



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: February 13th, 2024 LOCATION: 420 E Hopkins
MEETING TIME: 5:00pm

The public is welcome to join this meeting virtually through Zoom. To join, please go to:
<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09>
Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at nikki.lapin@aspensfire.com if you need additional information.

AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
 - a) Motion to approve minutes from Regular Meeting held January 9th, 2024.
- IV. Public Comment
- V. AVFD Inc.
- VI. Financials
 - a) Monthly Financial Review
- VII. Board Member Comments & Action Items
 - a) Adopt Resolution 2024-02-01 to Establish The Public Places For Posting Notice.
- VIII. Staff Report
 - a) Fire Marshal/Prevention – Jan Legersky
 - b) Operations Overview - Deputy Chief Andersen
 - c) Training
 - d) Recruiting
- IX. Wildfire Community Action Fund – Ali Hager Hammond
 - a) Project & Funding Update
- X. CEO/Fire Chief & Good of District
 - a) Honor Guard Update
 - b) WRCB Update
 - c) North 40 Project Update
- XI. Old Business
 - a) Woody Creek Project Update
 - b) Aspen Village Project
- XII. New Business

Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970-925-5532 • www.aspenfire.com



Board of Directors Regular Meeting January 9th, 2024

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public in person and virtually via Zoom.

Meeting called to order by John Ward at 5:04pm

Roll Call:

- Board of Directors Present: John Ward, Parker Lathrop (zoom), Dave "Wabs" Walbert, Charles Cunniffe
- Board of Directors Absent: Emily Taylor
- Staff/Volunteers Present: Rick Balentine, Jan Schubert, Ali Hammond, Nikki Lapin, Amanda Perusse, Jan Legersky, Scott Arthur.
- Online: Jake Andersen, Max Lyall
- Public/Others: Richard Peterson

MOTION: Motion by Wabs to approve minutes from Regular Meeting on December 12th, 2023.

Second: John Ward

Discussion: Question on FPPA: did the Pension Board meet to accept the Board's decision from the last meeting, to increase the FPPA amounts? Mike Tracey is the volunteer representative, he discussed with Rick Balentine that he is in favor of the increase and had a question on the 3% possible yearly increase, but the full Pension Board has yet to meet. The annual vote for volunteer representatives will take place at the February Operational meeting on 2/7/24, at which time, there will be 2 representatives voted in. FPPA has already accepted the increase per Jan Schubert, based on the minutes from the last board meeting, however the Pension Board should meet after the 2/7/24 vote to ratify.

Vote: All approved.

Public Comment: None

AVFD Inc.: None

Financials

- Monthly Financial Review included in the packet.
 - Discussion on FPPA funds are collected/distributed, they come directly from the State into the FPPA account. Currently 66 members collecting FPPA right now.
 - Discussion on Mill Levy – confirmed at the last meeting that we are not going to collect the \$1.2 million in 2024. This is being submitted to the Treasurer on 1/10/24.
 - Discussion on backfill from the state. We will receive backfill in May from the State Treasury. First it will transfer to Pitkin County Treasury and then to Aspen Fire. Believe it will be in the six figures. We will need to make a final budget amendment after the backfill has been received.
 - Great job to Jan Schubert on the budget projection, very challenging task with all of the changes that took place.

Board member comments/action items:

Wabs - none

John - Had a nice lunch with several of the Administrative staff just before New Year's. There was great camaraderie in the group. We have gone through a lot of changes and will go through a few more with the new hires coming. Rick and everyone has done a great job as far as keeping the volunteers and careers on the same level. That kind of culture takes work and will continue to take work for all to feel valued and to get participation. Our model doesn't work without volunteers, and I appreciate the fact that they are.

Charles - Sad he missed the luncheon. Glad it went well, and all had a good time.

Parker - none

Staff Report:

- Fire Marshal – Jan Legerksy reviewed the report provided in the board packet.
 - Very busy December through the holidays. Total plan reviews for 2023 = 424, total for 2022 = 411, so it is not slowing down.
 - Winterskol is this weekend, January 13th will have fireworks, weather permitting, otherwise on 14th.
 - XGames is at the end of the month, January 26th – 29th. Set up has started.
 - Fire Inspector I job posting should take place before the end of this week.
- Operations Report – Deputy Chief Andersen reviewed the report provided in the board packet.
 - Really proud of middle-level leadership, our volunteer leadership (formal and informal) over the last year. Change is difficult, especially really big changes. Very impressed with the team we have here now and how they've manage through all of this and grown even closer together as a family throughout it all. It is really heartwarming and impressive to witness.
 - Review of photo and incidents from packet.
- Training Report and Recruitment– Scott Arthur reviewed the report provided in the board packet.
 - Class of 2024 will start academy on 1/16/24, we have 7 recruits
 - Total number of training hours for 2023 was 7355 hours!!!
 - Thanks to the Board for another great year.

Wildfire Community Action Fund: Ali Hammond reviewed report in the board packet.

- Project Manager position will post after Fire Inspector I hiring has been completed.

CEO/Fire Chief and Good of the District:

- Rick Balentine and Charles Cunniffe will be meeting this John McBride this week to discuss the lot options.
- Congratulations to Charles Cunniffe on the article in FireHouse Magazine about Station 65 in Starwood, well done.
- Chief Rick Lasky, wrote the book "Pride & Ownership, a Firefighter's Love of the Job". He has been here a couple times for training over the years. Recently reached out to schedule a conversation about how we transitioned from a volunteer to a combination department, along with our benefits for members, to use as a possible model for other departments. Will keep the board posted on the outcome.
- Thanks to all for the emails, cards and thoughts throughout this difficult time. It is great to have so much support and has been very helpful.

Old Business: none

New Business:

- We were set to purchase a new Electric Vehicle, for the Deputy Fire Marshal, in 2023, however, it was not ordered. 2024 prices have increased from the original quote of \$45,000 to ~\$50,000. Still waiting on a final quote. It will be housed and charged at Station 62, Fire Place Housing.

MOTION: Motion by Wabs to adjourn at 5:43pm
Second: Charles Cunniffe
Discussion: None
Vote: All approved.

***** A full recording of this meeting can be requested by contacting the District Administrator at nikki.lapin@aspensfire.com or by calling 970-925-5532.**

Aspen Fire Protection District
Balance Sheet
As of January 31, 2024

Jan 31, 24

ASSETS

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	196,702.35
10401 · ColoTrust--GF General	1,039,351.57
10406 · ColoTrust--GF Emerg Reserve	377,725.21
10407 · ColoTrust--GF Operations Resrv	1,304,818.23
10409 · ColoTrust--GF FPPA	19,035.92
10545 · Grand Junction Fed Credit Union	74.00

Total GENERAL FUND BANK ACCTS	2,937,707.28
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CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	5,367.09
10801 · ColoTrust--Cap Acq	280,936.38

Total CAPITAL ACQ. FUND BANK ACCTS	286,303.47
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HOUSING FUND BANK ACCOUNTS

10890 · Alpine Checking--Housing	324.85
10901 · ColoTrust--Housing	1,012,249.74

FIRE PLACE OPERATIONS

10851 · Alpine Checking--FP Ops (RG)	69,458.00
10850 · AlpineChecking--FP Deposits(RG)	36,603.00
10855 · ColoTrust--FP Reserves (AFPD)	131,130.09

Total FIRE PLACE OPERATIONS	237,191.09
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Total HOUSING FUND BANK ACCOUNTS	1,249,765.68
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WILDFIRE C.A. FUND BANK ACCTS

10950 · Alpine Bank--WCAF Checking	17,713.28
10951 · ColoTrust--WCAF Reserves	243,028.35

Total WILDFIRE C.A. FUND BANK ACCTS	260,741.63
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DEBT SERVICE FUND BANK ACCTS

11201 · ColoTrust--Debt Service	1,174,427.64
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Total DEBT SERVICE FUND BANK ACCTS	1,174,427.64
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Total Checking/Savings	5,908,945.70
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Aspen Fire Protection District
Balance Sheet
 As of January 31, 2024

Jan 31, 24

Accounts Receivable		
ACCTS RECEIVABLE--by Fund		
Accts Receivable--General Fund		
12235 · Receivable due - Pitkin County	7,284.47	
12252 · Receivable due - AFPD Staff	73,422.42	
12504 · Receivable due - Grants	34,890.14	
12254 · Receivable due - Romero Group	4,027.32	
Total Accts Receivable--General Fund	<u>119,624.35</u>	
Accts Receivable--Housing Fund		
FIRE PLACE OPERATIONS		
12560 · A/R--Fire Place Ops (RG)	808.00	
Total FIRE PLACE OPERATIONS	<u>808.00</u>	
Total Accts Receivable--Housing Fund	<u>808.00</u>	
Total ACCTS RECEIVABLE--by Fund	<u>120,432.35</u>	
Total Accounts Receivable	120,432.35	
Other Current Assets		
GENERAL FUND (Asset)		
10450 · Property Tax Receivable	-2,283.42	
Total GENERAL FUND (Asset)	<u>-2,283.42</u>	
10671 · Prepaid Expenses--General Fund	24,356.08	
BOND DEBT SERVICE FUND (Asset)		
10750 · Property Tax Receivable	-376.64	
Total BOND DEBT SERVICE FUND (Asset)	<u>-376.64</u>	
HOUSING FUND (Asset)		
FIRE PLACE OPERATIONS		
10674 · FP--Prepaid Other Expenses (RG)	1,594.00	
10675 · FP--Prepaid Insurance (RG)	7,200.00	
Total FIRE PLACE OPERATIONS	<u>8,794.00</u>	
Total HOUSING FUND (Asset)	<u>8,794.00</u>	
Total Other Current Assets	<u>30,490.02</u>	
Total Current Assets	<u>6,059,868.07</u>	

Aspen Fire Protection District
Balance Sheet
As of January 31, 2024

	<u>Jan 31, 24</u>
Fixed Assets	
GENERAL FIXED ASSET GROUP	
10600 · Fire Trucks & Equip	5,678,654.67
10610 · Building Improvements	1,454,014.73
10615 · Buildings	30,646,666.37
10640 · Firefighting Equipment	356,066.19
10650 · Administrative	380,490.41
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-8,461,198.93
Total GENERAL FIXED ASSET GROUP	<u>31,754,693.44</u>
Total Fixed Assets	31,754,693.44
Other Assets	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,461,597.96
90103 · VPF-Def Oflow-Pens Inv Ret Diff	36,097.00
90105 · VPF-Def Oflow-Pens Contr After	150,000.00
90111 · SWDB-Def Oflow-Pens Exper Diff	208,886.34
90112 · SWDB-Def Oflow-Pens Chg Assum	104,026.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90114 · SWDB-Def Oflow-Pens Act/Rep Dif	14.00
90115 · SWDB-Def Oflow-Pens Chg Propor	15,413.00
90116 · SWDB-Def Oflow-Pens Contr After	132,994.92
Total Other Assets	<u>760,068.29</u>
TOTAL ASSETS	<u><u>38,574,629.80</u></u>

Aspen Fire Protection District
Balance Sheet
As of January 31, 2024

Jan 31, 24

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

ACCOUNTS PAYABLE--by Fund

2000 · Accts Payable--General Fund 55,550.76

Accts Payable--Housing Fund

FIRE PLACE OPERATIONS

2005 · A/P--Fire Place Ops (RG) 25,700.00

Total FIRE PLACE OPERATIONS 25,700.00

Total Accts Payable--Housing Fund 25,700.00

2006 · Accts Payable--WCAF 1,100.00

Total ACCOUNTS PAYABLE--by Fund 82,350.76

Total Accounts Payable 82,350.76

Other Current Liabilities

CURRENT LIABILITIES

20120 · State Withholding Tax Accrual 6,933.00

20125 · State Unemployment Accrual 413.50

20130 · FICA Tax Accrual -1,200.20

20160 · 457(b) Accrual 131.34

20162 · Vol FFs Insurances Accrual 6,455.98

20165 · 401(a) Accrual 137.92

20310 · Federal Withholding Tax Accrual -81.00

20317 · AVFD T-shirt Sales (+) Accrual 369.62

20318 · Stn Tenants' Deposits/Last Rent 3,100.00

21000 · Deferred Revenue--Prop. Tax -2,283.42

Total CURRENT LIABILITIES 13,976.74

HOUSING FUND (Liability)

FIRE PLACE OPERATIONS

23020 · FP--Security & Pet Deposits(RG) 17,700.00

23021 · FP--Last Month Rents (RG) 18,903.00

23022 · FP--Prepaid Rents (RG) 7,160.00

23024 · FP--Reserves (Maint&Cap) (AFPD) 127,627.50

Total FIRE PLACE OPERATIONS 171,390.50

Total HOUSING FUND (Liability) 171,390.50

23050 · Accrued Int. Payable--Bond Debt 37,833.75

Total Other Current Liabilities 223,200.99

Total Current Liabilities 305,551.75

Aspen Fire Protection District
Balance Sheet
As of January 31, 2024

Jan 31, 24

Long Term Liabilities	
HOUSING DEBT SERVICE (Liab.)	
22902 · FP-COPs Payable	12,155,000.00
22903 · FP-Current Portion-COPs Payable	585,000.00
22904 · FP-COPs Premium	1,836,645.45
22905 · FP-COPs Prem. Amortization	-341,689.78
Total HOUSING DEBT SERVICE (Liab.)	<u>14,234,955.67</u>
G.O.BOND DEBT SERV FUND (Liab.)	
22000 · Deferred Revenue-Prop.Tax	-376.64
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-1,041,086.37
23000 · Bonds Payable	3,010,000.00
23010 · Current Portion - Bonds Payable	935,000.00
Total G.O.BOND DEBT SERV FUND (Liab.)	<u>4,004,049.24</u>
90200 · VPF--Net Pension Liability	-423,406.00
90203 · VPF--Def Iflow-Pens Inv Ret Dif	403,500.00
90210 · SWDB--Net Pension Liability	-729,461.42
90211 · SWDB-Def Iflow-Pens Exp Diff	17,013.29
90213 · SWDB-Def Iflow-Pens Inv Ret Dif	488,196.00
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	-27,107.24
90215 · SWDB-Def Iflow-Pens Chg Propor	630,987.97
90220 · Compensated Absences / PTO	293,932.48
Total Long Term Liabilities	<u>18,892,659.99</u>
Total Liabilities	<u>19,198,211.74</u>
Equity	
FUND BALANCES	
30005 · LT Assets minus LT Debt	13,433,883.85
30015 · Capital Acq. Fund Balance	334,920.00
30020 · Bond Debt Svc Fund Balance	1,096,483.00
30026 · Housing Fund Balance	726,552.00
30030 · WildfireCommAction Fund Balance	196,336.00
30600 · Contingency Reserve (TABOR)	236,000.00
37500 · GF - Unrestricted Fund Balance	3,172,460.00
Total FUND BALANCES	<u>19,196,634.85</u>
3900 · Retained Earnings	625,787.02
Net Income	-446,003.81
Total Equity	<u>19,376,418.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>38,574,629.80</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	Jan 24	Budget	YTD Budget	Annual Budget
Income				
GENERAL (Income)				
General Property Tax				
31102 · Allocation—to Cap Acq Fund	0.00	70,833.37	70,833.37	850,000.00
31103 · Allocation—to Housing Fund	0.00	158,901.62	158,901.62	1,906,819.00
31104 · Allocation—to GF General	0.00	522,912.99	522,912.99	6,274,955.00
31105 · Allocation—to GF Emerg Reserve	0.00	4,166.74	4,166.74	50,000.00
31107 · Allocation—to GF FPPA Annual	0.00	25,000.00	25,000.00	300,000.00
31109 · Allocation—for Treasurer Fee	0.00	41,108.75	41,108.75	493,305.00
Total General Property Tax	0.00	822,923.47	822,923.47	9,875,079.00
31200 · Specific Ownership Taxes	0.00	20,833.37	20,833.37	250,000.00
36100 · Interest Earned--Prop. Taxes	0.00	1,500.00	1,500.00	18,000.00
36200 · Interest on Investments	13,938.09	16,666.74	16,666.74	200,000.00
37100 · Delinquent Taxes	0.00	-333.37	-333.37	-4,000.00
38000 · North 40 Lease to County	4,726.17	5,000.00	5,000.00	60,000.00
38010 · County Share of Expenses @N40	0.00	3,166.74	3,166.74	38,000.00
38015 · Tenants' Rent & Utilities @Stwd	1,873.00	1,416.74	1,416.74	17,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	1,170.00	1,250.00	1,250.00	15,000.00
38051 · Pano AI Cost-Sharing	0.00	10,000.00	10,000.00	120,000.00
38100 · Other Income (vs. Expense)	2,760.00			
38101 · Grants	0.00	14,790.12	14,790.12	177,481.00
38110 · Sprinkler Permit Fees(PlansChk)	0.00	5,416.74	5,416.74	65,000.00
Total GENERAL (Income)	24,467.26	902,630.55	902,630.55	10,831,560.00
Total Income	24,467.26	902,630.55	902,630.55	10,831,560.00
Gross Profit	24,467.26	902,630.55	902,630.55	10,831,560.00

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

Expense	Jan 24	Budget	YTD Budget	Annual Budget
PERSONNEL - District Staff				
41110 · Wages & HolidayPay--Career FFs	130,681.08	164,467.49	164,467.49	1,973,609.00
41115 · Overtime (NOT TR) - Career FFs	3,030.45	12,500.00	12,500.00	150,000.00
41111 · Salaries & Wages-All Other Paid	82,296.27	106,276.50	106,276.50	1,275,318.00
41120 · Misc. Payroll Expenses	331.00	166.74	166.74	2,000.00
41125 · Employer SUI--Staff	413.50	583.87	583.87	7,006.00
41130 · Retirement Plan--401(a)	13,720.85	17,364.25	17,364.25	208,371.00
41132 · Pension Plan--FPPA SRP - DB	16,161.94	22,488.62	22,488.62	269,863.00
41135 · Employer Medicare--Staff	3,058.93	4,232.99	4,232.99	50,795.00
41140 · All Insurances & HSA Contrib.	56,402.51	52,831.49	52,831.49	633,977.00
41141 · Board Match--457(b) Plan	4,208.81	5,460.25	5,460.25	65,523.00
41142 · Fit/Wellness Allowance--Staff	0.00	3,750.00	3,750.00	45,000.00
41143 · Health Insur--Staff Dependents	7,735.39	10,474.37	10,474.37	125,692.00
41144 · Benefits Contingency - PTO Cash	0.00	2,608.62	2,608.62	31,303.00
Total PERSONNEL - District Staff	318,040.73	403,205.19	403,205.19	4,838,457.00
ADMINISTRATION				
41149 · County Treasurer Fee	0.00	41,108.75	41,108.75	493,305.00
41150 · Employer Medicare--AVFD+	0.00	62.50	62.50	750.00
41155 · Employer Social Security--AVFD+	377.29	833.37	833.37	10,000.00
41160 · Employer SUI--AVFD+	0.00	29.24	29.24	350.00
41180 · Employee Wellness & PeerSupport	297.15	5,833.37	5,833.37	70,000.00
41208 · RFV Wildfire Collaborative	0.00	833.37	833.37	10,000.00
41210 · Contr Labor/ Special Projects	0.00	2,500.00	2,500.00	30,000.00
41211 · Supplies & Expenses	4,658.17	3,017.62	3,017.62	36,211.00
41212 · Telephone Expense	2,688.17	3,000.00	3,000.00	36,000.00
41214 · Info. Systems & Support	2,252.33	3,750.00	3,750.00	45,000.00
41500 · Audit & Budget	0.00	1,958.37	1,958.37	23,500.00
Insurance				
41510 · Gen Liability/Accident & Other	211.00	4,583.37	4,583.37	55,000.00
41511 · Workers' Comp	139.59	8,333.37	8,333.37	100,000.00
Total Insurance	350.59	12,916.74	12,916.74	155,000.00
41520 · Legal	0.00	4,166.74	4,166.74	50,000.00
41770 · Equip Repair/Replace	0.00	416.74	416.74	5,000.00
Staff Vehicle Expenses	0.00	1,250.00	1,250.00	15,000.00
41840 · Administrative	5,709.05	5,000.00	5,000.00	60,000.00
41920 · Capital Outlay - Computers +	16,178.37	833.37	833.37	10,000.00
Total ADMINISTRATION	32,511.12	87,510.18	87,510.18	1,050,116.00

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	Jan 24	Budget	YTD Budget	Annual Budget
PERSONNEL - Volunteer Staff				
41860 · Vol. Fit/Wellness Allowance	0.00	4,125.00	4,125.00	49,500.00
41861 · Volunteer Health Insur/HSA/HRA	23,608.12	24,330.74	24,330.74	291,968.00
41870 · Volunteer Health Screenings	0.00	125.00	125.00	1,500.00
41875 · LOSAP(Length-of-Service Awards)	0.00	4,583.37	4,583.37	55,000.00
Volunteer Incentive Programs	0.00	1,666.74	1,666.74	20,000.00
Total PERSONNEL - Volunteer Staff	23,608.12	34,830.85	34,830.85	417,968.00
FIRE FIGHTING				
42205 · Firefighters' Logistics/Support	1,799.44	5,833.37	5,833.37	70,000.00
42206 · Uniforms	2,041.36	4,166.74	4,166.74	50,000.00
42211 · Operational Supplies & Expenses	1,986.76	16,666.74	16,666.74	200,000.00
42212 · Rescue Supplies & Expenses	0.00	1,250.00	1,250.00	15,000.00
42213 · EMS Supplies & Expenses	684.42	1,666.74	1,666.74	20,000.00
42214 · Wildfire Supplies & Expenses	21.85	2,916.74	2,916.74	35,000.00
42220 · Pano AI Project	0.00	13,333.37	13,333.37	160,000.00
42300 · Fuel	0.00	2,083.37	2,083.37	25,000.00
42400 · Subscriptions & Dues	0.00	291.74	291.74	3,500.00
42402 · Honor Guard	0.00	500.00	500.00	6,000.00
Total FIRE FIGHTING	6,533.83	48,708.81	48,708.81	584,500.00
TRAINING				
44102 · EMS Training & Records	3,076.50	2,500.00	2,500.00	30,000.00
44103 · FF Training & Records	3,613.79	8,333.37	8,333.37	100,000.00
44105 · Career FF Training Compensation	0.00	8,333.37	8,333.37	100,000.00
44211 · Supplies & Expenses	129.98	2,500.00	2,500.00	30,000.00
Total TRAINING	6,820.27	21,666.74	21,666.74	260,000.00
FIRE PREVENTION				
43200 · Training	385.32	833.37	833.37	10,000.00
43211 · Supplies & Expenses	1,462.92	500.00	500.00	6,000.00
43212 · Public Fire Education	1,705.00	583.37	583.37	7,000.00
43213 · Outsourced Plans Checks	0.00	166.74	166.74	2,000.00
43214 · Advertising--Public Education	650.00	583.37	583.37	7,000.00
Total FIRE PREVENTION	4,203.24	2,666.85	2,666.85	32,000.00

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	Jan 24	Budget	YTD Budget	Annual Budget
COMMUNICATIONS				
45211 · Supplies & Expenses	825.00	833.37	833.37	10,000.00
Administration				
45300 · County Dispatch Services	0.00	6,833.37	6,833.37	82,000.00
45301 · County Radio Services	0.00	3,333.37	3,333.37	40,000.00
Total Administration	0.00	10,166.74	10,166.74	122,000.00
45910 · Radio Capital Outlay	0.00	2,083.37	2,083.37	25,000.00
Total COMMUNICATIONS	825.00	13,083.48	13,083.48	157,000.00
REPAIR SERVICES (Fleet & Equip)				
46200 · Pump & Equipment Testing	0.00	1,666.74	1,666.74	20,000.00
46211 · Supplies & Expenses & Parts	2,770.02	2,500.00	2,500.00	30,000.00
Out-Source Maintenance & Repair	0.00	4,583.37	4,583.37	55,000.00
Total REPAIR SERVICES (Fleet & Equip)	2,770.02	8,750.11	8,750.11	105,000.00
STATIONS, BUILDINGS & GROUNDS				
Headquarters Station				
48209 · Alarm Monitoring and T&I--HQ	220.00	145.87	145.87	1,750.00
48210 · Repairs & Maint. - Headquarters	1,281.74	1,666.74	1,666.74	20,000.00
48211 · Supplies & Exp. - Headquarters	786.38	1,083.37	1,083.37	13,000.00
48214 · Utilities - Headquarters	6,098.61	3,750.00	3,750.00	45,000.00
48215 · Cleaning - Headquarters	595.10	833.37	833.37	10,000.00
Total Headquarters Station	8,981.83	7,479.35	7,479.35	89,750.00
North 40 Station				
48299 · Residential Apartment --N40	0.00	41.74	41.74	500.00
48309 · Alarm Monitoring and T&I--N40	220.00	100.00	100.00	1,200.00
48311 · Repairs & Maint. - North 40	4,588.01	5,000.00	5,000.00	60,000.00
48315 · Supplies & Expenses - North 40	260.68	1,000.00	1,000.00	12,000.00
48320 · Utilities - North 40	5,530.44	5,000.00	5,000.00	60,000.00
Total North 40 Station	10,599.13	11,141.74	11,141.74	133,700.00

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Aspen Village Substation				
48016 · Supplies & Exp.- Aspen Village	0.00	62.50	62.50	750.00
48400 · Utilities - Aspen Village	1,123.36	708.37	708.37	8,500.00
48409 · Alarm Monitoring and T&I--AV	220.00	83.37	83.37	1,000.00
48410 · Repairs & Maint.- Aspen Village	467.50	333.37	333.37	4,000.00
Total Aspen Village Substation	<u>1,810.86</u>	<u>1,187.61</u>	<u>1,187.61</u>	<u>14,250.00</u>
Starwood Substation				
48411 · Tenants' Rent - Starwood	2,809.50	916.74	916.74	11,000.00
48412 · Utilities & Expenses - Starwood	1,526.55	1,166.74	1,166.74	14,000.00
Total Starwood Substation	<u>4,336.05</u>	<u>2,083.48</u>	<u>2,083.48</u>	<u>25,000.00</u>
Woody Creek Substation				
47299 · Residential Apartment--WC	0.00	41.74	41.74	500.00
47301 · Supplies & Exp. - Woody Creek	0.00	41.74	41.74	500.00
47302 · Utilities - Woody Creek	1,333.68	1,000.00	1,000.00	12,000.00
47309 · Alarm Monitoring and T&I--WC	220.00	83.37	83.37	1,000.00
47310 · Repairs & Maint. - Woody Creek	337.31	250.00	250.00	3,000.00
Total Woody Creek Substation	<u>1,890.99</u>	<u>1,416.85</u>	<u>1,416.85</u>	<u>17,000.00</u>
Total STATIONS, BUILDINGS & GROUNDS	<u>27,618.86</u>	<u>23,309.03</u>	<u>23,309.03</u>	<u>279,700.00</u>
TRANSFER TO OTHER FUNDS				
49502 · Transfer to CapAcquisition Fund	0.00	70,833.37	70,833.37	850,000.00
49503 · Transfer to Housing Fund	0.00	158,901.62	158,901.62	1,906,819.00
49507 · Xfer to Emergency Reserve Fund	0.00	4,166.74	4,166.74	50,000.00
49515 · Contribution--FPPA Vol. Pension	0.00	0.00	0.00	300,000.00
Total TRANSFER TO OTHER FUNDS	<u>0.00</u>	<u>233,901.73</u>	<u>233,901.73</u>	<u>3,106,819.00</u>
Total Expense	<u>422,931.19</u>	<u>877,632.97</u>	<u>877,632.97</u>	<u>10,831,560.00</u>
Net Income	<u><u>-398,463.93</u></u>	<u><u>24,997.58</u></u>	<u><u>24,997.58</u></u>	<u><u>0.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
CAPITAL ACQUISITION (Income)				
30075 · General Property Tax Allocation	0.00	70,833.37	70,833.37	850,000.00
30100 · Sale of Apparatus	0.00	833.37	833.37	10,000.00
60100 · Interest on Investments	1,774.80	1,833.37	1,833.37	22,000.00
Total CAPITAL ACQUISITION (Income)	<u>1,774.80</u>	<u>73,500.11</u>	<u>73,500.11</u>	<u>882,000.00</u>
Total Income	<u>1,774.80</u>	<u>73,500.11</u>	<u>73,500.11</u>	<u>882,000.00</u>
Gross Profit	1,774.80	73,500.11	73,500.11	882,000.00
Expense				
CAPITAL ACQ. Fund (Expenses)				
Cap. Outlay/Equipment/Projects				
60077 · 2 fleet vehicles (response EVs)	116,746.00	13,333.37	13,333.37	160,000.00
60078 · drone equipment	0.00	2,500.00	2,500.00	30,000.00
60079 · facilities improvements	0.00	6,250.00	6,250.00	75,000.00
Total Cap. Outlay/Equipment/Projects	<u>116,746.00</u>	<u>22,083.37</u>	<u>22,083.37</u>	<u>265,000.00</u>
Total CAPITAL ACQ. Fund (Expenses)	<u>116,746.00</u>	<u>22,083.37</u>	<u>22,083.37</u>	<u>265,000.00</u>
Total Expense	<u>116,746.00</u>	<u>22,083.37</u>	<u>22,083.37</u>	<u>265,000.00</u>
Net Income	<u><u>-114,971.20</u></u>	<u><u>51,416.74</u></u>	<u><u>51,416.74</u></u>	<u><u>617,000.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
WILDFIRE COMM. ACTION (Income)				
31575 · Contributions Received	5,000.00	833.37	833.37	10,000.00
31576 · Contributions (WCAF--Assigned)	50,000.00			
31577 · Transfers from 501(c)(3)	0.00	19,166.74	19,166.74	230,000.00
31580 · Grants Received	1,000.00	3,750.00	3,750.00	45,000.00
31590 · Interest on Investments	862.65	1,000.00	1,000.00	12,000.00
Total WILDFIRE COMM. ACTION (Income)	<u>56,862.65</u>	<u>24,750.11</u>	<u>24,750.11</u>	<u>297,000.00</u>
Total Income	<u>56,862.65</u>	<u>24,750.11</u>	<u>24,750.11</u>	<u>297,000.00</u>
Gross Profit	56,862.65	24,750.11	24,750.11	297,000.00
Expense				
WILDFIRE C.A. Fund (Expenses)				
Operating Expenses				
80101 · Administrative Expenses	50.00	500.00	500.00	6,000.00
80103 · Consultant Fees	0.00	1,250.00	1,250.00	15,000.00
80104 · Project Manager	0.00	12,500.00	12,500.00	150,000.00
80109 · Marketing	1,100.00	666.74	666.74	8,000.00
80111 · Other / Unanticipated	0.00	250.00	250.00	3,000.00
Total Operating Expenses	<u>1,150.00</u>	<u>15,166.74</u>	<u>15,166.74</u>	<u>182,000.00</u>
80200 · Project Expenses	0.00	8,333.37	8,333.37	100,000.00
Total WILDFIRE C.A. Fund (Expenses)	<u>1,150.00</u>	<u>23,500.11</u>	<u>23,500.11</u>	<u>282,000.00</u>
Total Expense	<u>1,150.00</u>	<u>23,500.11</u>	<u>23,500.11</u>	<u>282,000.00</u>
Net Income	<u><u>55,712.65</u></u>	<u><u>1,250.00</u></u>	<u><u>1,250.00</u></u>	<u><u>15,000.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
BOND DEBT SERVICE FUND (Income)				
35250 · Interest on Investments	5,505.42	333.37	333.37	4,000.00
Total BOND DEBT SERVICE FUND (Income)	<u>5,505.42</u>	<u>333.37</u>	<u>333.37</u>	<u>4,000.00</u>
Total Income	<u>5,505.42</u>	<u>333.37</u>	<u>333.37</u>	<u>4,000.00</u>
Gross Profit	5,505.42	333.37	333.37	4,000.00
Expense				
BOND DEBT SERVICE Fund (Expns.)				
50010 · Interest Payments	0.00	0.00	0.00	105,350.00
50011 · Principal Payments	0.00	0.00	0.00	965,000.00
50020 · Fees & Expenses	0.00	183.37	183.37	2,200.00
Total BOND DEBT SERVICE Fund (Expns.)	<u>0.00</u>	<u>183.37</u>	<u>183.37</u>	<u>1,072,550.00</u>
Total Expense	<u>0.00</u>	<u>183.37</u>	<u>183.37</u>	<u>1,072,550.00</u>
Net Income	<u><u>5,505.42</u></u>	<u><u>150.00</u></u>	<u><u>150.00</u></u>	<u><u>-1,068,550.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance January 2024

	<u>Jan 24</u>	<u>Budget</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
HOUSING (Income)				
31175 · General Property Tax Allocation	0.00	158,901.62	158,901.62	1,906,819.00
31190 · Interest on Investments	4,753.20	6,833.37	6,833.37	82,000.00
FIRE PLACE OPERATIONS				
31195 · FP--Total Operating Income (RG)	0.00	19,846.00	19,846.00	238,152.00
31196 · FP--Reserves Interest Inc(AFPD)	547.05	166.74	166.74	2,000.00
Total FIRE PLACE OPERATIONS	<u>547.05</u>	<u>20,012.74</u>	<u>20,012.74</u>	<u>240,152.00</u>
Total HOUSING (Income)	<u>5,300.25</u>	<u>185,747.73</u>	<u>185,747.73</u>	<u>2,228,971.00</u>
Total Income	<u>5,300.25</u>	<u>185,747.73</u>	<u>185,747.73</u>	<u>2,228,971.00</u>
Gross Profit	<u>5,300.25</u>	<u>185,747.73</u>	<u>185,747.73</u>	<u>2,228,971.00</u>
Expense				
HOUSING Fund (Expenses)				
N40 Project COPs-Lease Pymts				
70301 · Interest Payments	0.00	0.00	0.00	486,200.00
70302 · Principal Payments	0.00	0.00	0.00	605,000.00
Total N40 Project COPs-Lease Pymts	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,091,200.00</u>
FIRE PLACE OPERATIONS				
70201 · FP--Total OperatingExpenses(RG)	0.00	9,347.37	9,347.37	112,168.00
70202 · FP--to Reserves (RG)	0.00	9,817.50	9,817.50	117,810.00
Total FIRE PLACE OPERATIONS	<u>0.00</u>	<u>19,164.87</u>	<u>19,164.87</u>	<u>229,978.00</u>
Total HOUSING Fund (Expenses)	<u>0.00</u>	<u>19,164.87</u>	<u>19,164.87</u>	<u>1,321,178.00</u>
Total Expense	<u>0.00</u>	<u>19,164.87</u>	<u>19,164.87</u>	<u>1,321,178.00</u>
Net Income	<u><u>5,300.25</u></u>	<u><u>166,582.86</u></u>	<u><u>166,582.86</u></u>	<u><u>907,793.00</u></u>

**Financial Reports
for Fire Place Housing
from the Romero Group**

2023 Year-End Balance Sheet

and

P&L for 2023

(received 2/5/2024)

Fire Place Housing

Balance Sheet

Exported On: 02/05/2024 11:27 AM

Properties: Aspen Fire Protection District - 62 Front Way Aspen, CO 81611

As of: **12/31/2023**

Accounting Basis: Accrual

Level of Detail: Detail View

Include Zero Balance GL Accounts: No

Account Number	Account Name	Balance
ASSETS		
Cash		
1150	Operating Checking	69,458
1160	Security Deposit Cash	36,603
	Total Cash	106,061
OTHER CURRENT ASSETS		
1301	Accounts Receivable	808
1500	Prepaid Expenses	1,594
1510	Prepaid Insurance	7,200
	Total OTHER CURRENT ASSETS	9,602
	TOTAL ASSETS	115,662
LIABILITIES & CAPITAL		
Liabilities		
SECURITY DEPOSITS		
2101	Tenant Deposits	15,000
2104	Last Month's Rent	18,903
2106	Pet Damage Deposit	2,700
	Total SECURITY DEPOSITS	36,603
CURRENT LIABILITIES		
2201	Accounts Payable	25,700
	Total CURRENT LIABILITIES	25,700
OTHER CURRENT LIABILITIES		
2301	Prepaid Assessments/Rent	7,160
	Total OTHER CURRENT LIABILITIES	7,160
	Total Liabilities	69,463
Capital		
	Calculated Retained Earnings	8,543
	Calculated Prior Years Retained Earnings	37,655
	Total Capital	46,199
	TOTAL LIABILITIES & CAPITAL	115,662

Fire Place Housing

YTD P&L

Exported On: 02/05/2024 11:36 AM

Properties: Aspen Fire Protection District - 62 Front Way Aspen, CO 81611

Period Basis: Calendar

As of: **Dec 2023**

Additional Account Types: None

Accounting Basis: Accrual

Level of Detail: Detail View

Account Number	Account Name	YTD Actual	Annual Budget
Income			
4000	RENTAL		
4010	Rental Revenue	242,201	244,500
	Total RENTAL	242,201	244,500
4500	FEES		
4530	Application Fee Revenue	-	360
	Total FEES	-	360
4600	OTHER REVENUE		
4710	Operating Interest Revenue	2,226	-
	Total OTHER REVENUE	2,226	-
	Total Operating Income	244,427	244,860
Expense			
6000	OFFICE & ADMINISTRATION EXPENSES		
6010	Office Supply & Admin	183	240
6025	Technology & Website	525	360
	Total OFFICE & ADMINISTRATION EXPENSES	707	600
6050	PROFESSIONAL FEES		
6051	Legal	159	-
6060	Tenant Screening	121	360
	Total PROFESSIONAL FEES	280	360
6100	MANAGEMENT SERVICES		
6110	Management Services - TRG	25,964	25,764
6113	Management Services - Leasing Fee - TRG	6,987	1,686
6119	Management Fee Services	-	4,500
	Total MANAGEMENT SERVICES	32,951	31,950
6150	INSURANCE		
6155	Property/Building Insurance	12,842	11,283
	Total INSURANCE	12,842	11,283
6300	CLEANING & GENERAL MAINTENANCE		
6311	Building Maintenance - OC	1,071	1,800
6312	Unit Repair & Maintenance - TRG	3,368	2,275
6313	Unit Repair & Maintenance - OC	-	925
6314	Contractor Warranty	1,001	1,000
6315	Repairs & Maintenance	3,762	5,200
6320	HVAC - Heat, Ventilation, Air - TRG	1,626	3,294
6321	HVAC - Heat, Ventilation, Air -OC	-	1,600
6322	Unit Repair & Maintenance - Work Orders	-	813
6323	Unit Move Out Inspections	534	650
6324	Unit Move Out Repairs	1,263	-
6334	Painting - TRG	-	650
6340	Garage Repairs & Maintenance	1,427	-
6350	On-Call Services	3,730	3,640
6390	Maintenance Supplies & Equipment	1,020	2,400
6392	Unit Appliance & Equipment	2,254	1,200
	Total CLEANING & GENERAL MAINTENANCE	21,058	25,447

	6400	LANDSCAPE & IRRIGATION		
6401		Landscaping & Irrigation - TRG	1,011	2,325
6405		Landscaping & Irrigation Supplies & Equipment	1,906	1,010
		Total LANDSCAPE & IRRIGATION	2,917	3,335
	6500	JANITORIAL		
6505		Janitorial Labor - TRG	1,254	-
6520		Janitorial Supplies & Equipment	1,306	1,200
		Total JANITORIAL	2,560	1,200
	6600	OUTSIDE CONTRACTOR SERVICE		
6605		Elevator Maintenance	-	2,450
6606		Elevator Monitoring	1,694	-
6615		Fire & Safety	1,064	2,800
6630		Key/Lock Replacement	-	60
6660		Window Cleaning	585	1,800
		Total OUTSIDE CONTRACTOR SERVICE	3,343	7,110
	6850	UTILITIES		
6855		Electricity	54	-
6857		Garage Electricity	14,701	5,520
6865		Water	7,198	9,600
6866		Sewer	5,251	5,060
6870		Trash & Recycling	3,590	5,340
6882		Telephone-Fire Alarm Monitoring	4,424	1,920
6884		Telephone-Elevator	-	3,360
		Total UTILITIES	35,218	30,800
	6900	OTHER		
6908		HOA Dues	3,400	3,400
6915		Miscellaneous Expense	90	-
		Total OTHER	3,490	3,400
		Total Operating Expense	115,365	115,485
		Total Operating Income	244,427	244,860
		Total Operating Expense	115,365	115,485
		NOI - Net Operating Income	129,062	129,375
		Other Expense		
	8000	CAPITAL EXPENSES		
8458		CP - Bike Racks	2,709	-
		Total CAPITAL EXPENSES	2,709	-
	9900	OTHER CAPITAL EXPENSES		
9990		CP - Replace Reserve Expense	117,810	117,810
		Total OTHER CAPITAL EXPENSES	117,810	117,810
		Total Other Expense	120,519	117,810
		Net Other Income	(120,519)	(117,810)
		Total Income	244,427	244,860
		Total Expense	235,884	233,295
		Net Income	8,543	11,565

Aspen Fire Protection District



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RESOLUTION TO ESTABLISH THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

RESOLUTION NO. 2024-02-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ASPEN FIRE PROTECTION DISTRICT ESTABLISHING THE PUBLIC PLACES FOR POSTING NOTICE TO COMPLY WITH THE PROVISIONS OF C.R.S. 24-6-402 AND 32-1-903(2)

WHEREAS, this resolution is intended to comply with the requirements of C.R.S. 24-6-402 (2) (c) and 32-1-903(2);

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Aspen Fire Protection District that the posting places within the boundaries of the Aspen Fire Protection District for notice of meetings shall be on the District's website:
<https://aspenfire.com/about/board-of-directors/>

Regular meetings of the Aspen Fire Protection District shall be held at the Headquarters Building, 420 E Hopkins Ave., Aspen, Colorado, on the second Tuesday of each month at 5:00 p.m. unless a regular meeting is to be held in another location, in which case notice of the location of such regular meeting shall be posted as required by law.

ADOPTED on February 13th, 2024

ATTEST:

ASPEN FIRE PROTECTION DISTRICT

Secretary

President



Aspen Fire Protection District Monthly Staff Report - January 2024

Fire Marshal Report:

ACTIVITY	QUANTITY
Inspections (sprinkler, alarm, tents, tanks)	31
Plan Reviews (Sprinkler, alarm, preliminary building review, access, tent, solar, Ansul system, hood systems)	26
Site Visits / Meetings	29
Fire & Life Safety Inspections (including Tents)	2

Prevention Activities:

- The New Years Eve bar checks went as well as expected.
- Ben met with and has been assisting Lt. Lyall with updating our mapbook for preplanning how many apparatus would be needed in certain parts of the district in the event of a wildfire. This has been on on-going project for Lt. Lyall. This utilized the Aspen ARC/GIS, which is a program used by the County for mapping everything in the District.
- Wintersköl went off without any issues. The Barr family (Thom & Drew) staffed the event with a brush truck, and helped light and mitigate the fire for the Wintersköl bonfire
- Ben and Ali both attended the Starwood HOA meeting to assist the Starwood community with becoming a Firewise Community.
- As our liaison with the school district, Ben attended their monthly safety team meeting to provide input for them in updating their emergency operations plan.
- We now have a mutual agreement with Roaring Fork Fire Rescue and Eagle River Fire for First Due Apparatus Tracking. This is a big milestone for Ben, and involved a tremendous amount of work for both he and RFFR's Lt. Nick Wall. With this agreement, and utilizing FirstDue, this means being able to track apparatus to better, and assist incident commander on incoming units.
- Working with the City of Aspen Water Department, Ben demonstrated for them how we are testing hydrants. He also assisted then with determining hydrant flow calculations off of Winter Way and Stillwater Lane. o XGames went well. My inspections were coordinated with County Comm Dev. This year was somewhat scaled back, and no issues.
- The application deadline for the Fire Inspector position was (or will have been) February 11. Plans are to conduct interviews a later in February, and hopefully be able to bring that person on sometime mid-March. I do have an agenda for that person so we can get them going on, along with making sure they get the training and support they need to successfully do their job.
- My month has (as usual) been full of meetings, site visits and communications with contractors, designers and planners, as well as City and County community development. Because there are a lot of projects happening.



Aspen Fire Protection District

Monthly Staff Report - January 2024

- Priority projects still include all things solar and EV, what Prevention can do to assist in Wildfire projects, and just follow through on goals and planning for 2024.

Prevention Trainings:

- Ben attended a two-day fire investigation training in Rifle, covering Electrical Fire investigation and Photography.
- I participated in a virtual training offered by the Fire Marshal's Association of Colorado, the topic being: Multi-Purpose Residential Fire Sprinkler Systems. The nerd part of my brain really enjoyed the class. The training covered multi-purpose residential fire sprinkler system design, installation, plan review, and inspection. FMAC usually offers monthly trainings, always worthwhile, and a good way to get credit for continuing education.
- Int'l Code Council Educational Conference: Ben will be attending the Colorado Chapter of the ICC conference the first week of March in Loveland. I will be participating in a virtual conference the last week of February. I chose to attend the virtual conference so Ben & I wouldn't be gone at the same time. I wanted Ben to be able to attend this conference in person for the networking opportunities, and more specifically to be able to meet other prevention specialists from Colorado. Also, being present and in person for this type of training is always a more effective learning experience.
- Both of us will be attending an NFPA two-day session for Assessing Structure Ignition Training, March 14 & 15, at Roaring Fork Fire Station 42 in El Jebel. Short explanation: the goal of the training is to teach attendees to assess structure ignition potential and to recommend appropriate mitigation measures.

Upcoming Events:

- **World Cup** will take place March 1-3.
- **Palm Tree Music Festival** is just a week away, February 23-24, in the Rio Grande Park. There have been various interagency planning & informational meetings, and things seem to be going smoothly. I'm sure a good time will be had by all.
- **Fire Inspector position:** the last opportunity to apply for the job is February 11. Plans are to conduct interviews the following week. I would anticipate bringing the new person on board mid-March.



Aspen Fire Protection District Monthly Staff Report - January 2024

OPERATIONAL RESPONSE REPORT (report #849):

TOTAL CALLS	235
(100) Fire (i.e. structure, cooking fire, dumpster, wildland)	0
(200) Overpressure Rupture, Explosion, Overheat (No Fire) (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	0
(300) Rescue & Emergency Medical (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	28
(400) Hazardous Condition (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	16
(500) Service Call (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	11
(600) Good Intent Call (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	79
(700) False Alarm, False Call (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	95
(800) Severe Weather & Natural Disaster (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
(900) Special Incident Type (calls mistakenly paged out, informational pages, alarm tests)	3



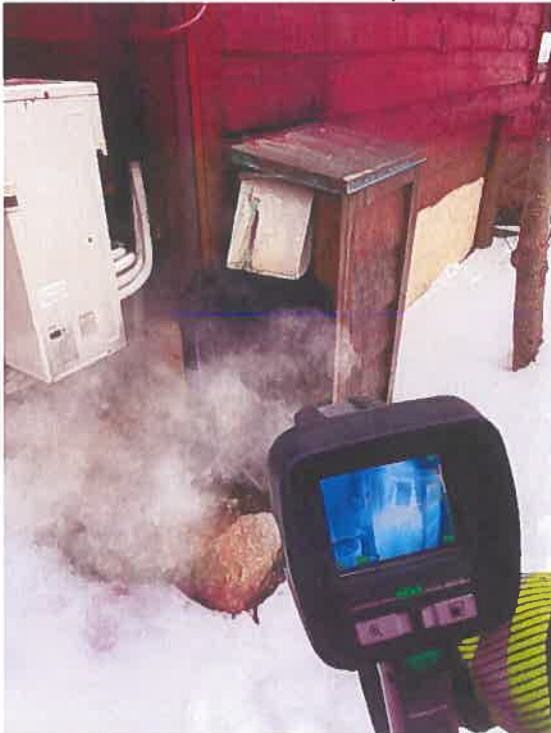
Aspen Fire Protection District Monthly Staff Report – January 2024

January 2024 Operations Overview

Incidents

CO Call 411 Lacet Lane; FF D. Barr, and Holmes:

St 61 was dispatched to a CO alarm in the mechanical room. There were small amounts of CO (20ppm) throughout the occupancy with only a slight increase of CO inside the boiler room. The big clue to the main hazard was the slight smell of gas that wasn't burning clean with a wind shift outside. Drew Barr confirmed with a 360 that there was an issue on the Delta side where the boiler exhaust was daylighting. E61 performed an overhaul and after confirming no fire conditions in the exterior and interior chase, Black Hills red-tagged the boiler. E61 stressed the serious potential of what could have happened to the homeowner, and he was very thankful for a thorough investigation.



We had a flurry of storm-related All-calls on 2/3/2024, and Aspen Fire responded effectively. The first All-call was an unknown injury accident on Brush Creek Rd that Bat 6 and E62 responded to initially. E64 also responded with Brands on board. R61 responded with a crew of three volunteers: Warren, McMahan, and Acevedo. While E64 and R61 traveled to the scene, a second All-call occurred in the Shale Bluffs area. E62 remained on-scene on Brush Creek Rd, R61, E64, and Bat 6 responded to the second call. Warren took command in R61, and Acevedo helped provide patient care and drove M96 to AVH. There were four patients (minor injuries). Aspen Fire responded to these incidents with seven responders in a Battalion, Two Engines, and a Rescue while a crew of three and an Engine remained in town.



Aspen Fire Protection District Monthly Staff Report - January 2024

Spotlights

LADIES SHIFT (and Holmes) on 2/4!!

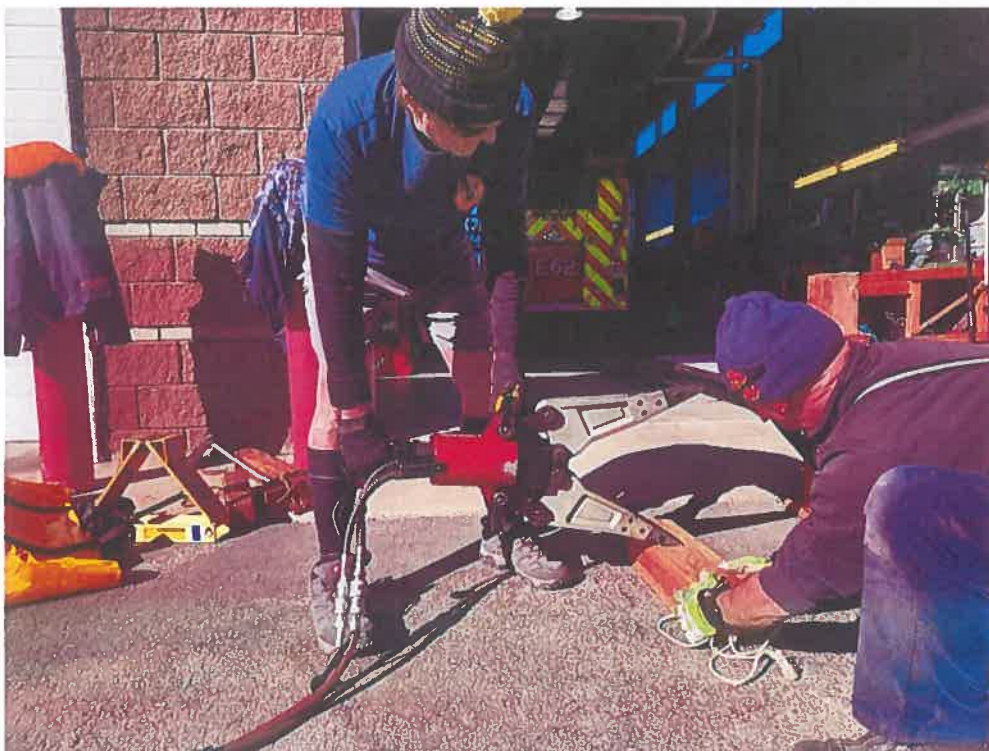
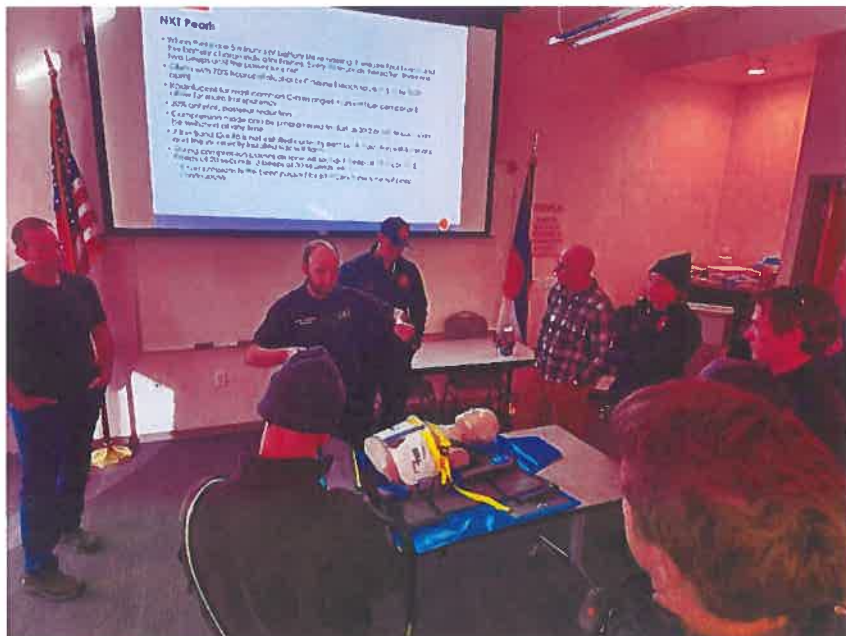




Aspen Fire Protection District Monthly Staff Report - January 2024

Training

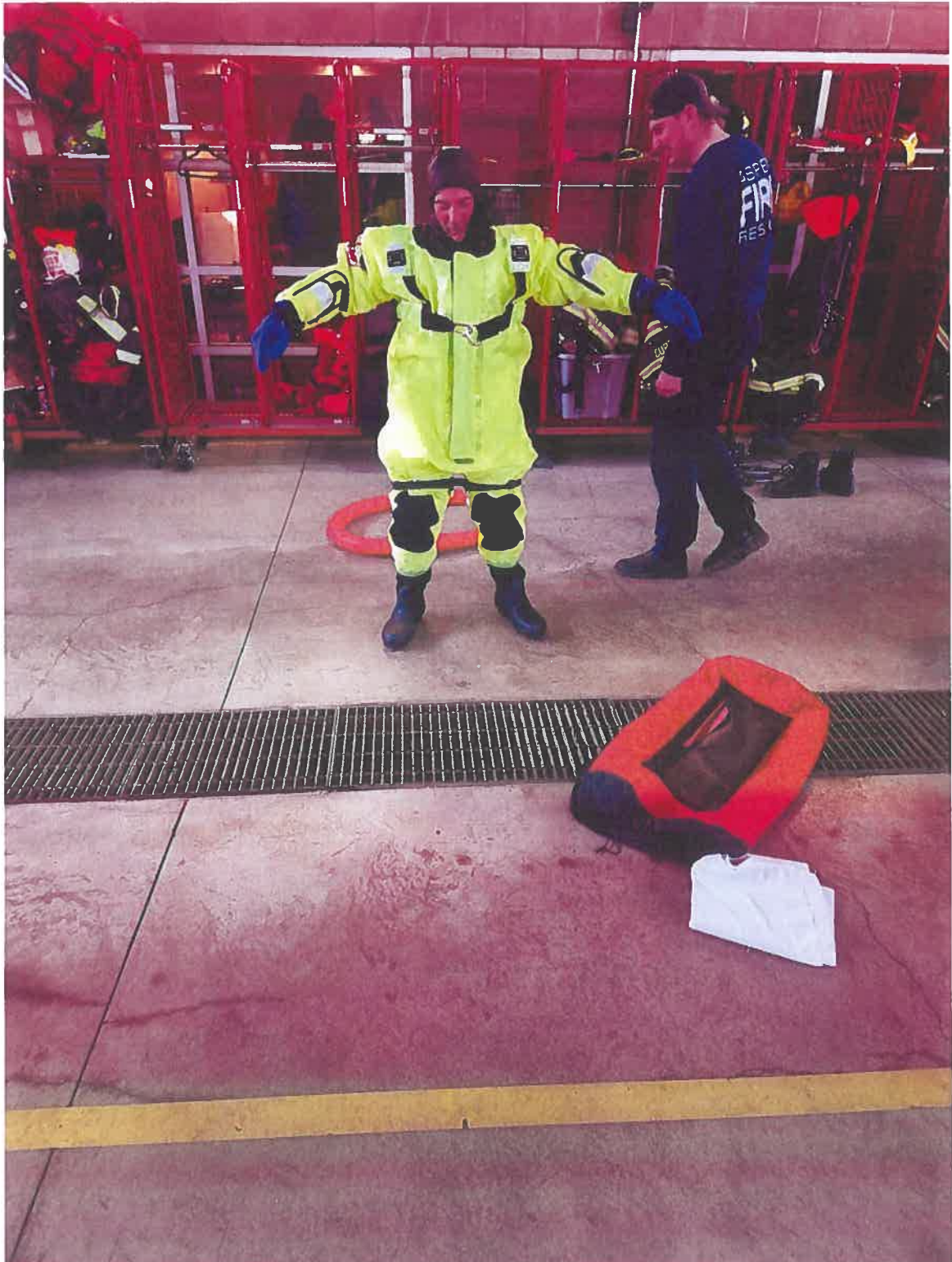
Auto pulse training with Aspen Ambulance





Aspen Fire Protection District Monthly Staff Report - January 2024

Ice rescue training





Aspen Fire Protection District Monthly Staff Report - January 2024





Aspen Fire Protection District Monthly Staff Report - January 2024

Training Report (Report #1625)

Type of Class	# Classes	Total Class Hours	Total # Members Attended	Total Combined Member Hours
In House - DO Aerial Ops	4	10:45	42	117:55
In House - DO Driving	1	1:00	2	2:00
In House - DO Pumping				
In House - EMS	6	10:25	46	83:05
In House - Fire Officer / Command	3	2:00	10	7:00
In House - Firefighter	6	8:30	20	24:00
In House - Monthly Training				
In House - Hazmat				
In House - Tech Rescue	4	4:00	21	21:00
In House - Wildland FF				
Miscellaneous	3	7:00	9	37:00
Outside Training	6	15:00	10	19:00
TOTAL	33	58:40	160	311:00

Aspen Fire Training Division Report - February 2024

The January fire training was the annual SCBA training which is required of all hot zone firefighters every year by NFPA. The medical training was on High Performance CPR and Cardiology

The February fire training is on Photovoltaic systems and the hazards they create for firefighters which is being taught by Lt Arywitz. The medical training will be on Cold Emergencies taught by our two newest lateral hires, Mo McPhee and Claudia Kirby



Aspen Fire Protection District Monthly Staff Report - January 2024

Some upcoming specialized training in the next couple of months include Ice Rescue and Urban Avalanche Rescue. These are offered over and above our normal monthly trainings

The Class of 2024 are well into their academy and progressing well. We have had one recruit have to drop out due to personal reasons

We have a number of firefighters who are advancing themselves through multiple outside training programs. Here is a listing of the classes that we have firefighters enrolled in over the next few months:

- Paramedic Class – 1 firefighter
- Chief Officer Training Curriculum – 2 Battalion Chiefs (18 month class)
- Roaring Fork Leadership – 1 Battalion Chief (9 month class)

Wildfire Report

	# Completed for Month	Year-to-date
Wildfire Risk Assessments (Not available from Nov 1 st – April 30 th)	0	75
Wildfire Risk Map Curbside Assessments	0	510

February 2024 Update



Grant Name	Due	\$ Ask	Match/ other info	Status
CSFS WFIG	3/31/23	\$109,922	75/25 to support Dir. position over 4 years	Awarded
BLM	8/11/23	\$10,000	Continuation/ extension of willoughby fire break	Awarded
RSGI/ IAFC	9/30/23	\$20,000	For Chipping program 2024	Awarded
CSFS FRWRM	10/18/23	\$200k	50% match required	Not funded
CSFS WMO	2/29/24	TBD	Small grant for outreach, co-applying with RFVWC	Preparing

- **Outreach & Education:**
 - Working on a summer education series with City of Aspen and the RFV Wildfire Collaborative
 - Ambassador program launched in December, additional workshop opportunities available this spring with our partner agency FACO
 - Starwood Firewise Application
- **Fundraising:**
 - **Aspen Wildfire Foundation (EIN:93-3769620)**
 - Inaugural board meeting held 1/19/24
 - 501(c)3 status in progress – legal counsel helping with our 1023 for IRS designation
 - Exploring fundraising opportunities for this summer
- **Projects**
 - Wildfire Resilience Project Coordinator job description posted 2/7/24
 - Potential funder for ~4 projects this summer based on CWPP areas

DRILLMASTER HONOR GUARD CLINIC

Hosted by Aspen Fire Honor Guard



Dates:

May 31-June 3

Time: 0800-1700

Instructional Fee: \$250 per student
Checks payable to Aspen Fire

Location:

Aspen Fire Station 62
043 Sage Way Road
Aspen, CO 81611



*To Register: Send an email to amanda.perusse@aspenfire.com
Or register by phone (970)925-5532*