



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: April 11, 2023
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

The public is welcome to join this meeting virtually through Zoom. To join, please go to:

<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at nikki.lapin@aspensfire.com if you need additional information.

AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
 - a) Motion to approve minutes from Regular Meeting held March 14, 2023.
- IV. Public Comment
- V. AVFD Inc.
- VI. Financials
 - a) Monthly Financial Review
- VII. Board Member Comments & Action Items
 - a) Adopt Resolution 2023 – 04-01: Updated Hazard Mitigation Plan
- VIII. Staff Report
 - a) Fire Marshal/Prevention – Jan Legersky
 - b) Operations Overview - Deputy Chief Andersen
 - c) Training
 - d) Recruiting
- IX. Wildfire Community Action Fund – Ali Hager Hammond
 - a) Project & Funding Update
- X. CEO/Fire Chief & Good of District
 - a) Housing North 40 Fire Place
 - b) Housing Other
 - c) Wildfire Camera Updates
 - d) Food and Wine event

- XI. Old Business
 - a) Woody Creek Project Update
 - b) Staff Member Handbook

- XII. New Business

Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970-925-5532 • www.aspenfire.com



Board of Directors Regular Meeting March 14th, 2023

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public in person and virtually via Zoom.

Meeting called to order by John at 5:04pm

Roll Call:

- Board of Directors Present: John Ward, Parker Lathrop, Dave "Wabs" Walbert, Emily Taylor (via Zoom), Steve Wertheimer (via Zoom)
- Board of Directors Absent:
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Schubert, Jan Legersky, Amanda Perusse. Those joining via Zoom: Ben Smith, Scott Arthur, Nic Milton, Ken Josselyn.
- Public/Others: Richard Peterson

Approval of Minutes:

MOTION: Motion by John to approve minutes from regular meeting held on February 14, 2023.
Wabs second.
Discussion: None
Vote: All approved.

Introduction by Rick Balentine:

New AFPD employee, Amanda Perusse, Executive Administrative Assistant, started on March 13th. Welcome.

Public Comment: None

AVFD Inc.: Ryan Warren is new president; he will join the next board meeting and give a report.

Financials

- Monthly Financial Review: Included in the board packet.
 - There was discussion regarding line 10450 under General Fund pertaining to property tax receivables. These are numbers that come from accountant once per year. There is a credit for this under Liabilities Property Tax Receivables to offset.
 - Clarification under the line item for Pitkin County. This is the amount they have committed to toward Pano AI, along with rent for Dispatch.
 - Clarification on Overtime. There was a mistake. It was \$2,900 in overtime, not \$12,000.
 - Dispatch service and radio service. There was discussion of the increase to \$90,000. Parker was able to provide an explanation.
 - FPPA budget for 2023. Clarification that the \$150,000 budgeted was minimum with potential allocation at the end of year and wait for the actuarial to come out.
 - Fire Place Housing: Paying management company fee, however under accounting there are several things that look like they should be covering under management. Further expenses were reviewed.
- FPPA 2022 Report: It was not a great year. Administrative costs have gone up.

Board Comments & Action Items:

- Board Comments:
 - John Ward: Discussion of pursuing more property across from North 40 for housing and looking at partnering with other agencies to further housing. Rick will reach out to the owners of said property and report back to the board.
- No further action items.

Staff Report:

- Fire Marshal and Prevention:
 - Ben is working with operations, gathering and pre-planning for curbside assessments, wildfire assessments, photovoltaic information, identifying hydrants and dry hydrant locations. Also working with schools to get Emergency plans and Evacuation plans in place. This will require a point person at each school to work with and more safety inspections.
 - There are more plans coming in for roof solar shingles and solar banks on roofs, so Fire Marshal's office is working on roof attacks for solar situations.
 - Discussion on state directive to remove all pull stations in the schools that exist where they shouldn't. Jan will put this on her list and remind the schools to work on removal.
 - Discussion on electric vehicles (EV) and looking to purchase electric blankets to smother those cars/buses, \$3000 per blanket. Holy Cross is incentivizing electric and seems that everyone is going this direction.
- Operations Overview:
 - Incident at Aspen Schools. Law enforcement, Fire and EMS all deserve a huge round of applause. Great collaboration from up and down the valley. Impressed with how the schools managed their critical portions. Overall, everyone was outstanding. Discussion on critical stress debriefing. Mtn Rescue had a counselor and we had Aspen Hope Center available if needed, along with Triad.
 - Chiefs Luncheon hosted at Carbondale Fire
 - Interagency Collaboration with Aspen Ambulance, Basalt, Carbondale and Glenwood Spring. Discussed valley wide major incident response for Fire and EMS and worked on the Active Shooter/Hostile Event Response (ADHER) guidelines.
 - There was general buy in on a collaboration on potentially a Wildland Fields crew in the future. (Severity engines, functional team with all departments). They are all interested in looking into this.
- Wildfire: Prepping for the season
- Strategic plan. The Community Risk Assessment should be finished next month and then the strategic plan and capital improvement plan will be reviewed. There was further discussion on Engine usage. They may need to be put on a 15-year replacement instead of 20-year replacement. This will be reevaluated.
- Hosting a simulation on cyber-attack exercise in the state of Colorado on March 15th.

Training Update:

- Division Chief of Training, Scott Arthur
 - Working with Ben and Officers on putting together SOG's specific to approach on photovoltaic roofs, will loop Fire Marshal in. More training on this in the future.
 - Discussion on EV blankets as a viable alternative to 40k gallons of water. Looking at parking structures and maybe on the trucks.
 - Almost all training classes will be taught by career or volunteer personnel going forward.
 - February fire training was on hotel and high-rise firefighting. Crews practiced with new hi-rise packs.
 - February medical training was on splinting.
 - March fire training will be on forcible entry.

- March medical training will focus on patient assessment.

Recruiting:

- The recruit class of 2023 is progressing well. They are now into hands-on revolutions in Carbondale, Rifle and Dotsero, and are starting to see some fire. One recruit has dropped out and another is working on task books and will go to the next academy. Three firefighters and two Lieutenants are currently going through the Fire Officer I process. Two Lieutenants were able to pass the practical on first go around.

Wildfire Community Action Fund:

- Grants:
 - Grant being submitted March 15th which will be in partnership with Pitkin County Open Space and Trails to do fuels treatment in Sky Mountain Park. The WCAF will put up \$10,000 and apply for a \$20,000 grant. Pitkin County Open Space and Trails will be putting up an additional \$20,000. This grant is described as very competitive.
 - Colorado State University Wildfire Mitigation Incentive for Local Government: This comes through Colorado State Forest Service, same as FRWRM grant was through, but more catered to what we are doing here. This is due early April, not limited to donations or tax revenue.
 - The board requested to move old grants off the list whether they are approved or denied, to clean up the list.
 - Gross funding for 2023 is \$107,000, largely in part from the GMQS that gave us \$100,000 in January.
 - Discussion: The Community Wildfire Protection Plan (CWPP) for the county is going to expire soon. If a new one is not in place, we lose all FEMA, and possibly BLM and state grants. Ali has been emailing the Emergency Manager about being involved.
- Outreach and Education:
 - Highlighted the rapid detection conversation held last Thursday. There were 50 participants from all across the state with a panel of 5 speakers that talked about public, private, paid and not paid versions of rapid detection information. A video of the meeting is posted on Aspen Fire YouTube page.
- Projects:
 - Ajax Beetle Kill – Pitkin County, City of Aspen, ACES, AFD and Forestry partners are working on retreatment this year. We will contribute \$4,000 as part of the larger cost share.
 - 2025 Red Mountain Potential Burn - Funding gap is in weed treatment, and they are looking for about \$12,500 to go towards it from us. We can pull from our project fund, unless a grant comes up between now and then. We would like to make a commitment to this project. This is something needed before doing a burn.
- Fundraising:
 - BLM grant is ready, we don't need to reapply this year, we have an open contract. We submit for budget revision for approval or non-approval.

CEO/Fire Chief and Good of the District:

- Recognition of Certificate from Ready, Set, Go, received on March 14th.
- Great job on training on forceable entry, they had to use this the very next day and were able to save a life.
- North 40 Fire Place:
 - Still some ongoing items to fix. Holding \$100,000 until items are resolved.
 - Rick is working with Sebastian on funds that are owed back from the project. There is currently a \$60,000 discrepancy.

- o There was discussion on excess funds from mill levy that was estimated to pay for COP going into General Fund. It was recommended to move this amount of \$240,950 into housing.

MOTION: Motion by John Ward to transfer the current under allocation of housing fund that's been going into the general fund into our housing fund of and all future overages to be held within the housing fund for future housing opportunities. Parker second.

Discussion: None

Vote: All Approved.

- French intern coming in April for two months. She will be working with Ali on the Chipper Program.
- Scott is talking to a non-profit from Ukraine to get equipment shipped.
- Panel AI Update – Have a private donor who will fund a site at Redstone. Meeting in Carbondale today about Elephant Site (north of Redstone). Pitkin County is onboard with it. It is a helicopter site and will have to helicopter into it.
- Castle Creek Bridge Letter. A letter was put together and signed by Aspen Fire, Aspen Police, Pitkin County Sheriff and Aspen Ambulance to support finding an alternative out of town in an emergency situation.

Old Business:

- Woody Creek Project update: No further update
- Upcoming Election: New board members will be sworn in at or prior to June meeting. UOCAVA ballots go out March 17th.

New Business:

- Staff Member Handbook is being reviewed by attorney and updated.

MOTION: Motion by Wabs to adjourn at 6:20. Parker second.

Discussion: None

Vote: All approved.

***** A full recording of this meeting can be requested by contacting the District Administrator at nikki.lapin@aspenfire.com or by calling 970-925-5532.**

Aspen Fire Protection District
Balance Sheet
 As of March 31, 2023

Mar 31, 23

ASSETS

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	37,127.26
10401 · ColoTrust--GF General	1,234,127.83
10406 · ColoTrust--GF Emerg Reserve	361,055.42
10407 · ColoTrust--GF Operations Resrv	1,247,233.82
10409 · ColoTrust--GF FPPA	162,560.02
10545 · Grand Junction Fed Credit Union	73.80

Total GENERAL FUND BANK ACCTS 3,042,178.15

CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	1,296.93
10801 · ColoTrust--Cap Acq	542,626.26

Total CAPITAL ACQ. FUND BANK ACCTS 543,923.19

HOUSING FUND BANK ACCOUNTS

10890 · Alpine Checking--Housing	2,216.13
10901 · ColoTrust--Housing	1,894,319.23
10855 · ColoTrust--Fire Place Reserves	19,721.37

Total HOUSING FUND BANK ACCOUNTS 1,916,256.73

WILDFIRE C.A. FUND BANK ACCTS

10950 · Alpine Bank--WCAF Checking	194.35
10951 · ColoTrust--WCAF Reserves	270,637.13

Total WILDFIRE C.A. FUND BANK ACCTS 270,831.48

DEBT SERVICE FUND BANK ACCTS

11201 · ColoTrust--Debt Service	1,490,935.70
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Total DEBT SERVICE FUND BANK ACCTS 1,490,935.70

Total Checking/Savings 7,264,125.25

Accounts Receivable

ACCTS RECEIVABLE--by Fund

Accts Receivable--General Fund

12230 · Receivable due - City of Aspen	40,000.00
12235 · Receivable due - Pitkin County	18,398.28
12252 · Receivable due - AFD Staff	6,297.43
12254 · Receivable due - Fire Place Ops	10,612.00

Total Accts Receivable--General Fund 75,307.71

Total ACCTS RECEIVABLE--by Fund 75,307.71

Total Accounts Receivable 75,307.71

Aspen Fire Protection District
Balance Sheet
 As of March 31, 2023

Mar 31, 23

Other Current Assets	
GENERAL FUND (Asset)	
10450 · Property Tax Receivable	-2,399,648.17
Total GENERAL FUND (Asset)	<u>-2,399,648.17</u>
10671 · Prepaid Expenses--General Fund	18,300.58
BOND DEBT SERVICE FUND (Asset)	
10750 · Property Tax Receivable	-395,931.25
Total BOND DEBT SERVICE FUND (Asset)	<u>-395,931.25</u>
Total Other Current Assets	<u>-2,777,278.84</u>
Total Current Assets	4,562,154.12
Fixed Assets	
GENERAL FIXED ASSET GROUP	
10600 · Fire Trucks & Equip	4,409,454.67
10610 · Building Improvements	1,330,603.73
10615 · Buildings	13,398,373.00
10640 · Firefighting Equipment	350,515.19
10650 · Administrative	374,807.41
10660 · Construction in Progress	9,620,393.90
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-8,211,685.11
Total GENERAL FIXED ASSET GROUP	<u>22,972,462.79</u>
Total Fixed Assets	22,972,462.79
Other Assets	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,388,693.62
90101 · VPF-Def Oflow-Pens Exper Diff	11,435.00
90103 · VPF-Def Oflow-Pens Inv Ret Diff	72,196.00
90105 · VPF-Def Oflow-Pens Contr After	795,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	129,462.34
90112 · SWDB-Def Oflow-Pens Chg Assum	64,923.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90114 · SWDB-Def Oflow-Pens Act/Rep Dif	14.00
90115 · SWDB-Def Oflow-Pens Chg Propor	18,161.00
90116 · SWDB-Def Oflow-Pens Contr After	88,856.92
Total Other Assets	<u>1,365,589.63</u>
TOTAL ASSETS	<u><u>28,900,206.54</u></u>

Aspen Fire Protection District
Balance Sheet
 As of March 31, 2023

Mar 31, 23

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

ACCOUNTS PAYABLE--by Fund

2000 · Accts Payable--General Fund 21,783.00

Total ACCOUNTS PAYABLE--by Fund 21,783.00

Total Accounts Payable 21,783.00

Other Current Liabilities

CURRENT LIABILITIES

20105 · Accrued Expenses--Cap Acq Fund 5,925.00

20106 · Accrued Expenses--Housing Fund 4,543.56

20120 · State Withholding Tax Accrual 5,806.00

20125 · State Unemployment Accrual 1,141.38

20160 · 457(b) Accrual 104.00

20162 · Vol FFs Insurances Accrual 4,294.22

20165 · 401(a) Accrual 369.20

20195 · Retirement Loan Pymt Accrual 347.54

20317 · AVFD T-shirt Sales (+) Accrual 765.99

20318 · Stn Tenants' Deposits/Last Rent 3,100.00

21000 · Deferred Revenue--Prop. Tax -2,399,648.17

Total CURRENT LIABILITIES -2,373,251.28

23050 · Accrued Int. Payable--Bond Debt 41,537.90

Total Other Current Liabilities -2,331,713.38

Total Current Liabilities -2,309,930.38

Long Term Liabilities

FP HOUSING DEBT SERVICE (Liab.)

22902 · COPs Payable 12,740,000.00

22903 · Current Portion - COPs Payable 565,000.00

22904 · COPs Premium 1,836,645.45

22905 · COPs Premium Amortization -174,304.56

Total FP HOUSING DEBT SERVICE (Liab.) 14,967,340.89

Aspen Fire Protection District
Balance Sheet
 As of March 31, 2023

Mar 31, 23

G.O.BOND DEBT SERV FUND (Liab.)	
22000 · Deferred Revenue--Prop.Tax	-395,931.25
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-1,002,622.27
23000 · Bonds Payable	3,945,000.00
23010 · Current Portion - Bonds Payable	905,000.00
Total G.O.BOND DEBT SERV FUND (Liab.)	<u>4,551,958.73</u>
90200 · VPF--Net Pension Liability	422,124.00
90202 · VPF--Def Iflow--Pens Chg Assum	251,680.00
90210 · SWDB--Net Pension Liability	-152,646.42
90211 · SWDB-Def Iflow-Pens Exp Diff	607.29
90213 · SWDB-Def Iflow-Pens Inv Ret Dif	156,790.00
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	-9,643.24
90215 · SWDB-Def Iflow-Pens Chg Propor	175,904.97
90220 · Compensated Absences / PTO	196,382.39
Total Long Term Liabilities	<u>20,560,498.61</u>
Total Liabilities	<u>18,250,568.23</u>
Equity	
FUND BALANCES	
30005 · LT Assets minus LT Debt	3,950,199.41
30015 · Capital Acq. Fund Balance	1,808,322.00
30020 · Bond Debt Svc Fund Balance	1,081,430.00
30025 · FP Housing Fund Balance	7,856,990.00
30030 · WildfireCommAction Fund Balance	150,537.00
30300 · Net Pension Liab. & Deferrals	-860,120.00
30600 · Contingency Reserve (TABOR)	186,000.00
37500 · GF - Unrestricted Fund Balance	2,927,951.00
Total FUND BALANCES	<u>17,101,309.41</u>
3900 · Retained Earnings	-7,692,244.75
Net Income	<u>1,240,573.65</u>
Total Equity	<u>10,649,638.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>28,900,206.54</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
GENERAL (Income)				
31100 · General Property Tax				
31102 · Allocation--to Cap Acq Fund	600,000.00	600,000.00	150,000.00	600,000.00
31103 · Allocation--to FP Housing Fund	1,100,000.00	1,100,000.00	275,000.06	1,100,000.00
31104 · Allocation--to GF General	267,455.45	389,740.00	1,072,340.25	4,289,361.00
31105 · Allocation--to GF Emerg Reserve	0.00	50,000.00	12,500.06	50,000.00
31107 · Allocation--to GF FPPA Annual	0.00	150,000.00	37,500.00	150,000.00
31109 · Allocation--for Treasurer Fee	103,546.12	120,508.46	81,439.03	325,756.00
Total 31100 · General Property Tax	<u>2,071,001.57</u>	<u>2,410,248.46</u>	<u>1,628,779.40</u>	<u>6,515,117.00</u>
31200 · Specific Ownership Taxes	20,891.13	39,860.47	62,500.03	250,000.00
36100 · Interest Earned--Prop. Taxes	-10.04	-10.04	4,500.00	18,000.00
36200 · Interest on Investments	14,605.40	37,235.94	36,250.03	145,000.00
37100 · Delinquent Taxes	-79.15	-79.15	-1,000.03	-4,000.00
38000 · North 40 Lease to County	4,726.17	13,840.61	13,750.03	55,000.00
38010 · County Share of Expenses @N40	11,879.18	11,879.18	9,000.00	36,000.00
38015 · Tenants' Rent & Utilities @Stwd	2,259.05	4,465.26	4,000.03	16,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	600.00	2,300.00	3,300.00	13,200.00
38051 · Pano AI Cost-Sharing	0.00	80,000.00	20,000.06	80,000.00
38100 · Other Income (vs. Expense)	17,250.42	17,250.42	0.00	0.00
38101 · Grants	0.00	0.00	37,500.00	150,000.00
38110 · Sprinkler Permit Fees(PlansChk)	3,748.81	3,748.81	16,250.06	65,000.00
Total GENERAL (Income)	<u>2,146,872.54</u>	<u>2,620,739.96</u>	<u>1,834,829.61</u>	<u>7,339,317.00</u>
Total Income	<u>2,146,872.54</u>	<u>2,620,739.96</u>	<u>1,834,829.61</u>	<u>7,339,317.00</u>
Gross Profit	2,146,872.54	2,620,739.96	1,834,829.61	7,339,317.00
Expense				
PERSONNEL - District Staff				
41110 · Wages & HolidayPay--Career FFs	159,146.29	339,478.90	335,241.00	1,340,964.00
41115 · Overtime (NOT TR) - Career FFs	2,501.56	9,669.00	10,000.03	40,000.00
41111 · Salaries & Wages-All Other Paid	96,728.96	211,800.86	227,902.78	911,611.00
41120 · Misc. Payroll Expenses	184.73	619.73	500.06	2,000.00
41125 · Employer SUI--Staff	492.51	1,090.60	1,177.03	4,708.00
41130 · Retirement Plan--401(a)	15,001.38	35,085.98	35,998.31	143,993.00
41132 · Pension Plan--FPPA SWDB	19,230.94	42,097.96	44,204.06	176,816.00
41135 · Employer Medicare--Staff	3,643.24	8,066.97	8,533.50	34,134.00
41140 · All Insurances & HSA Contrib.	32,141.20	110,918.14	111,836.53	447,346.00
41141 · Board Match--457(b) Plan	4,997.06	11,046.60	11,296.03	45,184.00
41142 · Fit/Wellness Allowance--Staff	0.00	0.00	8,250.00	33,000.00
41143 · Health Insur--Staff Dependents	6,941.08	20,917.04	24,306.56	97,226.00
41144 · Benefits Contingency - PTO Cash	0.00	1,368.25	7,124.81	28,499.00
Total PERSONNEL - District Staff	<u>341,008.95</u>	<u>792,160.03</u>	<u>826,370.70</u>	<u>3,305,481.00</u>

Aspen Fire Protection District
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
ADMINISTRATION				
41149 · County Treasurer Fee	103,546.12	120,508.46	81,439.03	325,756.00
41150 · Employer Medicare--AVFD+	40.60	40.60	187.50	750.00
41155 · Employer Social Security--AVFD+	621.05	1,518.60	2,500.03	10,000.00
41160 · Employer SUI--AVFD+	5.60	5.60	87.56	350.00
41180 · Employee Wellness & PeerSupport	6,714.00	7,317.15	3,750.00	15,000.00
41208 · RFV Wildfire Collaborative	0.00	674.90	2,500.03	10,000.00
41210 · Contr Labor/ Special Projects	0.00	0.00	5,000.06	20,000.00
41211 · Supplies & Expenses	2,642.53	7,106.31	6,803.06	27,212.00
41212 · Telephone Expense	3,244.35	9,721.39	10,000.03	40,000.00
41214 · Info. Systems & Support	2,852.00	6,662.00	10,000.03	40,000.00
41500 · Audit & Budget	2,500.00	2,500.00	5,500.03	22,000.00
41510 · Insurance				
Gen Liability/Accident & Other	0.00	0.00	13,750.03	55,000.00
Workers' Comp	6,436.00	21,471.58	27,500.06	110,000.00
Total 41510 · Insurance	6,436.00	21,471.58	41,250.09	165,000.00
41520 · Legal	2,550.00	4,275.00	7,500.00	30,000.00
41770 · Equip Repair/Replace	0.00	234.72	1,250.06	5,000.00
41810 · Election	141.32	141.32	4,625.06	18,500.00
41820 · Staff Vehicle Expense				
Maint. Labor--at County Fleet	360.00	744.00		
41820 · Staff Vehicle Expense - Other	639.17	997.17	3,750.00	15,000.00
Total 41820 · Staff Vehicle Expense	999.17	1,741.17	3,750.00	15,000.00
41840 · Administrative	2,071.11	10,202.91	11,250.00	45,000.00
41920 · Capital Outlay - Computers +	0.00	0.00	3,750.00	15,000.00
Total ADMINISTRATION	134,363.85	194,121.71	201,142.57	804,568.00
PERSONNEL - Volunteer Staff				
41860 · Vol. Fit/Wellness Allowance	0.00	0.00	12,375.00	49,500.00
41861 · Volunteer Health Insur/HSA/HRA	21,049.48	71,061.34	72,992.06	291,968.00
41870 · Volunteer Health Screenings	0.00	336.00	375.00	1,500.00
41875 · LOSAP(Length-of-Service Awards)	0.00	0.00	10,000.03	40,000.00
41892 · Volunteer Incentive Programs	0.00	0.00	4,500.00	18,000.00
Total PERSONNEL - Volunteer Staff	21,049.48	71,397.34	100,242.09	400,968.00

Aspen Fire Protection District
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
FIRE FIGHTING				
42205 · Firefighters' Logistics/Support	2,802.27	5,940.28	6,250.03	25,000.00
42206 · Uniforms	453.87	3,504.75	6,000.00	24,000.00
42211 · Operational Supplies & Expenses	3,402.25	19,010.49	30,000.00	120,000.00
42212 · Rescue Supplies & Expenses	0.00	186.74	1,250.06	5,000.00
42213 · EMS Supplies & Expenses	1,772.83	9,348.13	3,750.00	15,000.00
42214 · Wildfire Supplies & Expenses	559.97	7,319.73	3,750.00	15,000.00
42220 · Pano AI Project	0.00	0.00	30,000.00	120,000.00
42300 · Fuel	2,054.91	4,432.02	6,250.03	25,000.00
42400 · Subscriptions & Dues	2,000.00	2,000.00	750.00	3,000.00
42402 · Honor Guard	491.92	621.92	1,250.06	5,000.00
Total FIRE FIGHTING	13,538.02	52,364.06	89,250.18	357,000.00
TRAINING				
44102 · EMS Training & Records	2,684.21	4,591.09	6,000.00	24,000.00
44103 · FF Training & Records	3,857.34	21,989.76	10,000.03	40,000.00
44105 · Career FF Training Compensation	496.75	9,164.81	10,000.03	40,000.00
44211 · Supplies & Expenses	1,886.42	3,868.59	3,000.00	12,000.00
Total TRAINING	8,924.72	39,614.25	29,000.06	116,000.00
FIRE PREVENTION				
43200 · Training	444.30	2,291.15	750.00	3,000.00
43211 · Supplies & Expenses	218.41	2,702.91	1,250.06	5,000.00
43212 · Public Fire Education	0.00	0.00	1,500.00	6,000.00
43213 · Outsourced Plans Checks	0.00	0.00	500.06	2,000.00
43214 · Advertising—Public Education	540.00	1,504.20	2,500.03	10,000.00
Total FIRE PREVENTION	1,202.71	6,498.26	6,500.15	26,000.00
COMMUNICATIONS				
45211 · Supplies & Expenses	650.00	1,135.00	1,000.03	4,000.00
45300 · Administration				
County Dispatch Services	0.00	0.00	15,000.00	60,000.00
County Radio Services	0.00	0.00	7,500.00	30,000.00
Total 45300 · Administration	0.00	0.00	22,500.00	90,000.00
45910 · Radio Capital Outlay	0.00	0.00	5,000.06	20,000.00
Total COMMUNICATIONS	650.00	1,135.00	28,500.09	114,000.00
REPAIR SERVICES (Fleet & Equip)				
46200 · Pump & Equipment Testing	0.00	0.00	5,000.06	20,000.00
46211 · Supplies & Expenses & Parts	622.16	3,345.43	7,000.03	28,000.00
46212 · Out-source Maint& Repair				
Labor—at County Fleet	0.00	1,600.00		
46212 · Out-source Maint& Repair - Other	80.00	80.00	14,250.00	57,000.00
Total 46212 · Out-source Maint& Repair	80.00	1,680.00	14,250.00	57,000.00
Total REPAIR SERVICES (Fleet & Equip)	702.16	5,025.43	26,250.09	105,000.00

Aspen Fire Protection District
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
STATIONS, BUILDINGS & GROUNDS				
Headquarters Station				
48209 - Alarm Monitoring and T&I--HQ	0.00	0.00	437.53	1,750.00
48210 - Repairs & Maint. - Headquarters	4,316.32	5,097.71	5,000.06	20,000.00
48211 - Supplies & Exp. - Headquarters	808.24	2,892.19	3,000.00	12,000.00
48214 - Utilities - Headquarters	4,601.07	18,829.84	10,500.00	42,000.00
48215 - Cleaning - Headquarters	567.00	1,701.00	2,000.06	8,000.00
Total Headquarters Station	<u>10,292.63</u>	<u>28,520.74</u>	<u>20,937.65</u>	<u>83,750.00</u>
North 40 Station				
48299 - Residential Apartment --N40	0.00	0.00	125.06	500.00
48309 - Alarm Monitoring and T&I--N40	0.00	0.00	300.00	1,200.00
48311 - Repairs & Maint. - North 40	1,731.48	15,216.54	5,500.03	22,000.00
48315 - Supplies & Expenses - North 40	2,663.77	4,779.17	2,500.03	10,000.00
48320 - Utilities - North 40	4,468.79	14,451.95	11,250.00	45,000.00
Total North 40 Station	<u>8,864.04</u>	<u>34,447.66</u>	<u>19,675.12</u>	<u>78,700.00</u>
Aspen Village Substation				
48016 - Supplies & Exp.- Aspen Village	50.00	50.00	187.50	750.00
48400 - Utilities - Aspen Village	949.20	3,139.65	1,750.03	7,000.00
48409 - Alarm Monitoring and T&I--AV	0.00	0.00	250.03	1,000.00
48410 - Repairs & Maint.- Aspen Village	550.00	4,879.00	750.00	3,000.00
Total Aspen Village Substation	<u>1,549.20</u>	<u>8,068.65</u>	<u>2,937.56</u>	<u>11,750.00</u>
Starwood Substation				
48411 - Tenants' Rent - Starwood	0.00	2,647.50	2,650.03	10,600.00
48412 - Utilities & Expenses - Starwood	1,561.45	4,877.03	2,500.03	10,000.00
Total Starwood Substation	<u>1,561.45</u>	<u>7,524.53</u>	<u>5,150.06</u>	<u>20,600.00</u>
Woody Creek Substation				
47299 - Residential Apartment--WC	0.00	0.00	125.06	500.00
47301 - Supplies & Exp. - Woody Creek	50.00	50.00	125.06	500.00
47302 - Utilities - Woody Creek	1,124.00	3,759.51	2,750.06	11,000.00
47309 - Alarm Monitoring and T&I--WC	0.00	0.00	250.03	1,000.00
47310 - Repairs & Maint. - Woody Creek	460.00	1,776.00	625.03	2,500.00
Total Woody Creek Substation	<u>1,634.00</u>	<u>5,585.51</u>	<u>3,875.24</u>	<u>15,500.00</u>
Total STATIONS, BUILDINGS & GROUNDS	<u>23,901.32</u>	<u>84,147.09</u>	<u>52,575.63</u>	<u>210,300.00</u>
TRANSFER TO OTHER FUNDS				
49502 - Transfer to CapAcquisition Fund	600,000.00	600,000.00	150,000.00	600,000.00
49503 - Transfer to Housing Fund	1,100,000.00	1,100,000.00	275,000.06	1,100,000.00
49507 - Xfer to Emergency Reserve Fund	0.00	50,000.00	12,500.06	50,000.00
49509 - Xfer to FPPA Annual Accrual Fnd	0.00	150,000.00	37,500.00	150,000.00
Total TRANSFER TO OTHER FUNDS	<u>1,700,000.00</u>	<u>1,900,000.00</u>	<u>475,000.12</u>	<u>1,900,000.00</u>
Total Expense	<u>2,245,341.21</u>	<u>3,146,463.17</u>	<u>1,834,831.68</u>	<u>7,339,317.00</u>
Net Income	<u><u>-98,468.67</u></u>	<u><u>-525,723.21</u></u>	<u><u>-2.07</u></u>	<u><u>0.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
 March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
CAPITAL ACQUISITION (Income)				
30075 · General Property Tax Allocation	600,000.00	600,000.00	150,000.00	600,000.00
30100 · Sale of Apparatus	0.00	0.00	2,500.03	10,000.00
60100 · Interest on Investments	1,237.73	2,614.83	1,250.06	
Total CAPITAL ACQUISITION (Income)	<u>601,237.73</u>	<u>602,614.83</u>	<u>153,750.09</u>	<u>610,000.00</u>
Total Income	<u>601,237.73</u>	<u>602,614.83</u>	<u>153,750.09</u>	<u>610,000.00</u>
Gross Profit	601,237.73	602,614.83	153,750.09	610,000.00
Expense				
CAPITAL ACQ. Fund (Expenses)				
60110 · Cap. Outlay/Equipment/Projects				
replacement SCBA equipment	0.00	388,242.00	94,060.50	376,242.00
fire ext. training simulator	0.00	0.00	3,500.06	14,000.00
EV replacement for DFM truck	0.00	0.00	8,750.06	35,000.00
North 40 Stn asphalt resealing	0.00	0.00	2,500.03	10,000.00
61+62 station alerting systems	4,999.00	4,999.00	28,750.03	115,000.00
camera upgrades	0.00	0.00	2,955.28	11,821.00
Total 60110 · Cap. Outlay/Equipment/Projects	<u>4,999.00</u>	<u>393,241.00</u>	<u>140,515.96</u>	<u>562,063.00</u>
Total CAPITAL ACQ. Fund (Expenses)	<u>4,999.00</u>	<u>393,241.00</u>	<u>140,515.96</u>	<u>562,063.00</u>
Total Expense	<u>4,999.00</u>	<u>393,241.00</u>	<u>140,515.96</u>	<u>562,063.00</u>
Net Income	<u><u>596,238.73</u></u>	<u><u>209,373.83</u></u>	<u><u>13,234.13</u></u>	<u><u>47,937.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance

March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
HOUSING (Income)				
31175 · General Property Tax Allocation	1,100,000.00	1,100,000.00	275,000.06	1,100,000.00
31190 · Interest on Investments	3,058.17	9,302.69	2,500.03	10,000.00
31195 · Fire Place--Total Income	9,817.50	29,452.50	61,215.00	244,860.00
31196 · Fire Place--Investment Interest	81.23	86.37		
Total HOUSING (Income)	<u>1,112,956.90</u>	<u>1,138,841.56</u>	<u>338,715.09</u>	<u>1,354,860.00</u>
Total Income	<u>1,112,956.90</u>	<u>1,138,841.56</u>	<u>338,715.09</u>	<u>1,354,860.00</u>
Gross Profit	<u>1,112,956.90</u>	<u>1,138,841.56</u>	<u>338,715.09</u>	<u>1,354,860.00</u>
Expense				
HOUSING Fund (Expenses)				
70100 · North 40 Project--Soft Costs				
Construction Mgmt. Services	0.00	12,734.63		
Other Services / Fees	-7,032.06	-6,880.06		
Total 70100 · North 40 Project--Soft Costs	<u>-7,032.06</u>	<u>5,854.57</u>		
70200 · North 40 Project--Construction	0.00	250,292.00		
70201 · Fire Place--Total Expenses	0.00	0.00	28,871.25	115,485.00
70205 · Fire Place--Transfer toReserves	0.00	0.00	29,452.50	117,810.00
70300 · FP COPs--Lease Payments				
70301 · Interest Payments	0.00	0.00	0.00	509,600.00
70302 · Principal Payments	0.00	0.00	0.00	585,000.00
Total 70300 · FP COPs--Lease Payments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,094,600.00</u>
Total HOUSING Fund (Expenses)	<u>-7,032.06</u>	<u>256,146.57</u>	<u>58,323.75</u>	<u>1,327,895.00</u>
Total Expense	<u>-7,032.06</u>	<u>256,146.57</u>	<u>58,323.75</u>	<u>1,327,895.00</u>
Net Income	<u><u>1,119,988.96</u></u>	<u><u>882,694.99</u></u>	<u><u>280,391.34</u></u>	<u><u>26,965.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance

March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
WILDFIRE COMM. ACTION (Income)				
31575 · Contributions Received	0.00	5,193.90	50,000.06	200,000.00
31576 · Contributions (WCAF--Assigned)	0.00	100,000.00		
31590 · Interest on Investments	1,140.57	3,114.71	750.00	3,000.00
Total WILDFIRE COMM. ACTION (Income)	<u>1,140.57</u>	<u>108,308.61</u>	<u>50,750.06</u>	<u>203,000.00</u>
Total Income	<u>1,140.57</u>	<u>108,308.61</u>	<u>50,750.06</u>	<u>203,000.00</u>
Gross Profit	1,140.57	108,308.61	50,750.06	203,000.00
Expense				
WILDFIRE C.A. Fund (Expenses)				
80100 · Operating Expenses				
80101 · Administrative Expenses	594.93	944.93	625.03	2,500.00
80103 · Consultant Fees	0.00	2,000.00	6,250.03	25,000.00
80105 · Personnel				
Wages	10,576.86	22,916.53	22,916.53	91,666.00
Benefits	2,864.63	7,791.01	8,190.56	32,762.00
Employer Taxes	174.91	379.42	384.28	1,537.00
Total 80105 · Personnel	<u>13,616.40</u>	<u>31,086.96</u>	<u>31,491.37</u>	<u>125,965.00</u>
80109 · Marketing	406.65	406.65	1,500.00	6,000.00
80111 · Other / Unanticipated	0.00	0.00	875.06	3,500.00
Total 80100 · Operating Expenses	<u>14,617.98</u>	<u>34,438.54</u>	<u>40,741.49</u>	<u>162,965.00</u>
80200 · Project Expenses	0.00	0.00	25,000.03	100,000.00
Total WILDFIRE C.A. Fund (Expenses)	<u>14,617.98</u>	<u>34,438.54</u>	<u>65,741.52</u>	<u>262,965.00</u>
Total Expense	<u>14,617.98</u>	<u>34,438.54</u>	<u>65,741.52</u>	<u>262,965.00</u>
Net Income	<u><u>-13,477.41</u></u>	<u><u>73,870.07</u></u>	<u><u>-14,991.46</u></u>	<u><u>-59,965.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance March 2023

	<u>Mar 23</u>	<u>Jan - Mar 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
BOND DEBT SERVICE FUND (Income)				
35100 · General Property Tax	341,870.66	397,871.85	268,139.25	1,072,557.00
35200 · Specific Ownership Taxes	3,448.60	6,579.97	10,000.03	40,000.00
35210 · Interest Earned--Prop. Taxes	-1.66	-1.66	500.06	2,000.00
35250 · Interest on Investments	5,534.92	13,856.29	4,250.06	17,000.00
35700 · Delinquent Taxes	-13.06	-13.06	-250.03	-1,000.00
Total BOND DEBT SERVICE FUND (Income)	<u>350,839.46</u>	<u>418,293.39</u>	<u>282,639.37</u>	<u>1,130,557.00</u>
Total Income	<u>350,839.46</u>	<u>418,293.39</u>	<u>282,639.37</u>	<u>1,130,557.00</u>
Gross Profit	350,839.46	418,293.39	282,639.37	1,130,557.00
Expense				
BOND DEBT SERVICE Fund (Expns.)				
50005 · County Treasurer Fee	17,092.88	19,892.94	13,407.00	53,628.00
50010 · Interest Payments	0.00	0.00	0.00	138,075.00
50011 · Principal Payments	0.00	0.00	0.00	935,000.00
50020 · Fees & Expenses	200.00	200.00	550.03	2,200.00
Total BOND DEBT SERVICE Fund (Expns.)	<u>17,292.88</u>	<u>20,092.94</u>	<u>13,957.03</u>	<u>1,128,903.00</u>
Total Expense	<u>17,292.88</u>	<u>20,092.94</u>	<u>13,957.03</u>	<u>1,128,903.00</u>
Net Income	<u><u>333,546.58</u></u>	<u><u>398,200.45</u></u>	<u><u>268,682.34</u></u>	<u><u>1,654.00</u></u>

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE ASPEN FIRE PROTECTION DISTRICT (“AFPD”)
ADOPTING UPDATED HAZARD MITIGATION PLAN
(HMP). THIS HMP WILL REPLACE HMP FROM 2018.**

RESOLUTION NO. 2023-04-01

RECITALS

WHEREAS, The Aspen Fire Protection District (AFPD) is a Special District and subdivision of the State of Colorado established pursuant to C.R.S. § 32-1-1002.

WHEREAS, A FEMA approved HMP is a requirement of the Disaster Mitigation Act of 2000 for communities to remain eligible for future funding for pre disaster mitigation grants, or should there be a Presidential Disaster Declaration, post disaster mitigation grants. Our updated HMP will replace our 2018 plan.

WHEREAS, Identifying, prioritizing, and developing mitigation strategies for natural disasters will reduce the potential impacts of those hazards, with the ultimate goal of preventing or minimizing loss of life, property damage, and harm to the environment.

WHEREAS, AFPD finds that it is in the best interests of the residents of the AFPD to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Aspen Fire Protection District that it hereby adopts our updated HMP. This plan will replace the 2018 plan from 2018 and authorizes the President to sign the Resolution and upon the satisfaction of the District’s Attorney as to form, execute any other associated documents necessary to complete this matter.

RESOLVED, APPROVED and ADOPTED this 11th day of April 2023, by the Board of Directors of the Aspen Fire Protection District

ASPEN FIRE PROTECTION DISTRICT

By _____
John Ward, President

ATTEST:

Secretary



Aspen Fire Protection District Monthly Staff Report - March 2023

Fire Marshal Report

# Plan Reviews	# Inspections	# Site Visits	Fire & Life Safety	Fire Investigations	Fire Education Outreach
47	27	22	8		2

Other Items:

- Building permit submittals are increasing, which translates to more site visits, plan reviews, and subsequent construction inspections down the road. It never slows down.
- I participated in a very good, interagency meeting regarding solar energy storage systems. This was hosted by Roaring Fork Fire, and a primary presentation by Holy Cross. This is all part of the process on getting complete information on solar installations in our respective districts, but battery storage systems in particular. For responding firefighters, it's critical that they know what might be there. It's a learning process, but something all the various agencies are working on together.
- World Cup has come and gone. While it went relatively smoothly, we did work with the City on a couple issues. Plans submitted did not reflect a temporary structure was built. I received a phone call about this, and Ben followed up with a site visit. We all worked with SkiCo to bring the structure into alignment with what we needed and the City needed. Initial plans had been to install a kitchen under the tent scaffolding. They ended up scrapping the kitchen and cooking off site.
- Ben attended the ICC Conference in Loveland. This was a week of mind-numbing fire code education. While participating in a session pertaining to fire investigation, he received recognition from Todd Hedglin, the ex-president of the CIAAI, for the work done on the Slalom Explosion investigation. Well done, Ben!
- I attended a virtual ICC conference offered through the Southern Nevada ICC. It definitely exceeded my expectations, and both Ben & I will probably participate in this virtual training if offered again next year.
- Ben is also working on public messaging for Fire/CO alarms, focusing on radio and social media at this point.
- Hydrant information was transferred from the Emergency Reporting to First Due to better assist crews while responding to incidents. He is also continuing with planning tours of target hazards in our district with firefighters.
- Ben also had a couple meetings with firefighters who are part of the Operations prevention track for prevention related topics.



Aspen Fire Protection District Monthly Staff Report – March 2023

Fire Marshal Report

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Aspen Fire Protection District Monthly Staff Report - March 2023

OPERATIONAL RESPONSE REPORT:

TOTAL CALLS	151
(100) Fire (i.e. structure, cooking fire, dumpster, wildland)	1
(200) Overpressure Rupture, Explosion, Overheat (No Fire) (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	2
(300) Rescue & Emergency Medical (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	35
(400) Hazardous Condition (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	15
(500) Service Call (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	2
(600) Good Intent Call (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	32
(700) False Alarm, False Call (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	64
(800) Severe Weather & Natural Disaster (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
(900) Special Incident Type (calls mistakenly paged out, informational pages, alarm tests)	0



Aspen Fire Protection District Monthly Staff Report - March 2023

Training Report (Report #1625)

Type of Class	# Classes	Total Class Hours	Total # Members Attended	Total Combined Member Hours
In House - Aerial Ops	4	12:24	15	47:36
In House - DO Driving	2	4:00	14	28:00
In House - DO Pumping	4	7:00	9	17:00
In House - EMS	3	5:00	25	41:00
In House - Fire Officer / Command				
In House - Firefighter	13	28:05	75	13.:50
In House - Monthly Training				
In House - Tech Rescue	2	2:45	5	7:15
In House - Wildland FF				
Miscellaneous	3	7:30	3	7:30
Outside Training	1	0:30	1	0:30
TOTAL	32	67:14	147	342:41

- The March fire training was on Forcible Entry with hands on experience using our forcible entry training door as well as the one belonging to RFFR which they have generously allowed us to borrow for the week. The medical training was Focused Patient Assessment
- The April fire training is our annual wildland fire refresher which is required of any member who wishes to maintain a "Red Card" to be allowed to fight fire out of county on federal fires. This will be taught by Lt. Will Shoemith and FF Will Hardenbergh. The medical training will be on Pediatric Emergencies and will be taught by Volunteer Capt. Jason Lasser
- The Recruit Class of 2023 are well into their program and doing great. They are getting more involved in hands on evolutions at the training towers in Carbondale, Rifle and Dotsero. They recently took their Firefighter I written test and all passed but one. Their Firefighter I practical exam is on April 14th and they will be moving on to Hazmat soon.



Aspen Fire Protection District

Monthly Staff Report - March 2023

The recruit who is going to attend the fall academy has had his task book expanded and is working diligently to progress ahead of going to the academy

- With wildland fire season approaching we have a number of firefighters taking multiple wildland courses including tree felling, portable pumps and numerous classes to move from basic to advanced wildland firefighter. We also are sending a number of personnel to Kansas for various advanced classes that include incident command and burning operations.
- Our Fire Prevention Track Firefighters are all taking the Public Fire and Life Safety Instructor I class to advance their abilities to educate the public.
- We have a large number of firefighters who are advancing themselves through multiple outside training programs. Here is listing of the classes that we have firefighters enrolled in over the next few months:
 - Anatomy & Physiology – 1 firefighter, 1 Lieutenant (4-month class)
 - Biology – 1 firefighter (4-month class)
 - Fire Officer I – 4 firefighters
 - Fire Officer II – 1 Battalion Chief
 - Fire Instructor I – 1 firefighter
 - Our Community Listens – 1 firefighter
 - Chief Officer Training Curriculum – 2 Battalion Chiefs (18-month class)
 - Roaring Fork Leadership – 1 Battalion Chief (9-month class)
 - Colorado Public Manager – 1 firefighter (1 year class)

Wildfire Report

	# Completed for Month	Year-to-date
Wildfire Risk Assessments	0	0
Wildfire Risk Map Curbside Assessments	0	0

MISCELLANEOUS:

April 2023 Update

Gross Fundraising Total (Oct. '21 - Jan. '23): \$467,485
Gross Income (2023): \$108,308.61
Net Income (2023): \$73,870.07



- Ali is currently in Fort Collins at the Wildland Fire Conference with Fire Adapted Colorado (FACO)
- **Welcome, Agathe!** Our risk reduction intern from Bordeaux, France until June 18, 2023

Grant Name	Due	\$ Ask	\$ Received	Match/ other info	Status
Bureau of Land Management CO Fuels Management & Community Fire Assistance	8/17/22	\$10,000 (total project budget \$28,498.20)	\$10,000	For Willoughby/ 33-acre Fuel Break Project.	Approved! Contract (finally) received.
Laura Jane Musser Fund	3/15/23	\$20,000 matched with \$20k from Pitkin OST and \$10k from AFPD's WCAF	TBD: July '23	Environmental preservation & sustainable use of public open spaces projects. Match not required but accepted. – collab with Pitkin OST for fuels reduction in Sky Mountain Park. "very competitive."	Submitted
Colorado State University: Wildfire Mitigation Incentives for Local Government	4/5/23	\$109,922.78 in capacity building support, matched with \$340,185.02 from AFPD, for 2023 - 2027	TBD: May '23	Provides state support to match revenue raised by local governments for forest management or fuels reduction, or for local governments to expand existing, long-term programs for forest management and wildfire mitigation.	Submitted

- **RFV Wildfire Collaborative**
 - Rapid Detection Info Session: <https://youtu.be/WoPleEopjdc>
 - Ambassador Program with RFV Partners in outreach phase
 - Watershed project mapping underway, to be overlaid with wildfire risk maps
 - Each fire district will complete a demonstration project
 - Hiring process underway for Collaborative Coordinator!

WCAF Board Meeting Update – 3.14.23

- **Outreach & Education:**

- Possible summer screening of “Elemental: Reimagining Wildfire”
<https://vimeo.com/801372889>
- Working on short term rental wildfire info packet and ACRA guide wildfire resources submission
- Friday, May 5 Wildfire Preparedness Month Event



- **Projects**

- **Ongoing:**
 - PODS Mapping & Prioritization with Jake Andersen & Jake Spaulding
 - Evacuation Route planning (public plan) with City of Aspen
- **Planning Phase:**
 - **Prescribed Fire in Collins Creek area this Spring with USFS/ BLM**
 - Spring retreatment of Ajax beetle kill areas: **\$4,000 WCAF Commitment**
 - Collaboration with Pitkin Open Space & Trails for Sky Mountain Park
 - Grant submitted; potential **\$10k WCAF commitment**
 - Expanded Chipping Program 2023
 - \$70k budget with support from City of Aspen and Pitkin County
 - Intern will assist with outreach
 - Targeting 10 high risk neighborhoods
 - Willoughby Fuel Break Implementation with BLM
 - Contract finally received on 3/31; work timeframe tbd
- **Future Projects:**
 - 2025 Red Mountain Burn - USFS, Pitkin County, ACES:
 - **Up to \$14k** AFPD commitment to assist with weeds treatments in 2023
 - Outreach beginning to cross-boundary partners

NOTICE OF AWARD



AUTHORIZATION (Legislation/Regulations)

Consolidated Appropriations Act, 2023, H.R. 2617 Division G, Title 1,
Wildland Fire Management

1. DATE ISSUED	MM/DD/YYYY	1a. SUPERSEDES AWARD NOTICE dated	except that any additions or restrictions previously imposed remain in effect unless specifically rescinded
03/31/2023			
2. CFDA NO.			
15 228 - BLM Fuels Management and Community Fire Assistance Program Activities			
3. ASSISTANCE TYPE			
Cooperative Agreement			
4. GRANT NO. L23AC00067-00		5. TYPE OF AWARD	
Originating MCA #		Other	
4a. FAIN L23AC00067		5a. ACTION TYPE	
New			
6. PROJECT PERIOD		MM/DD/YYYY	
From	03/31/2023	Through	03/30/2028
7. BUDGET PERIOD		MM/DD/YYYY	
From	03/31/2023	Through	03/30/2028
8. TITLE OF PROJECT (OR PROGRAM)			
CO Community Firebreak and Habitat Improvement Project			

9a. GRANTEE NAME AND ADDRESS ASPEN FIRE PROTECTION DIST 420 E Hopkins Ave Aspen, CO, 81611-1908	9b. GRANTEE PROJECT DIRECTOR Alexandra Hager 420 E Hopkins Ave Aspen, CO, 81611-1908 Phone 9704527489
10a. GRANTEE AUTHORIZING OFFICIAL Alexandra Hager 420 E Hopkins Ave Aspen, CO, 81611-1908 Phone 9704527489	10b. FEDERAL PROJECT OFFICER Patrick Kieran 2774 Landing View Lane Grand Junction, CO, 81506 Phone: 9702574823

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) \$ 10,000.00	
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods \$ 0.00	
		c. Less Cumulative Prior Award(s) This Budget Period \$ 0.00	
		d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$ 10,000.00	
		13. Total Federal Funds Awarded to Date for Project Period \$ 10,000.00	
14. RECOMMENDED FUTURE SUPPORT			
<i>(Subject to the availability of funds and satisfactory progress of the project):</i>			
		YEAR	TOTAL DIRECT COSTS
		YEAR	TOTAL DIRECT COSTS
a. 2	\$	d. 5	\$
b. 3	\$	e. 6	\$
c. 4	\$	f. 7	\$
		15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
		a. DEDUCTION b. ADDITIONAL COSTS c. MATCHING d. OTHER RESEARCH (Add / Deduct Option) e. OTHER (See REMARKS)	
		a	
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:			
a. The grant program legislation b. The grant program regulations. c. This award notice including terms and conditions, if any, noted below under REMARKS d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.			
In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.			

REMARKS (Other Terms and Conditions Attached - Yes No)

GRANTS MANAGEMENT OFFICIAL:

Stephanie McBride, Grants Management Officer
 BLM-CO Colorado State Office Denver Federal Center
 Building 40
 Lakewood, CO, 80225
 Phone: 303-239-3908

17. VENDOR CODE		0071027586		18a. UEI NLLCZJE9K9C7		18b. DUNS		19. CONG. DIST.		03	
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION					
1	0051030078-00010	\$10,000.00	03/31/2023	03/30/2028	1125	BLM Fire CA L22AS00422, New Agreement					



March 14, 2023

Grants Program Manager
Laura Jane Musser Fund
318 W 48th St.
Minneapolis, MN 55419
RE: Laura Jane Musser Fund

Ms. Mary Karen Lynn-Klimenko:

I am writing in support of Aspen Fire Protection District's application for funding from the Laura Jane Musser Fund for implementation of the vegetation treatment project at Sky Mountain Park Open Space. This large open space is owned and managed by Pitkin County Open Space and Trails.

Pitkin County Open Space and Trails (OST) is directed by a mission to acquire, preserve, maintain and manage open space properties for multiple purposes including recreational, wildlife, agricultural, scenic and access purposes. The program strives to and effectively accomplishes these goals via public process that engages the community to help direct management of public open spaces. Sky Mountain Park Open Space is a popular amenity for all area residents. The recently updated Management Plan (2021) calls for implementation of this vegetation treatment with support of the local community to enhance wildlife habitat, reduce fire fuels and maintain the scenic value of the open space.

Aspen Fire is a critical partner in this project with their focus on wildfire prevention and community protection, simultaneously bringing funding to the table and applying for this grant to make this project feasible. With the vegetation treatment proposed in this application, habitat improvements and wildfire risk reduction can occur simultaneously and strategically for increased overall benefit to local community safety and biodiversity.

OST has earmarked \$20,000 specifically for the contracting of this project and an additional \$1,000 for related costs such as outreach (media, signage, etc.) and consultant fees to ensure quality outcomes. Due to topography and access to the acreage in need of treatment, and hand crew is required for implementation and additional funding is needed. OST is contributing significant staff time and would be ready to collaborate on implementation as soon as funding is secured. This is an important year to complete the work and hope you choose to support this application to help us accomplish it.

Sincerely,

Liza Mitchell, Natural Resource Planner and Ecologist
Pitkin County Open Space and Trails
530 E Main St, Aspen CO 81611
liza.mitchell@pitkincounty.com
970-309-6228