we are somewhere in the \$480,000 range of monies still within the soft cost contingency. There is still an outstanding balance that may be owed to City Water in the amount of \$160,000, called an in-lieu of water rights that they forgot to bill. This is in addition to the \$330,000 water tap fee. Rick will keep board up to date as it is worked out with the City.
- FCI has requested until the end of October to complete everything related to items they owe us to close out the project. Also, they are currently working on closeout documents, getting as-built and all the documentation for our records and files and reconciling their budget. Sebastian's role will be wrapping up.

- CORE will work with Ken Josselyn to get paperwork processed to get rebate.
- There was discussion about wish list and what to do with extra funds from the project.

### **Wildfire Community Action Fund Project – Ali Hager**

- Ali reviewed the grants and projects as listed in the report included in the board packet. She noted that the BLM grant that was originally due in July, will need to be resubmitted. This was no fault on our end, everyone is having to resubmit.
- The FRWRM grant is listed twice as we are applying as a department and assisting Darwood HOA with application as well.
- There was clarification on the AIM grant. They weren't sold on the two-year trial run. If it was made into a long-term project, they would possibly support it.
- As of the last board meeting, one out of the two chipper programs had been completed. The program has covered three HOAs, included 40 participants and cleared 238 cubic yards of chips. Ali is meeting with the City to talk about FRWRM to partner on a grant to possibly purchase a chipper.
- Roaring Fork Coll Collaborative. All the different entities are bringing MOU and budget to their individual boards in regard to long-term funding. Aspen Institute is also coming up with their MOU as they may be fiscal agent for the Roaring Fork Collaborative. Ali spoke to the position that will be hired for the Roaring Fork Wildfire Collaborative.
- Ali and Chief Balentine will attending conference in Jackson Hole with Aspen Institute to talk about what we are doing in our district and learn from other areas.
- Participated with ACES at the Climate Change and Megafires in our Backyard event.
- Ali reviewed a couple budgets for different grants.
- Looking at a possible Gala closer to winter.

### **Financials**

- Monthly Financial Review: Monthly financial reports were included in the board packet.
- Fire Place Budget: Rick spoke to the income versus expenses. It is currently on target for what was originally presented. Romero Group will be doing all the accounting and will provide those numbers in the middle of month. The numbers will be presented the following month at the board meeting, so there will be a month lag.
- SCBA Purchase: SCBA replacement is budgeted for 2023, but if they are ordered in 2022 it will save the district approximately \$100,000. It can be paid in 2023. There are only two vendors to go through, it was recommended to go through ROI. They have served us well and come through the valley quite often. The new quote is \$376,000.

**MOTION: Motion by John to move forward with this order of \$376,000 with ROI to replace the SCBA equipment. Emily second.**

**Discussion: None**

**Vote: All approved.**

- 2023 Draft Budget Review: The General Fund and Debt Service budget was presented. There will be a work session held on October 18<sup>th</sup> at 3:00pm for further review. Parker spoke to the increase of Pitkin County Dispatch cost.
- The new actuarial for FPPA will be received in August of 2023.
- Jan discussed the ending balance of \$400,000 that is sitting in account. There has not been an allocation decided.

### **Board Comments & Action Items: None**

- Parker had no comments
- Steve commented that all the work on wildfire with other institutions has been something needed, and we are leading the charge. Rick mentioned the good feedback being received on the program, the collaboration with Aspen Institute and on Ali's work.

- Wabs brought up discussion about False Alarms from last meeting as he was not present. There was discussion on doing a permit or fee system. Jan Legersky spoke to the challenges and needing an ordinance in place. Rick and Parker spoke to the history of trying this in the past. The board requested further information to know if this is a problem or not. Jake Andersen will look into it further.
- John would like to start thinking about further housing options in the future.
- Adoption of Resolution 2022-09-01 ADOPTING BY REFERENCE THE INTERNATIONAL FIRE CODE, 2021 EDITION, AMENDING CERTAIN SECTIONS OF SAID CODE, AND REPEALING THE PREVIOUS DISTRICT ADOPTION OF THE INTERNATIONAL FIRE CODE, 2015 EDITION: Jan Legersky discussed the main changes from the last adoption.

**MOTION: Motion by John to adopt Resolution 2022-09-01 ADOPTING BY REFERENCE THE INTERNATIONAL FIRE CODE, 2021 EDITION, AMENDING CERTAIN SECTIONS OF SAID CODE, AND REPEALING THE PREVIOUS DISTRICT ADOPTION OF THE INTERNATIONAL FIRE CODE, 2015 EDITION. Steve second.**

**Discussion: None**

**Vote: All approved.**

**MOTION: Motion by John to elect Steve as new Secretary. Wabs second.**

**Discussion: None**

**Vote: All approved.**

### **Staff Report:**

- Fire Marshal and Prevention: Fire Prevention Week starts October 9<sup>th</sup>. There will be an open house on October 8<sup>th</sup>. Ben has been scheduling activities at the school. This is the 100<sup>th</sup> anniversary.
- Operations Overview:
  - Call totals for the year down about 6% from last year. Up 24% from pre-covid.
  - Wildfire - 57 Risk Assessments today. Curbsides 1415. The goal is 25% of district. We've had employee on light duty that has been doing. Jake noted that we have been able to cover shifts without much overtime.
  - Working on light vehicle replacement. Looking to go electric vs. status quo. Parker suggested looping Pitkin County Maintenance into those discussions.
  - Nikki is fully certified through SHRM.
  - An HR Course was completed that came out of the survey. There was one for supervisors and one for members.
  - Active Shooter Response training took place. Looking at doing a training in conjunction with law and school.
  - School moved forward with doing Stop the Bleed program.
  - Jake gave an overview how EMS calls are called out and how we respond. Currently Aspen Fire responds to Delta and Echo to support Aspen Ambulance. Other EMS is only if requested.
- Training Report: Report was included in the Staff Report. Scott provided a quick review. Jake Andersen added that all three Battalion Chiefs will be completing a leadership training program.
- Recruitment: The recruit class of 2022 are very close on completing task books and completing testing. This group completed the academy at 100%. Nikki gave an overview of the information presented in the staff report in regard to upcoming recruitment. The goal is to put at least 10 people through the CMC academy. It was suggesting possibly taking 12 people. Wendy Whitman donated some of her ad space to run our new recruitment video.

### **CEO/Fire Chief and Good of the District:**

- Thank you to Honor Guard for the 9/11 Ceremony. It was very well attended.
- Dick Merritt received the Molly Cambell Award that was presented during the 9/11 Ceremony.
- AFD Family Picnic will be held October 1<sup>st</sup>.

- Thrift Store will be using one of the bays for art sale.
- Lanny Curtis (Retired Firefighter) passed away.
- PanoAI will be doing a presentation at Station 61 on September 21<sup>st</sup>. The county and surrounding agencies will be invited.

**Old Business:**

- Woody Creek Project Update: No further update

**New Business: None**

**MOTION: Motion by Wabs to adjourn at 7:20pm. Steve second.  
Vote: All approved.**

**\*\*\* A full recording of this meeting can be requested by contacting the District Administrator at [nikki.lapin@aspensfire.com](mailto:nikki.lapin@aspensfire.com) or by calling 970-925-5532.**

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - October 11, 2022**

Description Scope of Work	Current Budget	Spent To Date 10/11/22	Balance To Complete	Clarifications & Remarks
<b>Soft Cost Budget</b>				
<b>Architect Selection process</b>		-	-	
Harry Teague	5,000.00	5,000.00	-	Conceptual drawings
Stryker/Brown	5,050.50	5,050.50	-	Conceptual drawings
		-	-	
<b>Consultants</b>		-	-	
BendonAdams - Land Consultant	20,000.00	18,810.48	1,189.52	
		-	-	
Type Five - Owners Rep.	245,087.24	240,668.86	4,418.38	Increased for Type Five
Stryker/Brown - Architects	862,151.49	882,970.35	(20,818.86)	655,067.49
KL&A Structural Engineer		-	-	78,000.00
BG Works - MEP		-	-	121,800.00
Confluence Architecture		-	-	7,284.00
Fee adjustment based on GMP cost of construction @ 4.4%	42,311.54	-	42,311.54	42,311.54
		-	-	
SGM	90,000.00	117,186.83	(27,186.83)	Allowance
Civil Design		-	-	Cost included above
Traffic Study		-	-	Cost included above
Surveying		-	-	Prior to construction
Final Plat	5,000.00	-	5,000.00	Allowance
		-	-	
Land Design 39 - WELS permit	5,500.00	4,490.00	1,010.00	Need to update drawings
Hines Irrigation - WELS permit	2,650.00	4,600.00	(1,950.00)	Complete
		-	-	
Kubed - Fire sprinkler design	1,750.00	1,750.00	-	Complete
		-	-	
<b>Special Inspections</b>		-	-	
Kumar - Geo-Engineers	29,500.00	21,975.41	7,524.59	Allowance
Soils report		-	-	Budget included above
Soils testing		-	-	Budget included above
Materials testing		-	-	Budget included above
Special inspections		-	-	Budget included above
Waterproofing special inspections	12,400.00	23,655.00	(11,255.00)	\$17,748.62 Allowance
		-	-	
<b>Miscellaneous fees</b>		-	-	
Aspen Reprographics	3,500.00	2,829.84	670.16	Allowance
Aspen Times	1,500.00	1,409.29	90.71	Allowance
Stewart Title	300.00	300.00	-	Complete
Pitkin County	2,654.00	2,654.00	-	Complete
City of Aspen development review	37,604.20	37,604.20	-	Complete

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - October 11, 2022**

Description Scope of Work	Current Budget	Spent To Date 10/11/22	Balance To Complete	Clarifications & Remarks
		-	-	
<b>Utilities</b>		-	-	
Water tap fees	330,021.60	334,414.80	(4,393.20)	Complete
Sewer tap fees	145,621.59	145,621.59	-	Complete
Holy Cross deposit	30,500.00	30,500.00	-	Complete
Holy Cross, return deposit	(28,500.00)	(28,500.00)	-	Complete
Holy Cross construction cost	28,500.00	30,928.23	(2,428.23)	Complete
Phone	5,000.00	5,000.00	-	Allowance
CTV + [Misc Ongoing Utilities]	5,000.00	9,671.65	(4,671.65)	Allowance
Black Hills - gas line re-location	1,000.00	3,970.19	(2,970.19)	Complete
		-	-	
<b>Permit Fees</b>		-	-	
Building permit & plan check fees	243,025.00	243,025.00	-	Complete
Permit intake fee	60,750.00	60,750.00	-	Complete
Access permit	675.75	675.75	-	Complete
Use tax		-	-	NIC
GIS fee	200.00	200.00	-	Complete
Road impact fees	60,530.13	60,530.13	-	Complete
		-	-	
<b>Building permit change order fees</b>	24,985.00	1,268.62	23,716.38	Allowance
Change order # 1 - Trash enclosure		-	-	
		-	-	
<b>FF &amp; E</b>	5,000.00	-	5,000.00	Allowance
Bike racks		-	-	
Benches		-	-	
		-	-	
<b>Insurances</b>		-	-	
Builders Risk		-	-	In construction budget
Performance & payment Bond		-	-	In construction budget
General Liability insurance		-	-	In construction budget
		-	-	
<b>Legal Fees</b>		-	-	
Karp.Neu.Hanlon	20,000.00	7,940.00	12,060.00	Allowance
		-	-	
<b>Staging Area</b>		-	-	
Lease & insurance	20,000.00	-	20,000.00	Allowance
		-	-	
<b>AFPD Contingencies</b>	500,000.00		500,000.00	Allowance
Increase for Type Five (Owners Rep)	(55,087.24)	-	(55,087.24)	
SBA & KLA Fire Station Roof Solar Panel Structural Design & BLDG 4 Closets	(6,300.00)	-	(6,300.00)	



**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - October 11, 2022**

Description Scope of Work	Current Budget	Spent To Date 10/11/22	Balance To Complete	Clarifications & Remarks
BGBW Low Voltage Submittal Review	(3,250.00)	-	(3,250.00)	
<b>Work completed by AFPD</b>		-	-	
Re-locate water line	65,931.80	65,931.80	-	Complete
Re-locate gas line	16,931.01	16,931.01	-	Complete
Lower electric vault	8,915.25	8,915.25	-	Complete
		-	-	
		-	-	
<b>Soft Cost Total</b>	<b>2,851,408.86</b>	<b>2,368,728.78</b>	<b>482,680.08</b>	
	<b>2,865,919.00</b>			
<b>FCI Construction Budget</b>				
<b>FCI's GMP contract budget</b>	14,208,446.00	-	14,208,446.00	Executed contract
PA # 1		172,411.70	(172,411.70)	Approved_03.23.21
PA # 2		261,922.60	(261,922.60)	Approved_04.15.21
PA # 3		512,340.70	(512,340.70)	Approved_05.05.21
PA # 4		377,720.95	(377,720.95)	Approved_06.07.21
PA # 5		604,975.15	(604,975.15)	Approved_07.12.21
PA # 6		540,510.10	(540,510.10)	Approved_08.12.21
PA # 7		782,648.95	(782,648.95)	Approved_09.10.21
PA # 8		1,007,517.75	(1,007,517.75)	Approved_10.06.21
PA # 9		1,174,010.95	(1,174,010.95)	Approved_11.04.22
PA # 10		958,823.60	(958,823.60)	Approval_12.10.21
PA # 11		585,040.40	(585,040.40)	Approval_01.11.22
PA #12		921,101.95	(921,101.95)	Approval_02.14.22
PA #13		864,518.05	(864,518.05)	Approval_03.10.22
PA #14		1,143,405.75	(1,143,405.75)	Approval_04.08.22
PA #15		894,724.25	(894,724.25)	Approval_05.23.22
PA #16		871,141.45	(871,141.45)	Approval_06.24.22
PA #17		645,703.60	(645,703.60)	Approval_07.18.22
PA #18		612,225.74	(612,225.74)	Approval_08.18.22
PA #19		504,879.27	(504,879.27)	Approval_09.14.22
PA #20		97,893.00	(97,893.00)	Approval_TBD
<b>Change Orders</b>				
PCCO #1	40,378.00	-	40,378.00	Approved_04.21.21 [Drywell and Drain Pipe]
PCCO #2	29,878.82	-	29,878.82	Approved_06.15.21 [Permit Set Pricing]
<b>Construction Cost Total</b>	<b>14,278,702.82</b>	<b>13,533,515.91</b>	<b>745,186.91</b>	
<b>Grand Total</b>	<b>17,130,111.68</b>	<b>15,902,244.69</b>	<b>1,227,866.99</b>	

**AFPD - North 40 Housing - "Fire Place"**  
**Monthly Budget Update - October 11, 2022**

Description Scope of Work	Current Budget	Spent To Date 10/11/22	Balance To Complete	Clarifications & Remarks
Grand total 3/9/21	17,074,362.00			

**AFPD - North 40 Housing - "Fire Place"**  
**Contingency Reconciliation Update - October 11, 2022**

Description Scope of Work	Current Budget	Change to Contract Amounts	Balance To Complete
<b>Soft Cost Budget</b>			
<b>AFPD Contingencies</b>	500,000.00		
<b>Consultants</b>			
BendonAdams - Land Consultant		1,189.52	
Type Five - Owners Rep.		(55,087.24)	
Stryker/Brown - Architects		(20,818.86)	
KL&A Structural Engineer		-	
BG Works - MEP		(3,250.00)	
Confluence Architecture		-	
Fee adjustment based on GMP cost of construction @ 4.4%		42,311.54	
SGM		(27,186.83)	
Final Plat		5,000.00	
Land Design 39 - WELS permit		1,010.00	
Hines Irrigation - WELS permit		(1,950.00)	
Kubed - Fire sprinkler design		-	
<b>Special Inspections</b>			
Kumar - Geo-Engineers		7,524.59	
Waterproofing special inspections		(11,255.00)	
<b>Miscellaneous fees</b>			
Aspen Reprographics		670.16	
Aspen Times		90.71	
<b>Utilities</b>			
Water tap fees		(4,393.20)	
Sewer tap fees		-	
Holy Cross deposit		-	
Holy Cross, return deposit		-	
Holy Cross construction cost		(2,428.23)	
Phone		-	
CTV + [Misc Ongoing Utilities]		(4,671.65)	
Black Hills - gas line re-location		(2,970.19)	
<b>Permit Fees</b>			

**AFPD - North 40 Housing - "Fire Place"**  
**Contingency Reconciliation Update - October 11, 2022**

Description Scope of Work	Current Budget	Change to Contract Amounts	Balance To Complete
<b>Building permit change order fees</b>			
Change order # 1 - Trash enclosure		23,716.38	
<b>FF &amp; E</b>		5,000.00	
Bike racks			
Benches			
<b>Insurances</b>			
<b>Legal Fees</b>			
Karp.Neu.Hanlon		12,060.00	
<b>Staging Area</b>			
Lease & insurance		20,000.00	
<b>Work completed by AFPD</b>			
Re-locate water line		-	
Re-locate gas line		-	
Lower electric vault		-	
<b>Soft Cost Total</b>	-	<b>(15,438.30)</b>	-
<b>FCI Construction Budget</b>			
<b>FCI's GMP contract budget</b>			
Allowance #022		14,070.00	
Construction Contingency		54,647.00	
<b>Change Orders</b>			
PCCO #1		(40,378.00)	
PCCO #2		(29,878.82)	
<b>Construction Cost Total</b>	-	<b>(1,539.82)</b>	-
<b>Grand Total</b>	-	<b>(16,978.12)</b>	<b>483,021.88</b>

Cost code	Description	Original Estimate	Approved Estimated Changes	Pending Estimate Changes	Amount Remaining
01 600001 OTH	Misc Site Demo/Foundation Drain Drywell	18,575.00	18,575.00	-	-
01 600002 OTH	Winter Conditions - Concrete Add Mix	36,656.00	18,328.00	18,328.00	-
01 600003 OTH	Winter Conditions - Concrete Heat	37,840.00	18,920.00	18,920.00	-
01 600004 OTH	Reshoring of Concrete Deck	15,000.00	15,000.00	-	-
01 600005 OTH	Misc Metals	28,024.00	823.00	16,016.00	11,185.00
01 600006 OTH	Stair Canopy - Structural Design	2,500.00	2,500.00	-	-
01 600007 OTH	Stair Canopy Structure (Steel)	35,000.00	35,000.00	-	-
01 600008 OTH	Trash Enclosure Structure & Roof	37,127.00	37,127.00	-	-
01 600009 OTH	Composite Balcony/Walkway Slats	43,205.00	43,205.00	-	-
01 600010 OTH	Cost Impacts - Added Laundry Area Cabinets	5,000.00	5,000.00	-	-
01 600011 OTH	Misc Flashing	25,000.00	-	25,000.00	-
01 600012 OTH	Window & Sliding Door Package	85,000.00	85,000.00	-	-
01 600013 OTH	Temp Heating	52,500.00	33,716.00	18,784.00	-
01 600014 OTH	Signage	2,915.00	2,915.00	-	-
01 600015 OTH	Photovoltaic System	240,000.00	-	231,162.00	8,838.00
01 600016 OTH	Plumbing Fixture Package	125,000.00	125,000.00	-	-
01 600017 OTH	Snow Removal & Earthwork Winter Conditions	138,600.00	95,170.00	39,469.00	3,961.00
01 600018 OTH	Rock Removal	35,000.00	35,000.00	-	-
01 600019 OTH	Dewatering	20,420.00	20,420.00	-	-
01 600020 OTH	Irrigation System Design & Construction	45,000.00	45,000.00	-	-
01 600021	Wood Material Cost Increase	-	95,729.00	95,729.00	-
01 600022	Supplementary Funds - Project Credits	-	130,782.00	140,696.00	(9,914.00)
		<b>1,028,362.00</b>	<b>863,210.00</b>	<b>604,104.00</b>	<b>14,070.00</b>

	Initial	Change	Current
<b>Base Contract</b>	\$ 12,792,875		
COR 01 - Additional Drywell		\$ 40,378	
COR 02 - Foundation Drain and Pump		\$ 2,032	
AL 07 - Added Scope in Permit Revision		\$ 27,849	
COR 08 - Fund SGM for Commissioning		\$ (22,500)	
Allowance Reconciliation to Date		\$ 1,295,546	
			\$ 14,136,180
<b>Allowance 0001 MISC SITE DEMOLITION &amp; FOUNDATION DRAIN DRYWELL</b>	\$ 18,575		
AL 03 - Fund additional drywell requirements.		\$ (11,075)	
AL 07 - Fund final costs on site demo allowance.		\$ (7,500)	
			\$ -
<b>Allowance 0002 WINTER CONDITIONS - CONCRETE ADD MIX</b>	\$ 36,656		
AL 56 - Winter Condition Allowance Reduction		\$ (18,328)	
AL 70 - Winter Conditions April		\$ (4,992)	
AL 82 - Allowance Reconciliation		\$ (4,835)	
AL 96 - Final Winter Conditions		\$ (8,501)	
			\$ -
<b>Allowance 0003 WINTER CONDITIONS - CONCRETE HEAT</b>	\$ 37,840		
AL 56 - Winter Condition Allowance Reduction		\$ (18,920)	
AL 67 - Winter Conditions		\$ (18,519)	
AL 82 - Allowance Reconciliation		\$ (401)	
			\$ -
<b>Allowance 0004 RESHORING OF CONCRETE DECK</b>	\$ 15,000		
AL 48 - Re-fund Shoring		\$ (15,000)	
			\$ -
<b>Allowance 0005 MISCELLANEOUS METALS</b>	\$ 28,024		
AL 27 - Added Bollards		\$ (823)	
AL 94 - Added Drip Pan due to Elevator Inspection		\$ (210)	
AL 97 - Temp ADA and Site Railing		\$ (6,400)	
AL xx - Budget Correction		\$ (9,406)	
			\$ 11,185
<b>Allowance 0006 STAIR CANOPY-STRUCTURAL DESIGN</b>	\$ 2,500		
AL 02 - Fund Contract for Engineering Services		\$ (2,500)	
			\$ -
<b>Allowance 0007 STAIR CANOPY STRUCTURE (STEEL)</b>	\$ 35,000		
AL 34 - Buyout		\$ (35,000)	
			\$ -
<b>Allowance 0008 TRASH ENCLOSURE STRUCTURE &amp; ROOF</b>	\$ 37,127		
AL 07 - Reconcile final trash enclosure costs.		\$ (37,127)	
			\$ -

Allowance 0009	COMPOSITE BALCONY/WALKWAY SLATS	\$	43,205	
	AL 17 - Balcony and Walkway Slats			\$ (43,205)
				\$ -
Allowance 0010	COST IMPACTS-ADDED LAUNDRY AREA CABINETS	\$	5,000	
	AL 07 - Reconcile final costs.			\$ (5,000)
				\$ -
Allowance 0011	MISC FLASHING	\$	25,000	
	AL 82 - Allowance Reconciliation			\$ (25,000)
				\$ -
Allowance 0012	WINDOW & SLIDING DOOR PACKAGE	\$	85,000	
	AL 05 - Fund Final Window Package			\$ (77,854)
	AL 07 - Offset balance towards permit pricing exercise.			\$ (7,146)
				\$ -
Allowance 0013	TEMPORARY HEATING	\$	52,500	
	AL 20 - Temping Heating Temp Gas Line			\$ (14,933)
	AL 56 - Winter Condition Allowance Reduction			\$ (18,783)
	AL 72 - Winter Conditions Stucco			\$ (7,500)
	AL 73 - Additional Heat Trace			\$ (260)
	AL 82 - Allowance Reconciliation			\$ (3,698)
	AL xx - Budget Correction			\$ (7,326)
				\$ -
Allowance 0014	SIGNAGE	\$	2,915	
	AL 32 - Signage			\$ (2,915)
				\$ -
Allowance 0015	PHOTOVOLTAIC SYSTEM	\$	240,000	
	Contract Buyout			\$ (197,037)
	AL 07 - Offset balance towards permit pricing exercise.			\$ (22,880)
	AL 93 - Added Wind Deflectors			\$ (3,724)
	AL 98 - Battery Rack at Aspen Village			\$ (1,726)
	AL 102 - Additional Conduit and Disconnects			\$ (5,795)
				\$ 8,838
Allowance 0016	PLUMBING FIXTURE PACKAGE	\$	125,000	
	AL 06 -Fund Plumbing Fixture Package			\$ (124,990)
	AL 07 - Offset balance towards permit pricing exercise.			\$ (10)
				\$ -
Allowance 0017	Snow Removal	\$	138,600	
	AL 01 - Winter Conditions Costs for February			\$ (8,390)
	AL 04 - Winter Conditions Costs for March			\$ (1,680)
	AL 36 - Snow Removal from Roof			\$ (2,105)
	AL 39 - Snow Removal			\$ (840)
	AL 47 - Winter Conditions FEB			\$ (21,636)

AL 56 - Winter Condition Allowance Reduction	\$	(49,994)	
AL 57 - Winter Condition March	\$	(10,525)	
AL 57 - Winter Condition April	\$	(39,469)	
			\$ 3,961

Allowance 0018	ROCK REMOVAL	\$	35,000	
	AL 04 - March Rock Removal Costs	\$	(2,340)	
	AL 09 - April Rock Removal Costs	\$	(1,240)	
	AL 10 - May Rock Removal Costs	\$	(11,410)	
	AL 19 - Final Reconciliation	\$	(20,010)	
				\$ -

Allowance 0019	DEWATERING	\$	20,420	
	AL 07 - Offset balance towards permit pricing exercise.	\$	(20,420)	
				\$ -

Allowance 0020	IRRIGATION SYSTEM DESIGN & CONSTRUCTION	\$	45,000	
	AL 07 - Offset balance towards permit pricing exercise.	\$	(45,000)	
				\$ -

Allowance 0021	Wood Cost Escalation Allowance	\$	-	
	AL 07 - Added Allowance for Wood Escalation	\$	228,000	
	AL 08 - Wood Escalation Costs	\$	(87,277)	
	AL 28 - Warehouse Wood Storage	\$	(21,672)	
	AL 50 - Warehouse Wood Storage (Final)	\$	(23,322)	
	AL 51 - Un-used material escalation funds.	\$	(95,729)	
				\$ -

Allowance 0022	Misc. Allowance	\$	-	
	COR 04 - One Line Change Credit	\$	27,787	
	COR 05 - Board Form and Trench Drain Install Credit	\$	22,210	
	AL 11 - Refrigerator Water Connection Costs	\$	(3,731)	
	AL 12 - Elevator Ventilation Costs	\$	(4,183)	
	AL 13 - Concrete Sealer	\$	(11,480)	
	AL 14 - Guardrail VE	\$	22,428	
	AL 15 - Additional Site Camera	\$	(4,810)	
	AL 16 - Fitness Room Fit out	\$	(20,348)	
	AL 17 - Balcony Slat Savings	\$	5,839	
	AL 18 - Driveway Snowmelt and Heat Trace	\$	38,270	
	AL 19 - Final Rock Removal Reconciliation	\$	20,010	
	AL 21 - 3" Spray Foam ILO Ridgid Type V	\$	5,104	
	AL 22 - LDI Roof Evaluation at Aspen Village and Woody Creek	\$	(4,000)	
	AL 23 - Add Vertical Bling Specification Change	\$	(2,109)	
	AL 24 - PR 04 Low Voltage Design	\$	(19,548)	
	AL 25 - Snowmelt Design Change	\$	(1,012)	
	AL 26 - Added Charging Stations	\$	(14,971)	
	AL 29 - Horizontal Blind Upgrade	\$	(1,701)	
	AL 30 - Fitness Room Flooring	\$	(181)	
	AL 31 - Metal Wall Panel VE	\$	9,009	
	AL 34 - Steel Canopy Buyout Savings	\$	15,255	



AL 35 - ASI 02 - Soffit Changes	\$ (6,900)
AL 36 - Pressure Guages, RFI 081, RFI 77	\$ (4,405)
AL 37 - Additional Closet Shelves	\$ (1,350)
AL 39 - Low Voltage Coordination	\$ (9,426)
AL 40 - PR-08 Additional Lighting	\$ (4,019)
AL 41 - Additional Paint Colors	\$ (900)
AL 42 - Additional Data Connections	\$ (1,865)
AL 43 - Credit Flag Pole Instalation	\$ 2,925
AL 44 - Additional Postal Shelving	\$ (2,730)
AL 45 - Deleted Power Outlets	\$ 2,077
AL 46 - Tile ILO Showe Inserts at ADA Bathrooms	\$ (13,092)
AL 48 - Re-fund shoring	\$ 15,000
AL 51 - Un-used material escalation funds.	\$ 95,729
AL 52 - Brick ILO Stucco at Elevator Shaft	\$ (51,753)
AL 54 - PR 07 Buidling #1 Loft Height Change	\$ (6,010)
AL 55 - OH Door Chain Add	\$ (956)
AL 56 - Winter Condition Allowance Reduction	\$ 106,025
AL 58 - Entry Door Tinting	\$ (2,158)
AL 62 - Area of Refuge Phone	\$ (20,692)
AL 63 - Added Corner Guards at Elevator Tower	\$ (2,631)
AL 64 - Rubber Flooring in Fitness Room	\$ (18,414)
AL 65 - Area of Refuge Phone	\$ (33,397)
AL 66 - Added LV Drop in Building 1	\$ (1,100)
AL 68 - Building 4 Bedroom Layout Changes	\$ (7,032)
AL 69 - Install Trex Fencing at Back Property Line	\$ (22,218)
COR 08 - Fund SGM for Commissioning	\$ (22,550)
AL 71 - Building 1 Additional Soffits	\$ (2,518)
AL 73 - Additional Heat Trace	\$ (2,070)
AL 74 - Additional Timber Retaining Wall	\$ (4,370)
AL 76 - Additional Heat Trace and BDA	\$ (4,416)
AL 77 - Additonal Plaza Slab Waterproofing	\$ (26,015)
AL 78 - Timber Retaining Wall	\$ -
AL 79 - Additional Slab Waterproofing	\$ (15,968)
AL 82 - Allowance Reconciliation	\$ 56,814
AL 83 - Trash Enclosure Wood Costs	\$ (1,285)
AL 84 - Owners Stock Shelving	\$ (400)
AL 85 - Added Laundry Closet Shelves	\$ (1,413)
AL 86 - Community Grill	\$ (3,280)
AL 87 - Fitness Room Ceiling	\$ (1,200)
AL 88 - VOID	\$ (1,413)
AL 89 - Additional Soil Stabilization	\$ (39,570)
AL 90 - Added Red Base to Garage	\$ (3,569)
AL 91 - Additional Fiber in Garage	\$ (4,709)
AL 95 - Added Casework to Single Bed Flats	\$ (2,400)
AL 96 - Final Winter Conditions	\$ (715)
AL 99 - New Locksets	\$ (9,660)
AL 100 - Bike Racks	\$ (947)
AL-101 - Replacement Breakers	\$ (1,191)
AL-103 - Additional Closet Lighting	\$ (367)
AL-104 - Additional Carpet	\$ (1,541)



Kirk Hinderberger  
North 40 HOA  
PO Box 3552  
Aspen, CO 81612  
970-618-6118

September 18th, 2022

Rick Balentine  
Aspen Fire Department  
420 East Hopkins  
Aspen, CO 81611

Dear Chief Balentine,

I am writing as a follow-up to our conversations regarding the North 40 Soccer Field park expenses.

The North 40 Plat shows that the North 40 Park, or North 40 Common Area, is owned by Sage LLC of Block 2, Lot 2 on the North 40 PUD. This common area is available to all blocks of the North 40 area for recreational usage. This includes the residents of the Fire Station and FirePlace, CMC, and the North 40 homes. The North 40 HOA, of Block 3, has managed and maintained the North 40 Park since the initial development of the North 40 PUD. As caretakers of the park, the HOA's responsibilities include mowing, fertilizing, and irrigating, as well as maintaining the trees, irrigation equipment, playground equipment, and weekly service of the three trash containers. Additionally the HOA monitors and enforces parking and usage rules.

In all, the annual operating costs to manage the park are about \$35,000. Aside from the Block 3 North 40 homeowners contributing to nearly all of the costs, the owner of Block 1, CMC, also provides a nominal financial contribution. In reviewing and comparing the FAR of the FirePlace and North 40 homes, the FirePlace, of Block 2, represents about 10% of the aggregate FAR of the North 40 homes. Using FAR as a parameter to determine an appropriate allocation of financial contribution that the FirePlace can provide towards the management of the park, 10% of the operating costs, less CMC's contribution, paid quarterly, is about \$850. The North 40 HOA requests that the Aspen Fire Department consider contributing \$850 a quarter to the North 40 HOA to help fund the continued maintenance of the North 40 Park.

Thank you for your attention to this letter and I look forward to your response.

Sincerely,

Kirk Hinderberger, Vice President  
The North 40 HOA Board

## WCAF Board Meeting Update – 10.11.22

Gross Fundraising Total (since Oct 2021): \$341,980

Grant Name	Due	\$ Ask	\$ Received	Match/ other info	Status
IAFC Chipper Program	4/17/22	\$10,480.00	\$10,480.00	See budget attached; 238yd <sup>3</sup> chips sent to landfill	RECEIVED & PROJECT COMPLETE; REPORT SUBMITTED
AIM/ CO-CO grant for Capacity Building	7/15/22	\$20,000	\$0	Grant request denied due to lack of local support & long term sustainability	DENIED
Bureau of Land Management Colorado Fuels Management and Community Fire Assistance	8/17/22	\$28,498.20	Tbd - mid October	See budget attached; for Willoughby/ 33 acre Fire Break Project.	SUBMITTED; PENDING
AFPD - FRWRM (Forest Restoration and Wildfire Risk Mitigation Grant) CSFS	10/19/22	\$50,000	Tbd - March '23	100% Match Required (50% of total project cost). Highly Competitive, historically front range grants. for capacity building	IN PROGRESS
Starwood - FRWRM (Forest Restoration and Wildfire Risk Mitigation Grant) CSFS	10/19/22	\$487,600 total project cost (\$243,800 over 5 years)	Tbd - March '23	100% Match Required (50% of total project cost). Highly Competitive, historically front range grants. (\$48,760/yr) for project support	IN PROGRESS

### Miscellaneous:

- Attended Wildfire Summit with The Nature Conservancy and Aspen Institute
- Analyzing successes and lessons learned from Y1 to inform strategy for Y2
- Working closely with Roaring Fork Valley Wildfire Collaborative on MOU's, outreach, and implementation committees
- Cross-boundary pre planning with USFS, Pitkin County OST, ACES, and Starwood on 2024 burn



<p><b>Mitigation</b></p>	<p>Pulling together and overseeing a multi-agency team of scientists, ecologists, land use experts, and others to coordinate on the ground work across public and private landscapes</p>		<p>Ad hoc teams built for projects; relationships built with local specialists including Dan Nielsen &amp; Jim Genung (UCR Interagency Fire), Liza Mitchell at Pitkin County OST, David Coon (Aspen City Forester) Jonathan Lowsky at Colorado Wildlife Science, Mike Uncapher of Western Vegetation Management, Aspen Tree Services, Aspen Arborists, Ken Tacker.</p>
	<p>On the ground fuels reduction and forest habitat improvement efforts in collaboration with wildfire mitigation foresters and environmental planners.</p>	<p>Establishing and maintaining firebreak trails across forested areas</p> <p>facilitating targeted burns and mechanical brush removal</p> <p>implementing project monitoring programs for fuel reduction</p> <p>program efficacy</p>	<p>\$28,498.20 BLM Community Fire Assistance grant for Willoughby Way/ Open Space &amp; Trails public-private partnership firebreak</p> <p>900 acre Hunter Creek prescribed burn with USFS, BLM, ACES, City, &amp; County; conversations opened for planning a next burn phase in 2024</p> <p>Measures of success vary by location and method of work. Monitoring ongoing in partnership with Aspen Fire's prevention team's mitigation assessments</p>
<p><b>Education</b></p>	<p>Working to educate the public on preparedness and prevention for peak wildfire season; Gaining Community Participation at the wildland-urban interface, through:</p>	<p>Website and social media management to promote community buy in</p> <p>media/ news engagement to tell the why/ how of this story/ project</p> <p>Creating content for public engagement, including bilingual materials</p> <p>providing technical assistance for fire mitigation planning and programs that provide assistance to the public</p>	<p>Pages created for WCAF, Prescribed Fire (bilingual), Wildfire preparedness month (Bilingual event, community info session, web page, advertisements), Bark Beetles web page; HOA education meetings; social media calendar created with social media analytics tracking</p> <p>Assisting/ Assisted Starwood, Ridge of Red Mountain, Brush Creek, Meadowood in planning</p>



ASPEN FIRE  
DEPARTMENT

## Starwood HOA Community Wildfire Mitigation & Forest Health Project

*Neighborhood in the wildland urban interface outside Aspen, CO, taking the lead in executing proactive community approach to wildfire defense and forest restoration*

The Starwood Homeowners Association (HOA) seeks \$243,800 in Colorado State Forest Service (CSFS) Forest Restoration and Wildfire Risk Mitigation (FRWRM) grant funds matched with \$243,800 in homeowner funds to complete roadside fuel reduction treatments and fuel break/forest health treatments in an area of significant potential for harm to life and property in the event of wildfire. The proposed project will reduce the potential for extreme fire behavior, improve egress for residents, and increase the capacity for fire suppression in the event of a wildfire within the Starwood area. Additional objectives are to promote forest regeneration, to maintain or improve deer and elk winter range habitat, and to protect the Woody Creek drainage into the Roaring Fork watershed.



The 960-acre Starwood community is located in the wildland urban interface (WUI) on the shoulder of Red Mountain, northwest of Aspen. The neighborhood of approximately 100 homes faces south and lies within a heavily vegetated area with steep terrain and deteriorating forest conditions that abuts the White River National Forest. The Aspen Fire Protection District has identified the Starwood community as an area of high concern for wildfire hazard potential and intensity. Continued tree mortality in the area has resulted in the need for reducing heavy fuel loads that increase potential wildfire severity and that may inhibit future fire suppression efforts within the WUI. Singular paved access for ingress and egress for many homes in the neighborhood represents a hazard for residents seeking to evacuate, as well as firefighters seeking to access the area during a wildfire.

As the climate warms and dries and wildfire frequency and severity continue to increase, the Starwood HOA acknowledges its duty to proactively assess wildfire risk and take actions to defend structures, manage vegetation, and promote resident and firefighter safety. The Starwood HOA has been working closely with the Aspen Fire Protection District, Aspen Center for Environmental Studies (ACES), Pitkin County Emergency Management, Western Vegetation Management, USFS Aspen-Sopris District, and other strategic partners to pursue a fire-science-driven, collaborative approach to forest restoration and wildfire mitigation in the neighborhood. With CSFS FRWRM Fuels & Forest Health project funds, Starwood HOA proposes to work with local vegetation management and wildfire mitigation experts to complete:

- More than 200 acres of roadside fuel reduction treatments, with the goal of reducing fire intensity/activity along roads to protect ingress/egress and facilitate the use the roads as a fuel break.
- More than 50 acres of fuel break/forest health treatments, with the goal of reducing dead and declining woody materials to lower fire intensity and rate of spread and to restore the health of vegetation.

The project aligns directly with recommended actions within the Pitkin County and Starwood Community Wildfire Protection Plans and will comply with Colorado Forestry Best Management Practices. The project is part of a larger landscape-scale treatment effort in the White River National Forest that will have strategic value for protecting life and property beyond the Starwood neighborhood. All feasibly removable forest products/woody material from the project site will be utilized as firewood or chipped for use in composting at the Pitkin County Landfill. Starwood's efforts will set an example for surrounding neighborhoods in the WUI for how to coordinate with partners to take fire-scient-driven action to address wildfire risk.

*For more information please contact Wendell Willkie, Starwood HOA Board of Directors at [wlw2ct@gmail.com](mailto:wlw2ct@gmail.com) or 917-545-3412, or Ali Hager, Director of Community Wildfire Resilience, Aspen Fire Protection District, at [ali.hager@aspensfire.com](mailto:ali.hager@aspensfire.com) or 970-452-7489*

FS Agreement No. 22-MU-11021500-TBD

Cooperator Agreement No. .

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**PITKIN COUNTY**  
**AND**  
**EAGLE COUNTY**  
**AND**  
**GARFIELD COUNTY**  
**AND**  
**GUNNISON COUNTY**  
**AND**  
**THE CITY OF ASPEN**  
**AND**  
**THE TOWN OF SNOWMASS VILLAGE**  
**AND**  
**THE TOWN OF BASALT**  
**AND**  
**THE TOWN OF CARBONDALE**  
**AND**  
**THE CITY OF GLENWOOD SPRINGS**  
**AND**  
**TOWN OF MARBLE**  
**AND**  
**ASPEN FIRE PROTECTION DISTRICT**  
**AND**  
**ROARING FORK FIRE RESCUE AUTHORITY**  
**AND**  
**CARBONDALE AND RURAL FIRE PROTECTION DISTRICT**  
**AND**  
**GLENWOOD SPRINGS FIRE DEPARTMENT**  
**AND**  
**COLORADO STATE FOREST SERVICE**  
**AND**  
**COLORADO PARKS AND WILDLIFE**  
**AND**  
**USDI, BUREAU OF LAND MANAGEMENT, COLORADO RIVER VALLEY FIELD**  
**OFFICE, UPPER COLORADO RIVER DISTRICT**  
**And The**  
**USDA, FOREST SERVICE**  
**ASPEN-SOPRIS RANGER DISTRICT, WHITE RIVER NATIONAL FOREST**

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between Pitkin County, Eagle County, Garfield County, Gunnison County,



The City of Aspen, The Town of Snowmass Village, The Town of Basalt, The Town of Carbondale, The City of Glenwood Springs, The Town of Marble, Aspen Fire Protection District, Roaring Fork Fire Rescue Authority, Carbondale and Rural Fire Protection District, Glenwood Springs Fire Department, Colorado State Forest Service, Colorado Parks and Wildlife, and The Bureau of Land Management Colorado River Field Office, hereinafter referred to as “Parties”, “Members”, or “Cooperators,” and the United States Department of Agriculture (USDA), Forest Service, White River National Forest, Aspen-Sopris Ranger District, hereinafter referred to as the “U.S. Forest Service.”

Background: The Roaring Fork Valley Wildfire Collaborative works to empower all people to take action to reduce risk in their communities to protect people, property, and places from wildfire loss. The Parties recognize, accept, and respect the differences in missions, goals, and objectives of each other. However, wildfire does not recognize or respect jurisdictional boundaries. The Parties therefore will work collaboratively and in a coordinated fashion to achieve the shared goals and objectives of the MOU.

Title: Roaring Fork Valley Wildfire Collaborative (the “Collaborative”)

- I. PURPOSE:** The purpose of this MOU is to document the cooperation between the parties to establish the Collaborative as an informal and, unincorporated collaborative organization, in which the members set mutual goals and priorities, utilize existing forest management tools and legal authorities, and align their decisions on where to make the investments needed to achieve the mission and objectives set forth for the Roaring Fork Valley Wildfire Collaborative in accordance with the following provisions.

## **II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:**

The Roaring Fork Valley Wildfire Collaborative works to reduce wildfire risk by identifying, prioritizing, and implementing strategic cross-boundary plans and projects aimed at creating fire resilient landscapes and fire-adapted communities while focusing on community engagement, education, and inclusion.

In entering into this MOU, the Cooperators and the U.S. Forest Service recognize that the parties share certain common interests and goals, which include the following:

- Meaningful and ongoing engagement of stakeholders located in the forest and downstream in the development of strategies to achieve the outcomes and foster support for the implementation of those strategies.
- A regional network of resilient forests that are better able to absorb and recover from current and future stressors and disturbances.
- A collaboratively developed and supported fire management strategy (wildland and prescribed) so that wildfires are safely and effectively extinguished when and where needed, but also in the right circumstances, permits wildland fire to be more flexibly managed in order to reduce future risks to life, property, and wildlife habitat.
- Resilient landscapes that support water quality and quantity needs, habitat for robust and healthy flora and fauna, livestock grazing, as well as recreation opportunities for residents and visitors to enjoy now and in the future.
- Active management to enhance forest health and reduce wildfire risk based on the best available data and contemporary science to inform the development and application of on-the-ground activities including landscape scale and cross boundary projects where needed. This includes the use of the best available climate science that will help stakeholders understand how a changing climate will impact our landscapes and ecosystems, while also looking for opportunities to improve understanding through local research.
- Promoting the personal responsibility of residents who live in wildfire risk areas to prepare as follows: homes are built or improved to best resist wildfire, defensible space around homes is created and maintained, insurance policies are regularly updated, emergency alerts are receivable and acted upon, evacuation plans are learned and understood, community mitigation initiatives are engaged in and are sought

To accomplish the above goals, each party commits to:

- Work within their own statutory and regulatory authorities, including planning and decision-making requirements where applicable.
- Collaborate and coordinate to implement this MOU to achieve the mission and objectives expressed herein.

### III. AUTHORITIES:

- Federal Land Policy and Management Act of 1976 (Public Law 94-579; 43 U.S.C. 1701) 

In consideration of the above premises, the parties agree as follows:


### IV. THE COOPERATORS SHALL: (Government Organizations)

- A. Provide a liaison to link the parties of this MOU together.
- B. Coordinate with the U.S. Forest Service, non-profit organizations, for-profit

organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.



**V. THE COOPERATORS SHALL: (For Non-profits and non-governmental organizations)**

- A. Provide a liaison to link the parties of this MOU together.
- B. To the extent reasonably possible and in the interest of each Cooperator, coordinate with the U.S. Forest Service, non-profit organizations, for-profit organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.
- C. ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE ENTITIES. This agreement is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112- 74, Division E, Section 433 and 434 regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by entering into this agreement each Cooperators acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the agreement, unless a suspending and debaring official of the USDA has considered suspension or debarment is not necessary to protect the interests of the Government. If Cooperators fails to comply with these provisions, the U.S. Forest Service will annul this agreement and may recover any funds Cooperators has expended in violation of sections 433 and 434.
- D. 

## VI. THE U.S. FOREST SERVICE SHALL:

- A. Provide a liaison to link the parties of this MOU together.
- B. Ensure that all planning and site-based data collection activities comply with forest plans, National Environmental Policy Act (NEPA) documents, and all applicable laws and regulations.
- C. Coordinate with the Parties to this MOU, non-profit organizations, for-profit organizations, institutions of higher education, federal, state, local, and Native American tribe governments, and individuals.
- D. Execute necessary instrument(s) to allow Cooperator(s) to complete mutually agreed to activities and projects on National Forest System lands, which includes but is not limited to, providing Cooperator(s) and its agents access to federal lands to perform project implementation, maintenance, and monitoring activities at project sites.

- E. Following completion of project implementation and the achievement of all required performance standards for given sites, act as the long-term steward of project sites, conducting any required maintenance.
- F. Under an appropriate authority and by separate instrument(s), accept resources and/or contributions that benefit its programs.

**VII. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

- A. The Parties recognize, accept, and respect the differences in missions, goals, and objectives of each other. However, wildfire does not recognize or respect jurisdictional boundaries. The Parties therefore agree to work collaboratively and in a coordinated fashion to achieve the mission and objectives sought and described in this MOU.
- B. The Parties acknowledge that any Party to this MOU may participate in local activities or implement decisions related to forestry management as part of their site-specific obligations, responsibilities, and authorities. This MOU is not meant to supplant any Party's discretionary authority to make decisions about forest management or wildfire response associated with their individual jurisdictions.
- C. This MOU is non-binding and does not obligate any funds of the Parties. As funding and resources are available and authorized (as determined in each Party's sole discretion), the Parties will provide technical, human, and/or financial support to the Partnership under an appropriate authority, as applicable, and by separate instrument(s).
- D. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

**Principal Cooperator Contacts:**

<b>Pitkin County Program Contact</b>	<b>Pitkin County Administrative Contact</b>
Name: Valerie MacDonald Address: 530 Main Street City, State, Zip: Aspen, CO 81611 Telephone: 970-379-6748 Email: valerie.macdonald@pitkinsheriff.com	Name: Valerie MacDonald Address: 530 Main Street City, State, Zip: Aspen, CO 81611 Telephone: 970-379-6748 Email: valerie.macdonald@pitkinsheriff.com

<b>Eagle County Program Contact</b>	<b>Eagle County Administrative Contact</b>
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

<b>Garfield County Program Contact</b>	<b>Garfield County Administrative Contact</b>
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

<b>Gunnison County Program Contact</b>	<b>Gunnison County Administrative Contact</b>
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

<b>City of Aspen Program Contact</b>	<b>City of Aspen Administrative Contact</b>
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

<b>Town of Snowmass Village Program Contact</b>	<b>Town of Snowmass Village Administrative Contact</b>
Name: Greg LeBlanc Address: PO Box 5010 City, State, Zip: 130 Kearns Rd Snowmass Village, CO 81615 Telephone: (970) 922-2275 Email: gleblanc@tosv.com	Name: Barb Peckler Address: PO Box 5010 City, State, Zip: 130 Kearns Rd Snowmass Village, CO 81615 Telephone: (970) 923-3777 Email: bpeckler@tosv.com

<b>Town of Basalt Program Contact</b>	<b>Town of Basalt Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Town of Carbondale Program Contact</b>	<b>Town of Carbondale Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>City of Glenwood Springs Program Contact</b>	<b>City of Glenwood Springs Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Town of Marble Program Contact</b>	<b>Town of Marble Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Aspen Fire Protection District Program Contact</b>	<b>Aspen Fire Protection District Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Roaring Fork Fire Rescue Authority Program Contact</b>	<b>Roaring Fork Fire Rescue Authority Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Carbondale and Rural Fire Protection District Program Contact</b>	<b>Carbondale and Rural Fire Protection District Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:



<b>Glenwood Springs Fire Department Program Contact</b>	<b>Glenwood Springs Fire Department Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Colorado State Forest Service Program Contact</b>	<b>Colorado State Forest Service Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Colorado Parks and Wildlife Program Contact</b>	<b>Colorado Parks and Wildlife Administrative Contact</b>
Name: Darren Chacon Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

<b>Bureau of Land Management, Colorado River Valley Field Office Program Contact</b>	<b>Bureau of Land Management, Colorado River Valley Field Office Administrative Contact</b>
Name: Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Clark Woolley Partnership Coordinator 900 Grand Avenue Glenwood Springs, CO Telephone: 970-948-9803 Email: <a href="mailto:clark.woolley@usda.gov">clark.woolley@usda.gov</a>	Alex Specht Grants Management Team Rocky Mountain Region – Center of Excellence 900 Grand Ave Glenwood Springs, CO 81601 Telephone: (970) 945-3227 Email: <a href="mailto:alex.specht@usda.gov">alex.specht@usda.gov</a>

- E. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or Cooperators is sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the MOU.

To Cooperators, at Cooperator's address shown in the MOU or such other address designated within the MOU.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- F. PARTICIPATION IN SIMILAR ACTIVITIES. This MOU in no way restricts the U.S. Forest Service or Cooperators from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. ENDORSEMENT. Any of Cooperator's contributions made under this MOU do not by direct reference or implication convey U.S. Forest Service endorsement of Cooperators' products or activities.
- H. NONBINDING AGREEMENT. This MOU creates no right, benefit, or trust responsibility, substantive or procedural, enforceable by law or equity. The parties shall manage their respective resources and activities in a separate, coordinated and mutually beneficial manner to meet the purpose(s) of this MOU. Nothing in this MOU authorizes any of the parties to obligate or transfer anything of value.

Specific, prospective projects or activities that involve the transfer of funds, services, property, and/or anything of value to a party requires the execution of separate agreements and are contingent upon numerous factors, including, as applicable, but not limited to: agency availability of appropriated funds and other resources; cooperator availability of funds and other resources; agency and cooperator administrative and legal requirements (including agency authorization by statute); etc. This MOU neither provides, nor meets these criteria. If the parties elect to enter into an obligation agreement that involves the transfer of funds, services, property, and/or anything of value to a party, then the applicable criteria must be met. Additionally, under a prospective agreement, each party operates under its own laws, regulations, and/or policies, and any Forest Service obligation is subject to the availability of appropriated funds and other resources. The negotiation, execution, and administration of these prospective agreements must comply with all applicable law.

Nothing in this MOU is intended to alter, limit, or expand the agencies' statutory and regulatory authority.

- I. USE OF U.S. FOREST SERVICE INSIGNIA. In order for Cooperators to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications. A written request must be submitted and approval granted in writing by the Office of Communications (Washington Office) prior to use of the insignia.
- J. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no U.S. member of, or U.S. delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- K. FREEDOM OF INFORMATION ACT (FOIA). Public access to MOU or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).
- L. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- M. TRIBAL EMPLOYMENT RIGHTS ORDINANCE (TERO) The U.S. Forest Service recognizes and honors the applicability of the Tribal laws and ordinances developed under the authority of the Indian Self-Determination and Educational Assistance Act of 1975 (PL 93-638).
- N. PUBLIC NOTICES. It is the U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. The Cooperators is/are encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"White River National Forest of the U.S. Forest Service, Department of Agriculture"

Cooperators may call on the U.S. Forest Service's Office of Communication for advice regarding public notices. Cooperators is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to The U.S. Forest Service's Office of Communications as far in advance of release as possible.

- O. TERMINATION. Any of the parties, in writing, may terminate this MOU in whole, or in part, at any time before the date of expiration.
- P. DEBARMENT AND SUSPENSION. Cooperators shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should Cooperators or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- Q. MODIFICATIONS. Modifications within the scope of this MOU must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.

- R. COMMENCEMENT/EXPIRATION DATE. This MOU is executed as of the date of the last signature and is effective through 10/15/2027 at which time it will expire.
- S. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this MOU.

In witness whereof, the parties hereto have executed this MOU as of the last date written below.

PATTI CLAPPER, BOCC Chair Pitkin County, Colorado	Date
NAME, Title Eagle County, Colorado	Date
NAME, Title Garfield County, Colorado	Date
NAME, Title Gunnison County, Colorado	Date
NAME, Title The City of Aspen, Colorado	Date
NAME, Title The Town of Snowmass Village, Colorado	Date
NAME, Title The Town of Basalt, Colorado	Date

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NAME, Title	Date
The Town of Carbondale, Colorado	

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NAME, Title	Date
The City of Glenwood Springs, Colorado	

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NAME, Title	Date
The Town of Marble, Colorado	

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NAME, Title	Date
Aspen Fire Protection District	

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NAME, Title	Date
Roaring Fork Fire Rescue Authority	

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NAME, Title	Date
Carbondale and Rural Fire Protection District	

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NAME, Title	Date
Glenwood Springs Fire Department	

---

NAME, Title	Date
Colorado State Forest Service	

---

DARREN CHACON, Assistant Area Wildlife Manager, Area 8	Date
Colorado Parks and Wildlife	

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NAME, Title	Date
Bureau of Land Management, Colorado River Valley Field Office	

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SCOTT G. FITZWILLIAMS, Forest Supervisor U.S. Forest Service, White River National Forest	Date
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The authority and format of this agreement have been reviewed and approved for signature.

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DAVE GRAHAM  
U.S. Forest Service Grants Management Specialist

Date

urden Statement

B

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



**MAP**  
**(Placeholder)**



## THE NATURE CONSERVANCY AND ASPEN INSTITUTE WILDFIRE RESILIENCE SUMMIT

September 27-30, 2022  
Jackson, Wyoming

**Erin Allen**, *Senior Principal Gifts Officer, The Nature Conservancy*  
**David Anderson**, *Managing Partner, Natural Resources Results*  
**Rick Balentine**, *Fire Chief, Aspen Fire Protection District*  
**Ava Barnett**, *Analyst, Strategy, Bayshore Global Management*  
**Sarah Beresford**, *Director, Strategy and Special Products, Bayshore Global Management*  
**Tyson Bertone-Riggs**, *Consultant*  
**Genevieve Biggs**, *Program Director, Bay Area and Special Projects, Gordon and Betty Moore Foundation*  
**David Bleakley**, *Vice President of Engineering, Holy Cross Energy*  
**Trevor Bloom**, *Phenology Scientist, The Nature Conservancy*  
**Susan Jane Brown**, *Staff Attorney, Western Environmental Law Center*  
**Neil Chapman**, *Wildland Forest Health Specialist, Flagstaff Fire Department*  
**Nils Christoffersen**, *Executive Director, Wallowa Resources*  
**Bobbi Clauson**, *Wildfire Prevention Specialist, Jackson Hole Fire/EMS*  
**Cecilia Clavet**, *Senior Policy Advisor, Forest Restoration and Fire, The Nature Conservancy*  
**Bill Clerico**, *Managing Partner, Convective Capital*  
**Melanie Colavito**, *Director of Policy and Communications, Ecological Restoration Institute*  
**Angela Coleman**, *Associate Chief, USDA Forest Service (USFS)*  
**Bill Crapser**, *State Forester, Wyoming State Forestry Division*  
**Kate Dargan Marquis**, *Wildfire Resiliency Visioneer*  
**Tim DeCoster**, *US Forest Service Chief of Staff (Retired)*  
**Patricia Dorsey**, *Director of Conservation Operations, National Wild Turkey Federation*  
**Jim Durglo**, *Fire Technical Specialist, Intertribal Timber Council*  
**Dave Eggerton**, *Executive Director, Association of California Water Agencies*  
**Steve Ellis**, *Chair, National Association of Forest Service Retirees*  
**Brian Ferebee**, *Chief Executive for Intergovernmental Relations, USDA Forest Service (USFS)*  
**Carlos Fernandez**, *Colorado State Director, The Nature Conservancy*  
**Corey Fisher**, *Public Land Policy Director, Angler Conservation Program, Trout Unlimited*  
**Emily Fisher**, *General Counsel & Corporate Secretary; Senior Vice President for Clean Energy, Edison Electric Institute*

**Hilary Franz**, *Commissioner of Public Lands, Washington*  
**George Geissler**, *State Forester, Washington Department of Natural Resources*  
**Greg Gershuny**, *Executive Director, Energy and Environment Program, Aspen Institute*  
**Doug Grafe**, *Wildfire Program Director, Governor's Office, Oregon*  
**Ali Hager**, *Director of Community Wildfire Resilience, Aspen Fire Protection District*  
**Toni Hardesty**, *Western US & Canada Division Director, The Nature Conservancy*  
**Karen Hardigg**, *Consultant, Hardigg Consulting, LLC*  
**Meryl Harrell**, *Deputy Under Secretary for Natural Resources and Environment, United States Department of Agriculture (USDA)*  
**Luke Hawbaker**, *Director of Business Development, DroneSeed*  
**Patrick Holmes**, *Independent Consultant, Patrick Holmes Consulting*  
**Heidi Huber-Stearns**, *Director, Ecosystem Workforce Program, University of Oregon*  
**Bill Imbergamo**, *Executive Director, Federal Forest Resource Coalition*  
**Travis Joseph**, *President and CEO, American Forest Resource Council*  
**Carli Kierstead**, *Forest Program Director, The Nature Conservancy*  
**Brian Kittler**, *Vice President of Forest Restoration, American Forests*  
**Zach Knight**, *CEO and Co-Founder, Blue Forest*  
**Dylan Kruse**, *Vice President, Sustainable Northwest*  
**Jennee Kuang**, *Program Officer, Resources Legacy Fund*  
**Shefali Lakhina**, *Co-Founder, Wonder Labs*  
**Nicole LaRosa**, *Senior Advisor on Wildfire/WUI Policy, U.S. Fire Administration*  
**Jonathan Martin**, *Director of Native American Forest and Rangeland Management Programming, Ecological Restoration Institute, Northern Arizona University (NAU)*  
**Michelle Medley-Daniel**, *Deputy Director, Fire Adapted Communities Network*  
**David Metz**, *Research Partner and President, Fairbank, Maslin, Maullin, Metz and Associates (FM3)*  
**Scott Miller**, *Senior Regional Director - Southwest, The Wilderness Society*  
**Mary Mitsos**, *President and CEO, National Forest Foundation*  
**Joan Mooney**, *Principal Deputy Assistant Secretary for Policy, Management and Budget, United States Department of the Interior (DOI)*  
**Lori Moore-Merrell**, *United States Fire Administrator, Federal Emergency Management Agency (FEMA)*  
**Hayley Mortimer**, *Wyoming State Director, The Nature Conservancy*  
**Cassandra Moseley**, *Research Professor, Institute for Resilient Communities, Organizations, and the Environment, University of Oregon*  
**Peter Nelson**, *Consultant, Overstory Strategies*  
**Maria Ortiz Perez**, *Managing Director, Energy and Environment Program, Aspen Institute*  
**Ken Pimlott**, *Former Director, CalFire*  
**Christy Plumer**, *Conservation Officer, Theodore Roosevelt Conservation Partnership*  
**Matt Pontes**, *Director, Wildfire and Fuels Mitigation, Sierra Pacific Industries*  
**Susan Prichard**, *Fire Ecologist, University of Washington School of Environmental and Forest Sciences*  
**Brian Rae**, *Senior Campaigns Advisor, The Nature Conservancy*  
**Steve Rondeau**, *Director, Natural Resources Department, Klamath Tribes*  
**Garrett Rose**, *Staff Attorney, National Resource Defense Council (NRDC)*

**Bob Roper**, *Wildfire Policy and Technology Advisor, Western Fire Chiefs Association*  
**Sarah Russell**, *Lead at X, The Moonshot Factory, Google X*  
**Annie Schmidt**, *Program Specialist, Fire Adapted Communities Learning Network*  
**Laura Schweitzer**, *Executive Director, Council of Western State Foresters*  
**Marek Smith**, *North America Fire Director, The Nature Conservancy*  
**Tyson Smith**, *Managing Counsel, Strategy & Policy, Pacific Gas and Electric (PG&E) Corporation*  
**Paul Steblein**, *Wildland Fire Science Coordinator, Ecosystems Mission Area, United States Geological Survey (USGS)*  
**Bruce Stein**, *Chief Scientist and Associate Vice President, National Wildlife Federation*  
**Kristin Thomasgard**, *Program Director, Department of Defense Readiness and Environmental Protection Integration (DOD-REPI)*  
**Christopher Topik**, *Former Director of Forest Conservation Program and Policy in North America, The Nature Conservancy*  
**Jessica Wahl**, *President, Outdoor Recreation Roundtable (ORR)*  
**Lori Weigel**, *Principal, New Bridge Strategy*  
**Matt Weiner**, *Co-Founder and CEO, Megafire Action*  
**Leana Weissberg**, *Research Fellow, Center for Law Energy and the Environment, University of California, Berkeley*  
**George Whitesides**, *Chairman, Megafire Action*  
**Evan Zislis**, *Director of Community Engagement, Hurst Community Initiative, Aspen Institute*  
**Mike Zupko**, *Executive Director, Wildland Fire Leadership Council*

#### THE ASPEN INSTITUTE

**Kate Jaffee**, *Assistant Director, Aspen Institute*  
**Bea Kuijpers**, *Program Associate, Aspen Institute*  
**Kitty Pollack**, *Program Manager, Aspen Institute*  
**Melanie Diaz**, *Program Coordinator, Aspen Institute*  
**Jade Rouse**, *Program Associate, Aspen Institute*  
**Dave Grossman**, *Green Light Consulting (Rapporteur)*

#### THE NATURE CONSERVANCY

**Karen Lee**, *Forest Policy Associate, The Nature Conservancy*  
**Cameron Adams**, *Senior Policy Associate, The Nature Conservancy*

Aspen Fire Protection District  
**Balance Sheet**  
As of September 30, 2022

Sep 30, 22

**ASSETS**

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	194,716.62
10401 · ColoTrust--GF General	2,714,324.81
10406 · ColoTrust--GF Emerg Reserve	304,253.11
10407 · ColoTrust--GF Operations Resrv	1,221,130.05
10409 · ColoTrust--GF FPPA	259,327.40
10545 · Grand Junction Fed Credit Union	83.70

Total GENERAL FUND BANK ACCTS 4,693,835.69

CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	21,121.60
10801 · ColoTrust--Cap Acq	353,326.22

Total CAPITAL ACQ. FUND BANK ACCTS 374,447.82

HOUSING FUND BANK ACCOUNTS

10890 · Alpine Checking--AFPD Housing	44,431.45
10901 · ColoTrust--Housing	2,065,889.96
10905 · ColoTrust (UMB)-Construction	27,516.44
10906 · ColoTrust (UMB)--Cert Principal	11.02
10907 · ColoTrust (UMB)--Cert Interest	96.33

Total HOUSING FUND BANK ACCOUNTS 2,137,945.20

WILDFIRE C.A. FUND BANK ACCTS

10950 · Alpine Bank--WCAF Checking	9,704.30
10951 · ColoTrust--WCAF Reserves	192,658.00

Total WILDFIRE C.A. FUND BANK ACCTS 202,362.30

DEBT SERVICE FUND BANK ACCTS

11201 · ColoTrust--Debt Service	2,047,960.77
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Total DEBT SERVICE FUND BANK ACCTS 2,047,960.77

Total Checking/Savings 9,456,551.78

# Aspen Fire Protection District Balance Sheet

As of September 30, 2022

Sep 30, 22

Accounts Receivable	
<b>ACCOUNTS RECEIVABLE</b>	
12235 · Receivable due - Pitkin County	7,925.02
12252 · Receivable due - AFD Staff	19,995.14
12255 · Receivable due - Other	14,887.95
<b>Total ACCOUNTS RECEIVABLE</b>	<u>42,808.11</u>
<b>Total Accounts Receivable</b>	42,808.11
Other Current Assets	
<b>GENERAL FUND (Asset)</b>	
10450 · Property Tax Receivable	68,203.51
<b>Total GENERAL FUND (Asset)</b>	<u>68,203.51</u>
<b>BOND DEBT SERVICE FUND (Asset)</b>	
10750 · Property Tax Receivable	11,369.06
<b>Total BOND DEBT SERVICE FUND (Asset)</b>	<u>11,369.06</u>
10671 · Prepaid Expenses--General Fund	18,300.58
10672 · Apparatus Deposits--CA Fund	1,564,686.00
<b>Total Other Current Assets</b>	<u>1,662,559.15</u>
<b>Total Current Assets</b>	<u>11,161,919.04</u>
Fixed Assets	
<b>GENERAL FIXED ASSET GROUP</b>	
10600 · Fire Trucks & Equip	4,409,454.67
10610 · Building Improvements	1,330,603.73
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	350,515.19
10650 · Administrative	374,807.41
10660 · Construction in Progress	9,620,393.90
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-8,211,685.11
<b>Total GENERAL FIXED ASSET GROUP</b>	<u>22,972,462.79</u>
<b>Total Fixed Assets</b>	<u>22,972,462.79</u>

# Aspen Fire Protection District Balance Sheet

As of September 30, 2022

Sep 30, 22

<b>Other Assets</b>	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,388,693.62
90101 · VPF-Def Oflow-Pens Exper Diff	11,435.00
90103 · VPF-Def Oflow-Pens Inv Ret Diff	72,196.00
90105 · VPF-Def Oflow-Pens Contr After	545,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	129,462.34
90112 · SWDB-Def Oflow-Pens Chg Assum	64,923.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90114 · SWDB-Def Oflow-Pens Act/Rep Dif	14.00
90115 · SWDB-Def Oflow-Pens Chg Propor	18,161.00
90116 · SWDB-Def Oflow-Pens Contr After	88,856.92
<b>Total Other Assets</b>	<b>1,115,589.63</b>
<b>TOTAL ASSETS</b>	<b><u>35,249,971.46</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2006 · 20160 - Accts Payable--WCAF	768.20
2000 · 20100 - Accts Payable--GF	27,009.10
2002 · 20120 - Accts Payable--CA Fund	9,299.00
2004 · 20140 - Accts Payable-FPHousing	100,898.49
<b>Total Accounts Payable</b>	<b>137,974.79</b>
<b>Other Current Liabilities</b>	
<b>CURRENT LIABILITIES</b>	
21020 · Retainage Payable--Housing	367,259.15
20135 · HSAs Accrual	6,926.54
20160 · 457(b) Accrual	135.33
20162 · Vol FFs Insurances Accrual	2,002.70
20165 · 401(a) Accrual	563.27
20317 · AVFD T-shirt Sales (+) Accrual	2,569.15
21000 · Deferred Revenue--Prop. Tax	68,203.51
<b>Total CURRENT LIABILITIES</b>	<b>447,659.65</b>
23050 · Accrued Int. Payable--Bond Debt	41,537.90
<b>Total Other Current Liabilities</b>	<b>489,197.55</b>
<b>Total Current Liabilities</b>	<b>627,172.34</b>

# Aspen Fire Protection District Balance Sheet

As of September 30, 2022

Sep 30, 22

<b>Long Term Liabilities</b>	
<b>BOND DEBT SERVICE FUND (Liab.)</b>	
22000 · Deferred Revenue--Prop.Tax	11,369.06
23000 · Bonds Payable	3,945,000.00
23010 · Current Portion - Bonds Payable	905,000.00
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-1,002,622.27
<b>Total BOND DEBT SERVICE FUND (Liab.)</b>	<b>4,959,259.04</b>
<b>FP HOUSING DEBT SERVICE (Liab.)</b>	
22905 · COPs Premium Amortization	-174,304.56
22902 · COPs Payable	12,740,000.00
22903 · Current Portion - COPs Payable	565,000.00
22904 · COPs Premium	1,836,645.45
<b>Total FP HOUSING DEBT SERVICE (Liab.)</b>	<b>14,967,340.89</b>
90200 · VPF--Net Pension Liability	422,124.00
90202 · VPF--Def lflow--Pens Chg Assum	251,680.00
90210 · SWDB--Net Pension Liability	-152,646.42
90211 · SWDB-Def lflow-Pens Exp Diff	607.29
90213 · SWDB-Def lflow-Pens Inv Ret Dif	156,790.00
90214 · SWDB-Def lflow-Pens Act/Rep Dif	-9,643.24
90215 · SWDB-Def lflow-Pens Chg Propor	175,904.97
90220 · Compensated Absences / PTO	196,382.39
<b>Total Long Term Liabilities</b>	<b>20,967,798.92</b>
<b>Total Liabilities</b>	<b>21,594,971.26</b>
<b>Equity</b>	
<b>FUND BALANCES</b>	
30030 · WildfireCommAction Fund Balance	150,537.00
30005 · LT Assets minus LT Debt	3,950,199.41
30015 · Capital Acq. Fund Balance	1,808,322.00
30020 · Bond Debt Svc Fund Balance	1,081,430.00
30025 · FP Housing Fund Balance	7,856,990.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	2,927,951.00
<b>Total FUND BALANCES</b>	<b>17,101,309.41</b>
<b>Net Income</b>	<b>-3,446,309.21</b>
<b>Total Equity</b>	<b>13,655,000.20</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>35,249,971.46</b>



## Aspen Fire Protection District Profit & Loss Budget Performance September 2022

	Sep 22	Jan - Sep 22	YTD Budget	Annual Budget
<b>Income</b>				
<b>GENERAL (Income)</b>				
31100 · General Property Tax				
31102 · Allocation--to Cap Acq Fund	0.00	600,000.00	450,000.00	600,000.00
31103 · Allocation--to Housing Fund	0.00	1,100,000.00	825,000.02	1,100,000.00
31104 · Allocation--to GF General	74,824.91	4,142,444.50	3,156,708.01	4,208,944.00
31105 · Allocation--to GF Emerg Reserve	0.00	50,000.00	37,500.02	50,000.00
31107 · Allocation--to GF FPPA Annual	0.00	250,000.00	187,500.01	250,000.00
31109 · Allocation--for Treasurer Fee	4,096.39	323,830.55	245,090.25	326,787.00
<b>Total 31100 · General Property Tax</b>	<b>78,921.30</b>	<b>6,466,275.05</b>	<b>4,901,798.31</b>	<b>6,535,731.00</b>
31200 · Specific Ownership Taxes	28,788.74	167,979.94	168,750.00	225,000.00
36100 · Interest Earned--Prop. Taxes	3,108.60	11,934.62	9,000.00	12,000.00
36200 · Interest on Investments	9,945.05	34,832.77	450.00	600.00
37100 · Delinquent Taxes	-105.90	-1,694.10	-4,500.00	-6,000.00
38000 · North 40 Lease to County	4,388.28	39,246.05	38,775.01	51,700.00
38010 · County Share of Expenses @N40	6,016.69	22,928.62	22,500.00	30,000.00
38015 · Tenants' Rent & Utilities @Stwd	1,194.05	11,340.25	11,250.00	15,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	840.00	16,728.00	17,874.00	23,832.00
38050 · WFAC (Wildfire Mapping) Project	0.00	-37,725.26	37,725.00	37,725.00
38100 · Other Income (vs. Expense)	101,061.38	103,061.38		
38101 · Grants	0.00	20,000.00	93,750.02	125,000.00
38109 · Donations/Contrib (GF-Assigned)	-675.18	38,187.50		
38110 · Sprinkler Permit Fees(PlansChk)	3,571.29	24,008.96	37,500.02	50,000.00
<b>Total GENERAL (Income)</b>	<b>237,054.30</b>	<b>6,917,103.78</b>	<b>5,334,872.36</b>	<b>7,100,588.00</b>
<b>Total Income</b>	<b>237,054.30</b>	<b>6,917,103.78</b>	<b>5,334,872.36</b>	<b>7,100,588.00</b>
<b>Gross Profit</b>	<b>237,054.30</b>	<b>6,917,103.78</b>	<b>5,334,872.36</b>	<b>7,100,588.00</b>
<b>Expense</b>				
<b>PERSONNEL - District Staff</b>				
41110 · Wages - Career Duty FFs	97,165.17	768,029.60	868,340.25	1,157,787.00
41115 · Overtime - Career Duty FFs	3,337.33	69,081.04	45,000.00	60,000.00
41111 · Salaries & Wages-All Other Paid	59,340.30	560,017.58	638,034.02	850,712.00
41120 · Misc. Payroll Expenses	116.00	1,032.00	1,350.00	1,800.00
41125 · Employer SUI--Staff	313.12	2,725.15	3,181.50	4,242.00
41130 · Retirement Plan--401(a)	11,822.54	102,201.40	100,704.01	134,272.00
41132 · Pension Plan--FPPA SWDB	11,401.59	93,544.10	117,743.26	156,991.00
41135 · Employer Medicare--Staff	2,315.69	20,142.99	23,067.76	30,757.00
41140 · All Insurances & HSA Contrib.	28,255.31	306,816.58	327,101.26	436,135.00
41141 · Board Match--457(b) Plan	3,271.01	27,491.81	30,767.26	41,023.00
41142 · Fit/Wellness Allowance--Staff	8,283.66	13,883.66	23,100.02	30,800.00
41143 · Health Insur--Staff Dependents	6,827.24	57,927.51	71,163.00	94,884.00
41144 · Benefits Contingency - PTO Cash	0.00	16,500.76	16,121.25	21,495.00
<b>Total PERSONNEL - District Staff</b>	<b>232,448.96</b>	<b>2,039,394.18</b>	<b>2,265,673.59</b>	<b>3,020,898.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 September 2022

	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>ADMINISTRATION</b>				
41149 · County Treasurer Fee	4,096.39	323,830.55	245,283.02	327,044.00
41150 · Employer Medicare--AVFD+	186.28	262.42	1,125.00	1,500.00
41155 · Employer Social Security--AVFD+	888.07	4,885.90	9,000.00	12,000.00
41160 · Employer SUI--AVFD+	25.69	36.19	375.02	500.00
41146 · Employee Wellness Program	918.00	3,929.95	6,000.02	8,000.00
41200 · Other Expense (vs. Income)	-675.18	0.00		
41210 · Contr Labor/ Special Projects	43,000.00	43,000.00	32,250.01	43,000.00
41211 · Supplies & Expenses	1,872.37	22,744.04	18,222.02	24,296.00
41212 · Telephone Expense	3,159.18	28,613.41	24,000.02	32,000.00
41214 · Info. Systems & Support	3,151.75	35,916.46	27,000.00	36,000.00
41500 · Audit & Budget	0.00	18,800.00	14,250.01	19,000.00
41510 · Insurance				
Gen Liability/Accident & Other	128.90	50,170.80	33,750.00	45,000.00
Workers' Comp	1,423.83	96,335.22	67,500.00	90,000.00
<b>Total 41510 · Insurance</b>	<b>1,552.73</b>	<b>146,506.02</b>	<b>101,250.00</b>	<b>135,000.00</b>
41520 · Legal	1,222.00	26,344.58	19,500.02	26,000.00
41770 · Equip Repair/Replace	0.00	0.00	3,750.02	5,000.00
41810 · Election	0.00	17,253.21	16,000.00	16,000.00
41820 · Staff Vehicle Expense				
Maint. Labor--at County Fleet	640.00	5,248.00		
41820 · Staff Vehicle Expense - Other	791.66	7,271.32	8,250.02	11,000.00
<b>Total 41820 · Staff Vehicle Expense</b>	<b>1,431.66</b>	<b>12,519.32</b>	<b>8,250.02</b>	<b>11,000.00</b>
41840 · Administrative	6,939.40	41,093.11	33,750.00	45,000.00
41920 · Capital Outlay - Computers +	924.00	11,289.01	15,000.02	20,000.00
<b>Total ADMINISTRATION</b>	<b>68,692.34</b>	<b>737,024.17</b>	<b>575,005.20</b>	<b>761,340.00</b>
<b>PERSONNEL - Volunteer Staff</b>				
41860 · Vol. Fit/Wellness Allowance	9,566.66	17,966.66	31,500.00	42,000.00
41861 · Volunteer Health Insur/HSA/HRA	15,022.35	168,024.80	264,712.50	352,950.00
41870 · Volunteer Health Screenings	0.00	852.15	1,500.02	2,000.00
41875 · LOSAP	0.00	31,750.00	34,750.00	34,750.00
41877 · Volunteer Shift Incentives	0.00	1,500.00		
41892 · ALL Volunteer Incentives	0.00	0.00	22,500.00	30,000.00
<b>Total PERSONNEL - Volunteer Staff</b>	<b>24,589.01</b>	<b>220,093.61</b>	<b>354,962.52</b>	<b>461,700.00</b>

## Aspen Fire Protection District Profit & Loss Budget Performance September 2022

	Sep 22	Jan - Sep 22	YTD Budget	Annual Budget
<b>FIRE FIGHTING</b>				
42205 · Firefighters' Logistics/Support	1,945.39	21,570.27	18,750.01	25,000.00
42206 · Uniforms	2,990.45	19,078.51	15,000.02	20,000.00
42211 · Operational Supplies & Expenses	9,341.50	113,121.59	112,500.00	150,000.00
42212 · Rescue Supplies & Expenses	0.00	12,929.19	11,250.00	15,000.00
42213 · EMS Supplies & Expenses	1,611.09	16,335.92	11,250.00	15,000.00
42214 · Wildfire Supplies & Expenses	0.00	13,345.76	7,500.01	10,000.00
42215 · Wildfire Program (Seasonal FFs)	0.00	1,372.50		
42220 · Pano AI Project	0.00	60,000.00	45,000.00	60,000.00
42300 · Fuel	3,420.57	23,661.75	11,250.00	15,000.00
42400 · Subscriptions & Dues	0.00	1,065.00	1,125.00	1,500.00
42402 · Honor Guard	201.03	201.03	3,750.02	5,000.00
<b>Total FIRE FIGHTING</b>	<b>19,510.03</b>	<b>282,681.52</b>	<b>237,375.06</b>	<b>316,500.00</b>
<b>TRAINING</b>				
44102 · EMS Training & Records	940.00	6,922.50	18,000.00	24,000.00
44103 · FF Training & Records	1,597.00	24,153.46	30,000.01	40,000.00
44211 · Supplies & Expenses	337.78	7,844.44	7,500.01	10,000.00
<b>Total TRAINING</b>	<b>2,874.78</b>	<b>38,920.40</b>	<b>55,500.02</b>	<b>74,000.00</b>
<b>FIRE PREVENTION</b>				
43200 · Training	0.00	2,080.64	4,500.00	6,000.00
43211 · Supplies & Expenses	0.00	2,684.93	6,750.00	9,000.00
43212 · Public Fire Education	1,167.60	2,732.15	4,500.00	6,000.00
43213 · Outsourced Plans Checks	0.00	1,350.00		
43214 · Advertising--Public Education	549.30	5,529.60	9,000.00	12,000.00
<b>Total FIRE PREVENTION</b>	<b>1,716.90</b>	<b>14,377.32</b>	<b>24,750.00</b>	<b>33,000.00</b>
<b>COMMUNICATIONS</b>				
45211 · Supplies & Expenses	515.00	3,286.48	6,000.02	8,000.00
45300 · Administration				
County Dispatch Services	0.00	28,514.00	33,750.00	45,000.00
County Radio Services	0.00	28,980.00	22,500.00	30,000.00
<b>Total 45300 · Administration</b>	<b>0.00</b>	<b>57,494.00</b>	<b>56,250.00</b>	<b>75,000.00</b>
45910 · Radio Capital Outlay	0.00	11,683.80	15,000.02	20,000.00
<b>Total COMMUNICATIONS</b>	<b>515.00</b>	<b>72,464.28</b>	<b>77,250.04</b>	<b>103,000.00</b>
<b>CDPS COOPERATOR INCIDENTS</b>				
42600 · Cooperator Incident--Misc.	0.00	2,995.21		
42601 · Cooperator Incident--Personnel	0.00	5,011.44		
<b>Total CDPS COOPERATOR INCIDENTS</b>	<b>0.00</b>	<b>8,006.65</b>		
<b>REPAIR SERVICES (Fleet &amp; Equip)</b>				
46200 · Pump & Equipment Testing	0.00	13,937.84	15,000.02	20,000.00
46211 · Supplies & Expenses & Parts	3,315.55	19,555.75	21,000.01	28,000.00
46212 · Out-source Maint& Repair				
Labor--at County Fleet	6,160.00	38,404.10		
46212 · Out-source Maint& Repair - Other	0.00	65.00	56,250.00	75,000.00
<b>Total 46212 · Out-source Maint&amp; Repair</b>	<b>6,160.00</b>	<b>38,469.10</b>	<b>56,250.00</b>	<b>75,000.00</b>
<b>Total REPAIR SERVICES (Fleet &amp; Equip)</b>	<b>9,475.55</b>	<b>71,962.69</b>	<b>92,250.03</b>	<b>123,000.00</b>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
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	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>STATIONS, BUILDINGS &amp; GROUNDS</b>				
<b>Headquarters Station</b>				
48209 · Alarm Monitoring and T&I--HQ	0.00	0.00	1,312.51	1,750.00
48210 · Repairs & Maint. - Headquarters	1,207.50	18,507.13	12,750.02	17,000.00
48211 · Supplies & Exp. - Headquarters	377.87	11,126.88	9,000.00	12,000.00
48214 · Utilities - Headquarters	2,056.25	28,657.67	31,500.00	42,000.00
48215 · Cleaning - Headquarters	567.00	5,184.00	6,750.00	9,000.00
<b>Total Headquarters Station</b>	<u>4,208.62</u>	<u>63,475.68</u>	<u>61,312.53</u>	<u>81,750.00</u>
<b>North 40 Station</b>				
48299 · Residential Apartment --N40	3,457.12	3,457.12		
48309 · Alarm Monitoring and T&I--N40	0.00	0.00	900.00	1,200.00
48311 · Repairs & Maint. - North 40	8,441.10	21,839.35	15,000.02	20,000.00
48315 · Supplies & Expenses - North 40	-1,466.12	8,088.75	7,500.01	10,000.00
48320 · Utilities - North 40	2,778.74	36,007.09	30,000.01	40,000.00
<b>Total North 40 Station</b>	<u>13,210.84</u>	<u>69,392.31</u>	<u>53,400.04</u>	<u>71,200.00</u>
<b>Aspen Village Substation</b>				
48016 · Supplies & Exp.- Aspen Village	0.00	225.00	750.01	1,000.00
48400 · Utilities - Aspen Village	366.77	5,109.39	4,500.00	6,000.00
48409 · Alarm Monitoring and T&I--AV	0.00	0.00	750.01	1,000.00
48410 · Repairs & Maint.- Aspen Village	100.00	2,665.31	3,750.02	5,000.00
<b>Total Aspen Village Substation</b>	<u>466.77</u>	<u>7,999.70</u>	<u>9,750.04</u>	<u>13,000.00</u>
<b>Starwood Substation</b>				
48411 · Tenants' Rent - Starwood	0.00	7,839.00	8,250.02	11,000.00
48412 · Utilities & Expenses - Starwood	606.78	8,862.72	9,000.00	12,000.00
<b>Total Starwood Substation</b>	<u>606.78</u>	<u>16,701.72</u>	<u>17,250.02</u>	<u>23,000.00</u>
<b>Woody Creek Substation</b>				
47299 · Residential Apartment--WC	411.50	411.50		
47301 · Supplies & Exp. - Woody Creek	0.00	129.99	900.00	1,200.00
47302 · Utilities - Woody Creek	790.86	8,585.48	8,250.02	11,000.00
47309 · Alarm Monitoring and T&I--WC	0.00	0.00	750.01	1,000.00
47310 · Repairs & Maint. - Woody Creek	100.00	2,371.00	3,750.02	5,000.00
<b>Total Woody Creek Substation</b>	<u>1,302.36</u>	<u>11,497.97</u>	<u>13,650.05</u>	<u>18,200.00</u>
<b>Total STATIONS, BUILDINGS &amp; GROUNDS</b>	<u>19,795.37</u>	<u>169,067.38</u>	<u>155,362.68</u>	<u>207,150.00</u>
<b>TRANSFER TO OTHER FUNDS</b>				
49502 · Transfer to CapAcquisition Fund	0.00	600,000.00	450,000.00	600,000.00
49503 · Transfer to Housing Fund	0.00	1,100,000.00	825,000.02	1,100,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	50,000.00	37,500.02	50,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	0.00	250,000.00	187,500.01	250,000.00
<b>Total TRANSFER TO OTHER FUNDS</b>	<u>0.00</u>	<u>2,000,000.00</u>	<u>1,500,000.05</u>	<u>2,000,000.00</u>
<b>Total Expense</b>	<u>379,617.94</u>	<u>5,653,992.20</u>	<u>5,338,129.19</u>	<u>7,100,588.00</u>
<b>Net Income</b>	<u><u>-142,563.64</u></u>	<u><u>1,263,111.58</u></u>	<u><u>-3,256.83</u></u>	<u><u>0.00</u></u>

## Aspen Fire Protection District Profit & Loss Budget Performance September 2022

	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>CAPITAL ACQUISITION (Income)</b>				
30075 · General Property Tax Allocation	0.00	600,000.00	450,000.00	600,000.00
30100 · Sale of Apparatus	46,500.00	46,500.00		
60100 · Interest on Investments	748.65	3,622.46	37.49	50.00
<b>Total CAPITAL ACQUISITION (Income)</b>	<u>47,248.65</u>	<u>650,122.46</u>	<u>450,037.49</u>	<u>600,050.00</u>
<b>Total Income</b>	<u>47,248.65</u>	<u>650,122.46</u>	<u>450,037.49</u>	<u>600,050.00</u>
<b>Gross Profit</b>	47,248.65	650,122.46	450,037.49	600,050.00
<b>Expense</b>				
<b>CAPITAL ACQ. Fund (Expenses)</b>				
<b>60110 · Cap. Outlay/Equipment/Projects</b>				
PlymoVent at Stn 62	0.00	30,000.00	60,000.02	80,000.00
storage Stn 62 bays-->FP garage	0.00	0.00	30,000.01	40,000.00
air conditioning @Stn 61+62 apt	15,536.10	36,774.60	26,250.02	35,000.00
equiping Engines 61 + 62	0.00	68,220.96	75,000.00	75,000.00
replacement roof @ N40	26,060.90	354,318.20	335,000.00	335,000.00
<b>Total 60110 · Cap. Outlay/Equipment/Projects</b>	<u>41,597.00</u>	<u>489,313.76</u>	<u>526,250.05</u>	<u>565,000.00</u>
<b>Total CAPITAL ACQ. Fund (Expenses)</b>	<u>41,597.00</u>	<u>489,313.76</u>	<u>526,250.05</u>	<u>565,000.00</u>
<b>Total Expense</b>	<u>41,597.00</u>	<u>489,313.76</u>	<u>526,250.05</u>	<u>565,000.00</u>
<b>Net Income</b>	<u><u>5,651.65</u></u>	<u><u>160,808.70</u></u>	<u><u>-76,212.56</u></u>	<u><u>35,050.00</u></u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
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	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>HOUSING (Income)</b>				
31175 · General Property Tax Allocation	0.00	1,100,000.00	825,000.02	1,100,000.00
31190 · Interest on Investments	4,570.61	22,184.70	750.01	1,000.00
<b>Total HOUSING (Income)</b>	<u>4,570.61</u>	<u>1,122,184.70</u>	<u>825,750.03</u>	<u>1,101,000.00</u>
<b>Total Income</b>	<u>4,570.61</u>	<u>1,122,184.70</u>	<u>825,750.03</u>	<u>1,101,000.00</u>
<b>Gross Profit</b>	4,570.61	1,122,184.70	825,750.03	1,101,000.00
<b>Expense</b>				
<b>HOUSING Fund (Expenses)</b>				
<b>70100 · North 40 Project--Soft Costs</b>				
Architectural Services	1,324.90	64,688.53		
Construction Mgmt. Services	4,270.25	79,895.00		
Other Services / Fees	2,537.55	350,115.33		
70100 · North 40 Project--Soft Costs - Other	0.00	0.00	650,000.00	650,000.00
<b>Total 70100 · North 40 Project--Soft Costs</b>	<u>8,132.70</u>	<u>494,698.86</u>	<u>650,000.00</u>	<u>650,000.00</u>
<b>70200 · North 40 Project--Construction</b>	597,877.61	6,550,698.40	6,530,227.00	6,530,227.00
<b>70300 · FP COPs--Lease Payments</b>				
70301 · Interest Payments	0.00	263,275.00	263,275.00	526,550.00
70302 · Principal Payments	0.00	0.00	0.00	565,000.00
<b>Total 70300 · FP COPs--Lease Payments</b>	<u>0.00</u>	<u>263,275.00</u>	<u>263,275.00</u>	<u>1,091,550.00</u>
70305 · Bank (UMB) Sweep / Admin Fees	156.67	706.38	375.02	500.00
<b>Total HOUSING Fund (Expenses)</b>	<u>606,166.98</u>	<u>7,309,378.64</u>	<u>7,443,877.02</u>	<u>8,272,277.00</u>
<b>Total Expense</b>	<u>606,166.98</u>	<u>7,309,378.64</u>	<u>7,443,877.02</u>	<u>8,272,277.00</u>
<b>Net Income</b>	<u><u>-601,596.37</u></u>	<u><u>-6,187,193.94</u></u>	<u><u>-6,618,126.99</u></u>	<u><u>-7,171,277.00</u></u>

## Aspen Fire Protection District Profit & Loss Budget Performance September 2022

	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>WILDFIRE COMM. ACTION (Income)</b>				
31575 · Contributions Received	0.00	153,885.27	123,750.00	165,000.00
31590 · Interest on Investments	428.00	1,652.71	9.00	12.00
<b>Total WILDFIRE COMM. ACTION (Income)</b>	<u>428.00</u>	<u>155,537.98</u>	<u>123,759.00</u>	<u>165,012.00</u>
<b>Total Income</b>	<u>428.00</u>	<u>155,537.98</u>	<u>123,759.00</u>	<u>165,012.00</u>
<b>Gross Profit</b>	428.00	155,537.98	123,759.00	165,012.00
<b>Expense</b>				
<b>WILDFIRE C.A. Fund (Expenses)</b>				
<b>80100 · Operating Expenses</b>				
80101 · Administrative Expenses	0.00	1,377.05	1,125.00	1,500.00
80103 · Consultant Fees	0.00	0.00	18,750.01	25,000.00
<b>80105 · Personnel</b>				
Wages	6,846.40	64,313.37	66,752.24	89,003.00
Benefits	2,439.59	22,092.75	23,888.25	31,851.00
Employer Taxes	118.87	1,083.78	1,119.01	1,492.00
<b>Total 80105 · Personnel</b>	<u>9,404.86</u>	<u>87,489.90</u>	<u>91,759.50</u>	<u>122,346.00</u>
80109 · Marketing	0.00	1,524.52	7,500.01	10,000.00
80111 · Other / Unanticipated	768.20	768.20	3,000.01	4,000.00
<b>Total 80100 · Operating Expenses</b>	<u>10,173.06</u>	<u>91,159.67</u>	<u>122,134.53</u>	<u>162,846.00</u>
80200 · Project Expenses	0.00	13,945.50		
<b>Total WILDFIRE C.A. Fund (Expenses)</b>	<u>10,173.06</u>	<u>105,105.17</u>	<u>122,134.53</u>	<u>162,846.00</u>
<b>Total Expense</b>	<u>10,173.06</u>	<u>105,105.17</u>	<u>122,134.53</u>	<u>162,846.00</u>
<b>Net Income</b>	<u><u>-9,745.06</u></u>	<u><u>50,432.81</u></u>	<u><u>1,624.47</u></u>	<u><u>2,166.00</u></u>

**Aspen Fire Protection District**  
**Profit & Loss Budget Performance**  
 September 2022

	<u>Sep 22</u>	<u>Jan - Sep 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Income</b>				
<b>BOND DEBT SERVICE FUND (Income)</b>				
35100 · General Property Tax	12,917.79	1,058,396.01	801,384.02	1,068,512.00
35200 · Specific Ownership Taxes	4,712.12	27,494.85	30,000.01	40,000.00
35210 · Interest Earned--Prop. Taxes	508.82	1,953.47	1,500.02	2,000.00
35250 · Interest on Investments	4,388.25	14,781.48	225.00	300.00
35700 · Delinquent Taxes	-17.33	-277.28	-1,500.02	-2,000.00
<b>Total BOND DEBT SERVICE FUND (Income)</b>	<u>22,509.65</u>	<u>1,102,348.53</u>	<u>831,609.03</u>	<u>1,108,812.00</u>
<b>Total Income</b>	<u>22,509.65</u>	<u>1,102,348.53</u>	<u>831,609.03</u>	<u>1,108,812.00</u>
<b>Gross Profit</b>	22,509.65	1,102,348.53	831,609.03	1,108,812.00
<b>Expense</b>				
<b>BOND DEBT SERVICE Fund (Expns.)</b>				
50005 · County Treasurer Fee	670.50	53,004.39	40,101.02	53,468.00
50010 · Interest Payments	0.00	82,612.50	82,612.50	165,225.00
50011 · Principal Payments	0.00	0.00	0.00	905,000.00
50020 · Fees & Expenses	0.00	200.00	200.00	200.00
<b>Total BOND DEBT SERVICE Fund (Expns.)</b>	<u>670.50</u>	<u>135,816.89</u>	<u>122,913.52</u>	<u>1,123,893.00</u>
<b>Total Expense</b>	<u>670.50</u>	<u>135,816.89</u>	<u>122,913.52</u>	<u>1,123,893.00</u>
<b>Net Income</b>	<u><u>21,839.15</u></u>	<u><u>966,531.64</u></u>	<u><u>708,695.51</u></u>	<u><u>-15,081.00</u></u>





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Int'l Fax (323) 846-6800  
quotes@lockers.com  
www.lockers.com

# Locker Quotation

# LK-678546

Attention: JAKE ANDERSEN

Reference:

Customer #: 283467      Type: 1      Date: 09/26/22

*Thank you for the opportunity to submit this proposal.*



### CUSTOMER:

ASPEN FIRE DEPARTMENT  
JAKE ANDERSEN  
420 E HOPKINS AVE  
ASPEN, CO 816111908

PH: (970) 379-0497

### SHIP TO:

ASPEN FIRE DEPARTMENT  
JAKE ANDERSEN  
420 E HOPKINS AVE  
ASPEN, CO 81611-1908

QTY.	MODEL #	DESCRIPTION <small>(Give color, options or specification when required)</small>	UNIT PRICE	TOTAL
24	30074CHE	DESIGNER GEAR WOOD LOCKER-24" DEEP-CHERRY	\$0.00	\$0.00
8	30043CHE	SIDE PANEL-FOR OPEN ACCESS DESIGNER LOCKER & GEAR LOCKER-24" DEEP-WITHOUT SLOPING HOOD-CHERRY	\$0.00	\$0.00
24	30060	CUSTOM ENGRAVED NUMBER PLATE-FOR OPEN ACCESS DESIGNER LOCKER & GEAR LOCKER DR	\$0.00	\$0.00
1	999	PRICE PER QUOTE - PROMOTIONAL PRICING	\$25,690.00	\$25,690.00

See Lockers.com website for product specifications, terms and conditions. Quote valid for 30 days.

Sales Amt: \$25,690.00

Subtotal: **\$25,690.00**

Sales Tax: \$0.00

Shipping: \$4,262.00

Total: **\$29,952.00**

Submitted By ALEX ZAMORA

*To order, please complete the information below and submit to Salsbury Industries.*

### METHOD OF PAYMENT

- Check or Money Order Enclosed Total Order \$ \_\_\_\_\_
- Net 30 Days PO# \_\_\_\_\_ (upon approved credit)
- Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_
- Cardholder Name \_\_\_\_\_ Authorized Signature \_\_\_\_\_



Phone: 312-243-6414  
 Email: Cbanjara@acornwire.com

Fax: 312-243-8069  
[www.acornwire.com](http://www.acornwire.com)

# acorn wire and iron works™

## Quotation

**Date:** 8/30/2022  
**Company:** FCI Constructors, Inc.  
**Contact:** Mike Skinner  
**Phone:** (970) 434-9093  
**Fax:** (970) 434-7583  
**Email:** mskinner@fciol.com

**Quote #:** ACNQ35180  
**Award Date:**  
**Project:** Aspen Fire Place - Added Storage

**We propose to furnish the following material per Acorn's Specification, subject to the conditions listed below: Quoting per our 130-A specifications...**

Qty.	Description
------	-------------

Refer Quote ACNQ32187, For Similar Specification (10 Gauge/ 130A) and Finish (Electroplated Galvanized). Freight Included

- |    |   |
|----|---|
| 50 | LF of Acorn 139A at 9 high, sheet metal base partition.                               |
| -4 | LF of Acorn 139A at 9 high, sheet metal base partition.(Subtracting LF of Door)       |
| 1  | Hinged doors at 4'-0" wide by 7'-0" high w/ transom and door to have Hasp for Padlock |

\*\* No Cut-outs quoted, If Desired, Please ADD \$136.00 Per Cut Outs kit or \$195.00 for in shop cut-outs\*

If there are additional insurance requirements for this project, this quote may be subject to change to include additional fees incurred by Acorn.

Shipping to Aspen, CO 81611 , Delivered Only, No tax included

\* Freight Rate subject to change.

**Finish:** Electroplated Galvanized **USD Price:** \$10,185.00

**Installation:** By Others.

**Estimated Ship Date:** 4-6 weeks base on project size and after FINAL receipt of approval of shop drawings

**Submittal Package is provided within 1 weeks, after Purchase Order has been Process.  
 Package Includes: Samples, Product Data, Shop Drawings, and LEED data.**

Professional Structural Engineer Analysis's are not provided for any project, unless requested specifically, and noted on this quote as an additional quote.

**TERMS:**  
 Net 30 days upon credit approval. Order over \$20,000 Required Deposit.  
 Sales or use taxes not included unless so stated.  
 Price quoted will be held for thirty (30) day from date above, with delivery within 6 months.  
 Prices are subject to change. All prices are in USD Currency. Steel surcharge may apply.

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**Wire Mesh Partitions - Folding Gates - Special Wire Products**

**Fire and Police Pension Association  
Aspen FPD Volunteers 711-5  
For the Six Months Ending June 30, 2022**

Beginning Balance	\$4,389,417.91
Plan Direct Inflows and Outflows	
Member Contributions	
Employer Contributions	
Contributions from the SWDD Plan	
Refunds	
Affiliations/(Disaffiliations)	
Plan Transfers	
Net Benefits	(\$191,925.00)
Plan Directed Expenses	
State Funding	
Plan Direct Inflows and Outflows Sub-Total	<u>(\$191,925.00)</u>
Allocated Income and Expense	
Interest	\$5,617.49
Dividends	\$9,783.46
Other Income	(\$1,348.23)
Net Change Accrued Income	\$1,132.98
Unrealized Gain/Loss	(\$470,704.49)
Realized Gain/Loss	\$53,302.78
Defined Contribution Earnings (Net)	
Investment Expenses	(\$13,558.50)
Direct Expense Allocation	(\$280.20)
Other Expenses	(\$7,538.52)
Allocated Income and Expense Sub-Total	<u>(\$423,593.23)</u>
Ending Balance	<u><u>\$3,773,899.68</u></u>

**MEMORANDUM**

**To:** Affiliated FPPA Volunteer Pension Plan Employers  
**From:** Peggy Job, Senior Accountant  
**Re:** Six Months ending June 30, 2022  
Allocation Report, Annual Contributions Received & Direct Expense Allocation Summary  
**Date:** 7/27/22

**Allocation Report**

**Investment Performance**

Your plan assets are commingled for investment purposes in the Members' Benefit Investment Fund – Long Term Pool (“Pool”). Returns for the Pool are as follows (returns for periods longer than one year are annualized):

As of 06/30/2022	Quarter	Year to Date	1 Year	3 Years	5 Years
Total Pool Net of Investment Expense*	(5.85)%	(9.65)%	(5.09)%	7.55%	7.95%

\*FPPA Administrative Expenses are not included in the Total Pool Net of Investment Expense percentages.

The table below summarizes expenses as a percentage of net assets for the Pool:

Year	FPPA Administrative Expense*	Investment Management Expense	Total Expense Ratio
Q2-2022	0.07%	0.34%	0.41%
2021	0.12%	0.81%	0.93%
2020	0.13%	0.79%	0.92%
2019	0.13%	0.80%	0.93%
2018	0.16%	0.88%	1.04%
2017	0.23%	0.89%	1.12%
2016	0.24%	0.79%	1.03%

**How to Calculate Your Plan Specific Expense Ratio**

Your Allocation Report may reflect expenses specific to your plan such as actuarial expense and legal fees as well as expenses you directed FPPA to pay from your plan assets. These expenses are reflected in the line items *Plan Directed Expenses* and *Direct Expense Allocation*. As such, your plan's administrative expenses may differ from the Pool. In order to calculate your plan's administrative expense ratio, you will need to add the line items *Plan Directed Expenses*, *Direct Expense Allocation* and *Allocated Fees & Expenses* and divide by the *Ending Balance*.

**Allocation Methodology**

*Investment Expenses* and *Allocated Fees & Expenses* are separately allocated and separately reported in the Allocation Report. The *Investment Expenses* are allocated to each plan based on the plan's proportion of total assets. The *Allocated Fees & Expenses* are allocated based on the plan's proportion of total membership, including active, inactive and retired members as of December 31 of the prior year as defined by the guidelines within the Annual Comprehensive Financial Report. Member counts may be adjusted during the year for plan affiliation, disaffiliation, or reentry.

### **Review of the Report**

Review the items *Member Contributions, Employer Contributions, Refunds, Affiliations, Net Benefits, Plan Directed Expenses and State Funding* and confirm that these amounts are correct year-to-date. **If any amount is not correct, please send a written response to FPPA by August 31, 2022. If FPPA does not receive a response by August 31, 2022, you are confirming that these report items are correct.**

### ***Annual Contributions Received***

FPPA provides a schedule of your 2022 contributions received by FPPA year to date. This schedule compares contributions received in the current year to the actuarial required contributions for 2022. **Please be aware that this report shows contributions based on the date received by FPPA and does not consider if contributions relate to a prior year.**

### ***Direct Expense Allocation Summary***

#### **Direct Expense Allocation**

FPPA provides a summary of expenses directly allocated to your plan, payments received related to these expenses and the related annual budgeted amounts. These costs are identified as direct plan expenses and are charged directly to the plan as a reduction of plan assets. They are reflected in the *Direct Expense Allocation* row of your Allocation Report. You may contact me to request a detailed summary of these allocated expenses.

The direct expense allocation is comprised of costs for audit and actuarial services. The audit services relate to the SOC 1 Type 2 report over the operating effectiveness of FPPA's controls for processing data and transactions related to your plan. The SOC 1 Type 2 report has been provided since 2014 to assist employers in reporting in accordance with Governmental Accounting Standards Board Statement No. 68 (GASB 68), *Accounting and Financial Reporting for Pensions*. Actuarial services include the biennial funding valuation report (issued in odd years for Volunteer Firefighter plans and even years for Old Hire plans) and the annual GASB 68 report. Actuarial services are provided by Gabriel Roeder Smith & Co. Audit services are provided by Eide Bailly LLP.

The Colorado Revised Statutes allow FPPA to allocate expenses that are directly related to the administration of the local affiliated plans from those plan's assets. For additional information, please see C.R.S. 31-31-705(2)(f).

#### **Payment of Settlor Expenses**

Please discuss these direct plan expenses with your legal counsel to determine if they are a "settlor" expense. The Department of Labor believes that the employer should bear the cost of settlor expenses. If you agree, you should reimburse the plan for these expenses. This payment is in addition to any employer contributions made to the plan or as determined by the actuary (the actuarially determined contribution).

To reimburse the plan for these costs, please send payment via ACH or wire to FPPA. These payments need to be identified separately from your actuarial required contribution in order to net out the expense. Please contact FPPA for ACH or wire Instructions.

If you have any questions regarding your allocation report or the direct allocated plan expenses, please call me at 303-770-3772 in Metro Denver or 800-332-3772 or email me at [pjob@fppaco.org](mailto:pjob@fppaco.org).

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## **Allocation Report Descriptions**

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*This report provides the beginning of year plan balance, year-to-date totals, and an ending plan balance as of the report date*

<b>Beginning Balance</b>	Plan assets at the beginning of the year
<b>Plan Direct Inflows and Outflows</b>	
Member Contributions	Member Contributions made to the plan
Employer Contributions	Employer Contributions made to the plan
Contributions from the SWDD Plan	Contributions received for a member on disability rolling to a normal retirement
Refunds	Member withdrawal of funds from the plan
Affiliations/(Disaffiliations)	Plan affiliation or disaffiliation or idle funds distribution (typically a Volunteer Fire Plan matter)
Net Benefits	Benefits paid to retired members
Plan Directed Expenses	Payments from plan assets directed by the department Examples: legal, actuarial, and insurance expense
State Funding	State funding for volunteer plans
<b>Plan Direct Inflows and Outflows Sub-Total</b>	Sub-Total of the above activity
<b>Allocated Income and Expense</b>	
Interest*	Interest on investments
Dividends*	Dividends on investments
Other Income*	Other investment income
Net Change Accrued Income*	Change in accrued earnings for interest and dividends
Unrealized Gain/Loss*	Unrealized Gain/Loss on investments
Realized Gain/Loss*	Realized Gain/Loss on investments
Defined Contribution Earnings (Net)	Not applicable for Defined Benefit plans
Investment Expenses	Allocated share of FPPA investment expense
Direct Expense Allocation	Expenses directly allocated to the plan Examples: actuarial and audit fees
Other Expenses	Allocated share of FPPA administrative expense
<b>Allocated Income and Expense Sub-Total</b>	Sub-Total of the above activity
<b>Ending Balance</b>	Plan assets at period end

*\* Allocated from the Fire & Police Members' Benefit Investment Fund – Long Term Pool.*

---

**Fire and Police Pension Association  
 Direct Expense Allocation Summary  
 Aspen FPD Volunteers 711-5  
 For the Six Months Ending December 31, 2021**

<b>Type of Expense</b>	<b>2022 Budget</b>	<b>Year-to-Date Expenses</b>	<b>Payment of 2022 Expenses</b>
Actuarial Expenses	\$313.56	\$130.65	
Audit Expenses	\$149.55	\$168.24	(\$18.69)
Other Asset Allocation Study Expenses			
<b>Total Direct Allocated Expenses &amp; Payments</b>	<b>\$463.11</b>	<b>\$298.89</b>	<b>(\$18.69)</b>

*Actuarial expenses may exceed the budget related to asset allocation studies and implementation.*

*Contact Peggy Job at 720-479-2345 to obtain a detailed expense listing.*

# Fire and Police Pension Association

## Volunteer Fire Pension Plan Contributions ASPEN FPD 711-5

For the Reporting Period: 01/01/2022 through 06/30/2022

<b>Deposit Date</b>	<b>Employer Contributions</b>	<b>State Matching Funds</b>	<b>Total Remittance</b>
No deposits received for the reporting period			
<b>Total Remittance</b>			\$0.00
<b>Calculated Contribution per the 01/01/2021 Actuarial Study</b>			\$141,868.00
<b>Difference Over/(Under)</b>			<b>\$(141,868.00)</b>

**Note: The Calculated Contribution amount is due to FPPA before 12/31/2022**



# ASPEN FIRE PROTECTION DISTRICT

**2023 PROPOSED BUDGET -- DRAFT #2 (10/11/2022)**

## GENERAL FUND

PAGE 1

	2021 ACTUAL	2022 ESTIMATED	2023 PROPOSED	2022 AS APPROVED
Beginning Balance, January 1	2,668,705	3,113,951	3,446,388	
<b>REVENUES</b>				
<b>GENERAL (Income)</b>				
31100 · General Property Tax				
31102 - Allocation--to Cap Acq Fund	600,000	600,000	600,000	600,000
31103 - Allocation--to Housing Fund	1,100,000	1,100,000	1,100,000	1,100,000
31104 - Allocation--to GF General	3,562,257	4,208,944	4,281,104	4,208,944
31105 - Allocation--to GF Emergency Reserve	50,000	50,000	50,000	50,000
31106 - Allocation--to GF Operations Reserve	200,000	-	-	-
31107 - Allocation--to GF FPPA Annual	250,000	250,000	150,000	250,000
31109 - Allocation--for Treasurer Fee	303,705	326,787	325,321	326,787
<b>Total General Property Tax</b>	<b>6,065,962</b>	<b>6,535,731</b>	<b>6,506,425</b>	<b>6,535,731</b>
31200 · Specific Ownership Taxes	221,334	240,000	250,000	225,000
36100 · Interest Earned--Prop. Taxes	12,600	12,000	12,000	12,000
36200 · Interest on Investments	682	40,000	32,000	600
37100 · Delinquent Taxes	(5,107)	(2,000)	(4,000)	(6,000)
38000 · North 40 Lease to County	49,609	52,411	55,000	51,700
38010 · County Share of Expenses @N40	28,236	32,000	35,000	30,000
38015 · FF Tenants' Rent & Utilities @ Starwood	14,154	15,000	15,000	15,000
38020 · FF Tenants' Rent @ N40 and Woody Creek	16,164	20,000	-	23,832
Tenant's Rent @N40			7,200	
Tenant's Rent @Woody Creek			6,000	
38050 · WFAC Project (from Aspen Community Foundation)	41,180	(37,725)	-	37,725
38100 · Other Income (vs. Expense)	-	103,061	-	-
38101 · Grants	46,290	100,000	125,000	125,000
38103 · CDPS DFPC--Cooperator Incident	2,154	38,000	-	-
38109 · Donations / Contributions (Assigned Funds)	53,061	38,188	-	-
38110 · Sprinkler Permit Fees (Plans Checks)	53,075	50,000	50,000	50,000
<b>Total GENERAL</b>	<b>6,599,394</b>	<b>7,236,666</b>	<b>7,089,625</b>	<b>7,100,588</b>
<b>Total Revenues</b>	<b>6,599,394</b>	<b>7,236,666</b>	<b>7,089,625</b>	<b>7,100,588</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL EXPENSES (Staff)</b>				
41110 - Wages - Career Duty Firefighters	687,299	1,100,000	1,255,471	1,157,787
41115 - Overtime - Career Duty Firefighters	101,101	80,000	40,000	60,000
41111 · Salaries & Wages - All Other Paid Staff	716,935	810,000	884,493	850,712
41120 · Misc. Payroll Expenses	1,690	1,800	1,800	1,800
41125 · Employer SUI--Staff	4,524	4,000	4,473	4,242
41130 · Retirement Plan--401(a)	124,199	135,000	139,920	134,272
41132 · Pension Plan--FPPA SWDB	88,856	140,000	167,042	156,991
41135 · Employer Medicare--Staff	22,303	29,000	32,432	30,757
41140 · All Insurances & HSA Contributions	207,781	420,000	443,870	436,135
41141 · Board Match--457(b) Plan	30,005	40,000	43,234	41,023
41142 · Fitness/Wellness Allowance--Staff	14,408	28,000	33,000	30,800
41143 · Health Insurance--Staff Dependents	61,585	85,000	97,215	94,884
41144 · Benefits Contingency - PTO Cash	58,259	22,000	23,744	21,495
<b>Total PERSONNEL EXPENSES (Staff)</b>	<b>2,118,945</b>	<b>2,894,800</b>	<b>3,166,694</b>	<b>3,020,898</b>

# ASPEN FIRE PROTECTION DISTRICT

2023 PROPOSED BUDGET -- DRAFT #2 (10/11/2022)

GENERAL FUND

PAGE 2

	2021 ACTUAL	2022 ESTIMATED	2023 PROPOSED	2022 AS APPROVED
<b>ADMINISTRATION</b>				
41149 - County Treasurer Fee	303,705	327,044	325,321	327,044
41150 - Employer Medicare--AVFD+	973	500	1,000	1,500
41155 - Employer Social Security--AVFD+	9,376	8,000	10,000	12,000
41160 - Employer SUI--AVFD+	201	150	400	500
41146 - Employee Wellness Program	3,501	8,000	8,000	8,000
41200 - Other Expense (vs. Income)	47,138	-	-	-
41209 - RFV Wildfire Collaborative (fka WFAC Mapping)	3,456	-	10,000	-
41210 - Contract Labor / Special Projects	31,531	43,000	25,000	43,000
41211 - Supplies & Expenses	23,961	25,000	25,000	24,296
41212 - Telephone Expense	32,093	36,000	38,000	32,000
41214 - Info. Systems & Support	32,137	40,000	40,000	36,000
41500 - Audit & Budget	17,360	18,800	20,000	19,000
41510 - Insurance				
Gen Liability/Accident & Other	37,978	50,171	55,000	45,000
Workers' Comp	71,116	96,335	100,000	90,000
41520 - Legal	25,156	36,000	26,000	26,000
41770 - Equip Repair/Replace	-	5,000	5,000	5,000
41810 - Election		17,253	18,000	16,000
41820 - Staff Vehicle Expense	14,269	15,000	15,000	11,000
41840 - Administrative	44,673	45,000	45,000	45,000
41920 - Capital Outlay - Computers +	24,687	20,000	20,000	20,000
Total ADMINISTRATION	723,311	791,253	786,721	761,340
<b>VOLUNTEER BENEFITS</b>				
41860 - Volunteer Fitness/Wellness Allowance	39,000	42,000	45,000	42,000
41861 - Volunteer Health Insur/HSA/HRA	175,557	275,000	300,000	352,950
41870 - Volunteer Health Screenings	1,146	1,000	1,000	2,000
41875 - LOSAP	46,500	31,750	35,625	34,750
41877 - Volunteer Shift Incentives	3,550			
41880 - EMS Incentive Program	17,212			
41890 - FFII Proficiency Incentive	8,181			
41891 - Officer & D/O Incentives	1,800			
41892 - ALL Volunteer Incentives (EMT,FFII,Officer,D/O)		15,000	20,000	30,000
Total VOLUNTEER BENEFITS	292,946	364,750	401,625	461,700
<b>FIRE FIGHTING</b>				
42205 - Firefighters' Logistics/Support	23,511	25,000	25,000	25,000
42206 - Uniforms	29,112	22,000	20,000	20,000
42211 - Operational Supplies & Expenses	92,548	150,000	100,000	150,000
42212 - Rescue Supplies & Expenses	7,014	15,000	5,000	15,000
42213 - EMS Supplies & Expenses	12,233	18,000	18,000	15,000
42214 - Wildfire Supplies & Expenses	9,936	13,346	15,000	10,000
42215 - Wildfire Program (Seasonal FFs +)	690	1,373	-	-
42220- Pano AI Project	49,678	60,000	60,000	60,000
42300 - Fuel	15,201	26,000	24,000	15,000
42400 - Subscriptions & Dues	2,825	3,000	3,000	1,500
42402 - Honor Guard	6,943	2,000	5,000	5,000
Total FIRE FIGHTING	249,691	335,719	275,000	316,500

# ASPEN FIRE PROTECTION DISTRICT

2023 PROPOSED BUDGET -- DRAFT #2 (10/11/2022)

## GENERAL FUND

PAGE 3

	2021 ACTUAL	2022 ESTIMATED	2023 PROPOSED	2022 AS APPROVED
<b>TRAINING</b>				
44102 - EMS Training & Records	23,560	15,000	24,000	24,000
44103 - FF Training & Records	28,904	35,000	40,000	40,000
44105 - Overtime Pay for All Training			40,000	
44211 - Supplies & Expenses	10,169	10,000	10,000	10,000
Total TRAINING	62,633	60,000	114,000	74,000
<b>FIRE PREVENTION</b>				
43200 - Training	3,180	3,000	3,000	6,000
43211 - Supplies & Expenses	12,091	6,000	6,000	9,000
43212 - Public Fire Education	3,235	4,000	4,000	6,000
43213 - Outsourced Plans Checks	-	1,350	2,000	
43214 - Advertising--Public Education	6,785	8,000	8,000	12,000
Total FIRE PREVENTION	25,291	22,350	23,000	33,000
<b>COMMUNICATIONS</b>				
45211 - Supplies & Expenses	3,567	5,000	4,000	8,000
45300 - Administration				
County Dispatch Services	32,173	60,000	60,000	45,000
County Radio Services	24,488	28,980	30,000	30,000
45910 - Radio Capital Outlay	23,490	15,000	20,000	20,000
Total COMMUNICATIONS	83,718	108,980	114,000	103,000
<b>CDPS COOPERATOR INCIDENTS</b>				
42600 - Cooperator Incident--Misc.	-	2,995	-	-
42601 - Cooperator Incident--Personnel	-	10,000	-	-
Total FF COOPERATIVE AGREEMENT	-	12,995	-	-
<b>REPAIR SERVICES (Fleet &amp; Equip)</b>				
46200 - Pump & Equipment Testing	26,059	20,000	20,000	20,000
46211 - Supplies & Expenses & Parts	41,010	25,000	25,000	28,000
46212 - Out-source Maint& Repair	86,910	55,000	55,000	75,000
Total REPAIR SERVICES (Fleet & Equip)	153,979	100,000	100,000	123,000











# ASPEN FIRE PROTECTION DISTRICT

2023 PROPOSED BUDGET -- DRAFT #2 (10/11/2022)

## G.O. BOND DEBT SERVICE FUND

WILL BE PAID OFF  
END OF 2026

	2021 ACTUAL	2022 ESTIMATED	2023 PROPOSED	2022 AS APPROVED
Beginning Balance, January 1	1,063,139	1,081,430	1,083,699	
REVENUES				
<b>DEBT SERVICE FUND (Income)</b>				
35100 · General Property Tax	1,103,404	1,068,512	1,071,126	1,068,512
35200 · Specific Ownership Taxes	40,261	40,000	40,000	40,000
35210 · Interest Earned--Prop. Taxes	2,292	2,000	2,000	2,000
35250 · Interest on Investments	332	16,000	17,000	300
35700 · Delinquent Taxes	(929)	(350)	(1,000)	(2,000)
Total BOND Debt Service Fund (Income)	1,145,360	1,126,162	1,129,126	1,108,812
Total Revenues	1,145,360	1,126,162	1,129,126	1,108,812
EXPENDITURES				
<b>DEBT SERVICE FUND (Expenses)</b>				
50005 - County Treasurer Fee	55,244	53,468	55,556	53,468
50010 · Interest Payments	191,625	165,225	138,075	165,225
50011 · Principal Payments	880,000	905,000	935,000	905,000
50020 · Fees & Expenses	200	200	200	200
Total BOND Debt Service Fund (Expenses)	1,127,069	1,123,893	1,128,831	1,123,893
Total Expenditures	1,127,069	1,123,893	1,128,831	1,123,893
<b>Net Income</b>	<b>18,291</b>	<b>2,269</b>	<b>295</b>	<b>(15,081)</b>
Ending Balance, December 31				
	1,081,430	1,083,699	1,083,994	





# Preparing for FAMLI LOCAL GOVERNMENTS

Unlike businesses, Colorado local governments have options regarding their participation in the paid Family and Medical Leave Insurance (FAMLI) program. Here are the steps local governments should take to prepare for FAMLI:

## 1. Determine your local government's participation in FAMLI

Local governments have three options regarding participation in the FAMLI program:

- » Participate in FAMLI. This option means the local government agency agrees to pay the employer share of the premium (0.45% of wages if the local government has 10 or more employees, and 0% of wages if the local government has fewer than 10 employees) and remit employees' share of the premium (0.45% of wages) along with wage data to the FAMLI Division once a quarter.
- » Decline participation in FAMLI. In order to decline participation in the FAMLI program, the local government's governing body must vote to do so. The local government must then notify the FAMLI Division of their vote to decline participation. The decision to decline is good for eight years from the date of the vote to decline participation. The local government must hold another vote if it wishes to continue opting-out beyond eight years.
- » Decline employer participation in FAMLI. This option allows a local government agency to decline participation as described above, while allowing the agency to assist employees who want to individually participate in the FAMLI program by facilitating voluntary payroll deductions, with remittance of the employee share of the premium (0.45% of wages) and wage data once a quarter to the FAMLI Division.

**When can we vote to opt out of FAMLI?** Anytime during 2022, but local governments are not required to give FAMLI notice of their decision to opt out until January 1, 2023.

## 2. Register with the FAMLI system (Fall 2022)

Every local government employer must register with FAMLI's online system, including those which choose not to participate in FAMLI. Registering with the system and uploading your documents will enable FAMLI to keep track of local government employers' current intentions for participation, the obligation to revisit a declination vote after eight years, and enable local government employers to provide an affordable benefit if they choose to remit premiums and wage data for employees who self-elect coverage.

FAMLI's online employer service system is expected to be available for registration during the Fall of 2022, during which time we will have support staff available to help employers navigate the process.



# Preparing for FAMILI LOCAL GOVERNMENTS

## 3. Notify FAMILI of your local government's decision

Local governments which vote to decline participation in the FAMILI program must notify the FAMILI Division of their decision by January 1, 2023.

### What does our local government need to send to FAMILI?

After registration, a local government that votes to opt-out of the FAMILI program must notify the FAMILI Division on letterhead and must indicate the date the vote was taken and the result of the vote. If the local government has voted to opt out, but intends to assist its employees who choose to individually participate in the FAMILI program, this information must be included in the notification as well. This notification must be received by January 1, 2023.

### What happens if we do not take a vote, or send a letter?

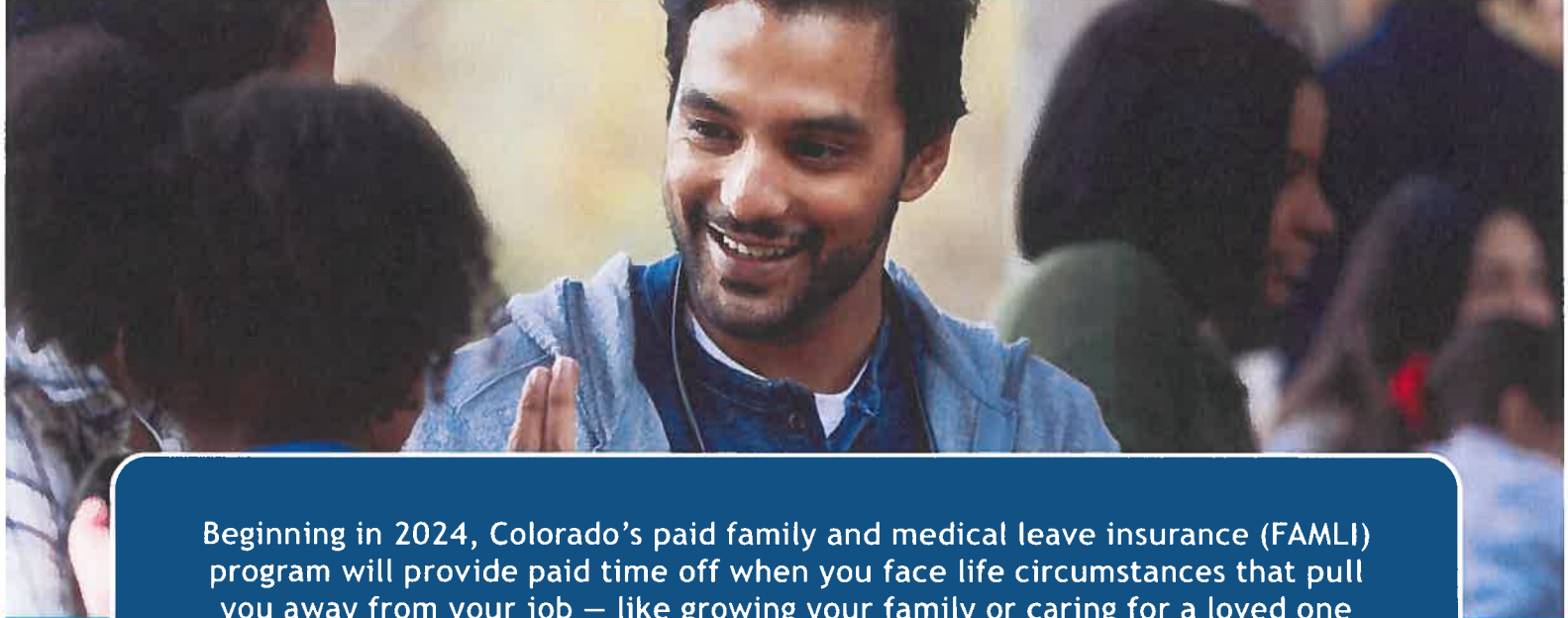
Local governments which do not notify the FAMILI Division of a vote to opt-out by January 1, 2023 will be identified as participants in the FAMILI program. The FAMILI Division will expect both wage data and premium payments due on April 1, 2023. You must notify the Division ahead of January 1, 2023 to avoid paying premiums.

### What are the timelines in the rules?

The rules have several timelines to be aware of and follow depending on the option selected by the governing body. Below is a list of the timelines. Please see 7 CCR 1107-2 for more information.

- » Local governments must notify employees of their decision on FAMILI participation within 30 days after the deciding vote. This gives local governments time to communicate their decision to their employees.
- » If the local government chooses to decline to fully participate in the FAMILI program, the decision must be revisited every eight years at a minimum.
- » 180 days notice must be given to employees before any change regarding access to FAMILI benefits is effective. This gives workers time to make arrangements and self-select coverage if they wish to do so. Benefits do not start until 2024.
- » Local governments which choose to fully participate in FAMILI after previously voting to decline participation, as well as individuals who self-elect coverage, must remain in the program and agree to pay premiums for a minimum of three years. If a local government wishes to withdraw from the program at the end of the three-year period, the Division requires a minimum of 90 days notice, so we can change systems to avoid overpayments and miscommunication.





Beginning in 2024, Colorado's paid family and medical leave insurance (FAMLI) program will provide paid time off when you face life circumstances that pull you away from your job — like growing your family or caring for a loved one with a serious health condition.

### How does it work?

Beginning on January 1, 2024, nearly every Colorado worker who earns at least \$2,500 in yearly wages within the state will be eligible to take **paid family and medical leave** during covered circumstances:

- » To care for a new child, including adopted and fostered children
- » To care for themselves, if they have a serious health condition
- » To care for a family member with a serious health condition
- » To make arrangements for a family member's military deployment
- » To address the immediate safety needs and impact of domestic violence and/or sexual assault.

Depending on your income, when using paid leave, you will receive between 37% and 90% of your normal weekly wages. **Benefits are capped at \$1,100 per week.**

**Most workers are eligible to receive up to 12 weeks of paid family and medical leave.** Those who experience pregnancy or childbirth complications may receive an additional four weeks.

### Who pays for FAMLI?

Contributions to Colorado's FAMLI program will be shared between employers and workers. Beginning on January 1, 2023, your employer may begin deducting up to 0.45% of your pay to cover your portion of the FAMLI premium, though some employers may choose to cover some or all of your share as an added benefit.

### What are my rights?

Eligible Colorado workers have the right to take paid family and medical leave for covered circumstances.

Once you have served in your job for at least 180 days (about six months), your job is protected under the law. As long as you are eligible and qualify to use paid leave, your employer cannot prevent you from taking it, and cannot penalize or fire you for taking paid leave.



**COLORADO**  
Family and Medical Leave  
Insurance Program (FAMLI)  
Department of Labor and Employment

This poster is a summary and cannot be relied on as complete labor law information. For more information, or to estimate your premiums or benefits, please visit [famli.colorado.gov](https://famli.colorado.gov).

**RESOLUTION 2022-10-01**

**A RESOLUTION OF THE ASPEN FIRE PROTECTION DISTRICT BOARD OF DIRECTORS IN SUPPORT OF BALLOT ISSUE 6A TO INCREASE THE MILL LEVY FOR THE ASPEN AMBULANCE DISTRICT.**

**WHEREAS**, the Aspen Fire Protection District, Pitkin County, Colorado (the “District”), is a duly organized, and validly existing special district, quasi-municipal corporation, and political subdivision of the State of Colorado (the “State”) pursuant to Section 32-1-1002, Colorado Revised Statutes and governed by the Board of Directors (the “Board”); and

**WHEREAS**, the District partners shares emergency responsibilities with the Aspen Ambulance District; and

**WHEREAS**, Pitkin County Ballot Issue 6A provides for an increase of the Aspen Ambulance District’s mill levy by 0.599 mills for the purpose of providing a stable funding source of the district; and

**WHEREAS**, the Board finds and determines that it is in the best interest of the District for the Aspen Ambulance District to have a stable funding source to maintain its excellent level of service, as would be provided by the passage of Ballot Issue 6A.

**NOW, THEREFORE, IT IS RESOLVED BY THE ASPEN FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THAT:**

**Section 1.** The above recitals are hereby incorporated as findings by the Aspen Fire Protection District Board of Directors.

**Section 2.** The Board of Directors of the Aspen Fire Protection District hereby proclaims its support for Ballot Issue 6A to increase the Aspen Ambulance District mill levy by 0.599 mills.

PASSED AND ADOPTED THIS 11TH DAY OF OCTOBER 2022.

ASPEN FIRE PROTECTION DISTRICT

ATTEST:

\_\_\_\_\_  
John Ward, Board President

\_\_\_\_\_  
Nikki Lapin, Clerk





# Aspen Fire Protection District Monthly Staff Report - September 2022

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## OPERATIONAL RESPONSE REPORT:

TOTAL CALLS FOR SEPTEMBER	195
<b>(100) Fire</b> (i.e. structure, cooking fire, dumpster, wildland)	1
<b>(200) Overpressure Rupture, Explosion, Overheat (No Fire)</b> (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	1
<b>(300) Rescue &amp; Emergency Medical</b> (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	29
<b>(400) Hazardous Condition</b> (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	8
<b>(500) Service Call</b> (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	4
<b>(600) Good Intent Call</b> (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	51
<b>(700) False Alarm, False Call</b> (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	99
<b>(800) Severe Weather &amp; Natural Disaster</b> (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
<b>(900) Special Incident Type</b> (calls mistakenly paged out, informational pages, alarm tests)	2



# Aspen Fire Protection District Monthly Staff Report – September 2022

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## Training Report (Report #1625)

Type of Class	# Classes	Total Class Hours	Total # Members Attended	Total Combined Member Hours
In House – Aerial Ops	1	1:00	2	2:00
In House – DO Pumping	1	1:30	3	4:30
In House - EMS	4	7:00	24	44:00
In House – Fire Officer / Command				
In House - Firefighter	5	13:30	20	59:00
In House – Monthly Training	4	10:00	31	91:00
In House – Tech Rescue	1	1:00	2	2:00
In House – Wildland FF	1	5:00	6	30:00
Miscellaneous	2	8:45	2	8:45
Outside Training	1	50:00	1	50:00
<b>TOTAL</b>	<b>20</b>	<b>97:45</b>	<b>91</b>	<b>291:15</b>

The September fire training was on Hose Management. The medical training was Airway Management.

The October fire training will be Hands-On Skills at the Hotel Aspen and the medical training will be on Soft Tissue and Extremity Trauma.

We will be having the opportunity to train at the Hotel Aspen the middle of October before they tear it down. We will work on Vent, Enter, Isolate, Search techniques as well as Forcible Entry and Overhaul operations.

The Recruit Class of 2022 are completing their testing and task books. Three have completed all the training pieces and are to be able to start working 24 hours shifts. Three more are wrapping up their last tests and items in their task books.

We have started the EMR-EMT bridge class which is both on-line and in the classroom



## Aspen Fire Protection District Monthly Staff Report - September 2022

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taught by our personnel. We have 7 students and another 2 from MRA. They will complete the on-line portion of the program through November and will have the hands-on classroom portion during the first two weeks of November.

Two firefighters are preparing to take the FFII practical test at RFFR. Once completed they will start the written testing process and should be achieving that certification in the near future.

We have a large number of firefighters who are advancing themselves through multiple outside training programs. Here is listing of the classes that we have firefighters enrolled in over the next few months:

- EKG interpretation - 2 firefighters
- IV certification - 2 firefighters (2 week class)
- Anatomy & Physiology - 1 firefighter, 1 Lieutenant (4 month class)
- Biology - 1 firefighter (4 month class)
- Rope Rescue - 1 firefighter
- Fire Officer I - 2 firefighters, 1 Lieutenant
- Fire Instructor I - 1 firefighter
- Incident Command 300 - 2 firefighters
- Roaring Fork Leadership - 1 Battalion Chief (9 month class)
- Our Community Listens - 1 firefighter
- Colorado Public Manager - 1 firefighter (1 year class)
- Public Safety Leadership Development - 1 Battalion Chief (2 week class)





# Aspen Fire Protection District Monthly Staff Report - September 2022

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## Wildfire Report

	# Completed for Month	Year-to-date
Wildfire Risk Assessments	8	65
Wildfire Risk Map Curbside Assessments	552	1967







# FIREFIGHTER AID UKRAINE

Chief Balentine,

Almost two months ago, our organization was contacted by Michael Houlehan, the founder of AspenAid, who became aware of Firefighter Aid Ukraine's (FAU) initiative, history, successes, and response to the Russian invasion of Ukraine. FAU has been working with the State Emergency Services, volunteer fire brigades, hospitals, medical professionals, and other organizations to deliver personal protective equipment, tools, rescue equipment, medical supplies, and other valuable items to Ukraine's first responders all over the country. To date FAU has delivered over 200 tons of high value, critical aid, valued at millions of dollars. In addition to the delivery of physical goods, FAU also provides training and instruction.

Our organization is very excited to have met Michael and looking forward to working with AspenAid. FAU's next focused project will see 35 sets of Holmatro hydraulic extrication tools along with training conducted in Ukraine by a team of subject matter experts. AspenAid has been a tremendous supporter of this project. FAU is also assisting with the development of a drone project that will see the technology used in de-mining and search and rescue. Thanks to AspenAid, FAU was introduced to WingXpand, a US drone manufacturer. Like FAU, Michael understands that these projects would not be successful without the support of our donors, volunteers, supporting communities, and other organizations. He shared with us Aspen Fire Department's significant contribution and delivery of firefighting gear to Ukraine in April. He also noted the support he has received from Aspen Fire, including recognition at the 9/11 ceremony in Aspen. Thank you Chief Balentine and the Aspen Fire Department for your contributions and support of Ukraine.

Please accept our sincerest gratitude for supporting Michael and AspenAid in his endeavors to assist our brothers and sisters in Ukraine. Fire services have quickly become critically needed and essential to responding to the Russian invasion and to the survival of Ukraine. The support firefighters and first responders receive from organizations like AspenAid through departments like the Aspen Fire Department are greatly appreciated. Thank you.

Slava Ukraine!

Regards,  
Kevin Royle  
Project Director,  
Firefighter Aid Ukraine



# Aspen Fire Protection District



420 E Hopkins Avenue • Aspen, CO 81611 • 970 925-5532 • [www.aspenfire.com](http://www.aspenfire.com)

To: Sara Ott, City Manager, City of Aspen  
From: Rick Balentine, Fire Chief, Aspen Fire Protection District  
Date: September 20, 2022  
Re: 2023 COA Funding Request for Pano AI program

Sara, as you may be aware, Aspen Fire Protection District partnered with Pano AI, <https://www.pano.ai>, in 2021 to be part of a pilot program to help train its actionable intelligence wildfire management software for early detection of wildfires in Aspen and our surrounding area. Additionally, in collaboration with Pitkin County Telecommunications, we were able to complete the installation of Pano AI cameras on four of their communications towers overlooking the Aspen area that allowed the best possible coverage of the City and our entire district. Aspen Fire was the first in Colorado to make this program available to our community, and it has since been implemented in numerous other cities and counties, and by fire departments and Holy Cross Energy across Colorado and other Western states.

The first two years of the Pano AI rapid wildfire detection pilot program were primarily funded through very generous private donations, as we felt funding an as-yet not fully-proven program solely from public funds was not in the best interest of our taxpayers.

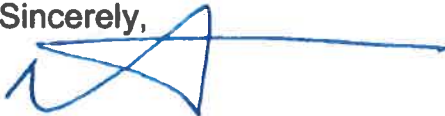
After two successful wildfire seasons testing and assisting to train Pano AI's artificial intelligence software to recognize the conditions within our unique topographical terrain with its ever-changing visibility scenarios, we feel that a continued partnership with Pano AI in 2023 and beyond would be hugely advantageous as an added wildfire public safety program for the Aspen Community.

The Aspen Fire Protection District and the City of Aspen have a long history of proactive collaboration regarding wildfire safety, as we demonstrated in 2016 when AFD and COA partnered to purchase the No-Harm wildfire risk map product which replaced the older and opinion-driven risk maps that had been in circulation and were being used in planning and preparation efforts at the time. This ultimately led to the extremely dynamic, customized and publicly accessible No-Harm wildfire risk map available to all since 2019, after receiving grant funding from the Aspen Community Foundation (ACF) following the mid-valley Lake Christine fire the previous year. The map data and its tools can be accessed on our website: <https://aspenfire.com/wildfire-risk-map>.

In continuation of our shared public safety goals, Aspen Fire Protection District is requesting financial assistance from the City of Aspen in the amount of \$40,000 toward the Pano AI Wildfire Camera Project for the 2023 budget year.

Thank you in advance for your consideration and please let me know if you would like any further information regarding this program or our request for funding assistance.

Sincerely,



Rick Balentine  
Fire Chief/CEO

Aspen Fire Protection District

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