



Aspen Fire Protection District Board of Directors Regular Monthly Meeting

MEETING DATE: August 8th, 2023
MEETING TIME: 5:00pm

LOCATION: 420 E Hopkins

The public is welcome to join this meeting virtually through Zoom. To join, please go to:

<https://us02web.zoom.us/j/81866250163?pwd=eVEvSkRrdDZNYW9BZ0dwY0dUSkphdz09> Meeting ID: 818 6625 0163 Passcode: 365443. Please contact Nikki Lapin, District Administrator at nikki.lapin@aspensfire.com if you need additional information.

AGENDA

- I. Meeting called to order
- II. Roll Call
- III. Approval of Minutes
 - a) Motion to approve minutes from Regular Meeting held July 11th, 2023.
- IV. Public Comment
- V. AVFD Inc.
- VI. Financials
 - a) Monthly Financial Review
 - b) FPPA Q2 Report
- VII. Board Member Comments & Action Items
 - a) Aspen Housing Rental Rates Revisions
- VIII. Staff Report
 - a) Fire Marshal/Prevention – Jan Legersky
 - b) Operations Overview - Deputy Chief Andersen
 - c) Training
 - d) Recruiting
- IX. Wildfire Community Action Fund – Ali Hager Hammond
 - a) Project & Funding Update
- X. CEO/Fire Chief & Good of District
 - a) Housing Other
 - b) 9/11 Theater Aspen
 - c) Mill Levy Update
- XI. Old Business
 - a) Woody Creek Project Update
- XII. New Business

Aspen Fire Protection District

420 E Hopkins Avenue • Aspen, CO 81611 • 970-925-5532 • www.aspenfire.com



Board of Directors Regular Meeting July 11th, 2023

The Board of Directors of the Aspen Fire Protection District met for their regular meeting. The meeting was open to the public in person and virtually via Zoom.

Meeting called to order by John at 5:05pm

Roll Call:

- Board of Directors Present: John Ward, Emily Taylor, Dave “Wabs” Walbert, Charles Cunniffe
- Board of Directors Absent: Parker Lathrop
- Staff/Volunteers Present: Rick Balentine, Jake Andersen, Nikki Lapin, Jan Schubert, Amanda Perusse, Scott Arthur. Those joining via Zoom: Jan Legersky
- Public/Others: Richard Peterson, Paul Backes, CPA (via zoom), Matt Ciminelli (via zoom)

Approval of Minutes:

MOTION: Motion by Wabs to approve minutes from regular meeting held on June 13th, 2023.

Second: Charles Cunniffe

Discussion: None

Vote: All approved.

Public Comment: None

AVFD Inc.: None

Financials

- Paul Backes walked through the 2022 Audit review provided in board packet.
 - Paul has one small error to fix on page D14; net pension liability for statewide death benefit (SWDB) and the volunteer pensions fund (VPF) which are run through FPPA. He will work with Jan Schubert in accounting to correct and update.
 - We will receive our preliminary 2024 budget at the end of August 2023 and the final budget in December 2023

MOTION: Motion by Wabs to accept the 2022 Audit in draft form.

Second: Charles Cunniffe

Discussion: None

Vote: All approved

- Monthly Financial Review: Monthly financial reports were included in the board packet. No further discussion.

Board Comments & Action Items:

- Board Comments:
 - John – 4th of July participation was great.
 - Charles – Agreed, town was a little quieter than usual, but overall, very safe.
- Action items: Fire Place Housing Income/Rental Rates Scenarios, included in board packet.
 - Several options were offered and discussed. This is a time sensitive issue as leases are coming due soon.
 - Recommendation from the Aspen Fire Housing Advisory Committee was to leave the 2022-2023 monthly rental rates in place.

- Discussion on rental rate options based on the projected 2024 budget deficit presented by the Romero Group.
 - Option #1 – increase rental rates by \$180/bedroom to cover extra expenses
 - Option #2 – increase rental rates by \$70/bedroom to cover extra expenses, district to pay the difference.
- Discussion: goal is for the housing to cover itself in perpetuity, be self-sufficient and break-even. It should not be a drain on taxpayers.
- Decision to update all leases to state that Fire Place tenants’ applications to APCA must reflect the same number of persons per household as they currently have in Fire Place (i.e. if you are renting two bedrooms in FP, then you should apply to APCA as a 2-person household).

MOTION: Motion by John Ward to approve Aspen Fire Place Housing Rental Rates option #2, where the district will pick up some of the \$68,707 expenses related to snow removal, irrigation and landscaping at \$41,854. They will raise the per bedroom rates by \$70 per room to account for the remaining balance of \$26,880. All tenants will have to qualify at the same household income and unit type through APCA as they do with Fire Place, but will no longer be required to apply for every lottery they are eligible for. There will be a \$50 penalty for not qualifying annually with APCA.

Wabs 2nd

Discussion: Make sure all Fire Place tenants understand this decision made by the board and why it was made in this way.

Vote: All approved.

- Amendment to 2023 Staff Member Handbook reflecting changes to the benefit eligibility date for new volunteer firefighters. No discussion.

MOTION: Motion by Charles Cunniffe to approve the amendment to the 2023 Staff Member Handbook reflecting changes to the benefit eligibility date for new firefighters.

Second: Wabs

Discussion: None

Vote: All approved

Staff Report:

- Fire Marshal and Prevention: Fire Marshal - Jan Legersky - monthly report is in board packet. No further discussion.
 - Volume of plan reviews seems to be a little higher than normal. Quite a few tents to review, so that is being put onto Ben’s plate.
- Operations Overview: Deputy Chief Andersen, reviewed information in board packet.
 - NOTABLES:
 - Spring Creek Fire Photos in packet. Our crew is now back from helping with the fire in Parachute
 - Pano AI – working well and finding smoke/fires quickly. Photos in packet
 - We can move and use the camera to zero in on what we are looking at/for
 - MVA on highway 82 – photos in packet
 - We are averaging 7.5 volunteers responding to every major call, this is trending
 - EVENTS: “Elemental: Reimagining Wildfire” – movie showing at Wheeler was a huge success!
 - PROJECTS/COLLABORATIONS
 - Community Wildfire Protection Plan (CWPP) – this is a county wide effort and will be a really useful document. There is huge value in defined objectives as we broaden our wildfire mitigation capabilities.

- ASHER (Active Shooter Harmer Emergency Response) – upcoming in July and October
- Strategic Plan
 - Community Risk Assessment/Standard of Cover is coming soon, ran into some data issues, which has prolonged outcome. Once it has been completed, we will use the data to update and revise our Strategic Plan
 - Center for Public Safety Excellence – this is the organizational development model that we are following. First, we get our Community Risk Assessment/Standard of Cover, then we base our strategic plan off of that study to define our baseline performance and our benchmark performance and we use the strategic planning process to figure out how to close any gaps.
 - <https://www.cpse.org/>
 - First Arriving program is up and running on TV's around the station, including in the board room. Pages of the program will run through any current call that we have been dispatched to, current shift crew and upcoming shift crew. Apparatus updates on in/out of service etc., current weather, river flows etc., certifications upcoming for renewal, upcoming trainings and events and more.
- Training Update: Scott Arthur reviewed the training report and photos in the board packet.

Wildfire Community Action Fund: Ali Hammond out of town, Chief Balentine reviewed notes in packet.

CEO/Fire Chief and Good of the District:

- Housing Other
 - More discussions have been happening with John McBride about possible property for more housing. Charles Cunniffe volunteered to be a board representative alongside Chief Balentine at these upcoming discussions.
- Theater Aspen Collaboration– 9/11 play on 9/10/2023 and 9/11/2023.
 - Tickets sold out within 30 minutes!
 - Fire Department will help with being ushers etc.
 - Theater Aspen asked us to provide a charity to where they can donate half of the proceeds, it was decided that the charity will be Axes & Arms.
- July 4th event
 - Great participation from all fire members for station clean up, truck preparedness for the parade and the cookout. The WWII airplanes were also a big hit. No major injuries were reported.
- Mill levy – meeting on Tuesday with Pitkin County to discuss how this might affect us. More information forthcoming.
- Woody Creek Update – asked FCI for updated pricing so that we can plan further. Updates on this to come at next meeting.

Old Business: none

New Business: none

MOTION: Motion by Charles Cunniffe to adjourn at 7:17pm

Second: Wabs

Discussion: None

Vote: All approved.

*** A full recording of this meeting can be requested by contacting the District Administrator at nikki.lapin@aspenfire.com or by calling 970-925-5532.

Aspen Fire Protection District
Balance Sheet
 As of July 31, 2023

Jul 31, 23

ASSETS

Current Assets

Checking/Savings

GENERAL FUND BANK ACCTS

10100 · Alpine Bank--GF Checking	28,632.32
10401 · ColoTrust--GF General	3,145,597.85
10406 · ColoTrust--GF Emerg Reserve	367,350.83
10407 · ColoTrust--GF Operations Resrv	1,268,980.85
10409 · ColoTrust--GF FPPA	165,394.41
10545 · Grand Junction Fed Credit Union	<u>73.90</u>

Total GENERAL FUND BANK ACCTS 4,976,030.16

CAPITAL ACQ. FUND BANK ACCTS

10700 · Alpine Bank--Cap Acq. Checking	328.62
10801 · ColoTrust--Cap Acq	<u>540,936.66</u>

Total CAPITAL ACQ. FUND BANK ACCTS 541,265.28

HOUSING FUND BANK ACCOUNTS

10890 · Alpine Checking--Housing	323.54
10901 · ColoTrust--Housing	1,814,257.03

FIRE PLACE OPERATIONS

10851 · Alpine Checking--FP Ops (RG)	43,394.00
10850 · AlpineChecking--FP Deposits(RG)	45,992.00
10855 · ColoTrust--FP Reserves (AFPD)	<u>59,782.67</u>

Total FIRE PLACE OPERATIONS 149,168.67

Total HOUSING FUND BANK ACCOUNTS 1,963,749.24

WILDFIRE C.A. FUND BANK ACCTS

10950 · Alpine Bank--WCAF Checking	2,153.16
10951 · ColoTrust--WCAF Reserves	<u>232,798.79</u>

Total WILDFIRE C.A. FUND BANK ACCTS 234,951.95

DEBT SERVICE FUND BANK ACCTS

11201 · ColoTrust--Debt Service	<u>2,060,542.19</u>
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Total DEBT SERVICE FUND BANK ACCTS 2,060,542.19

Total Checking/Savings 9,776,538.82

Accounts Receivable

ACCTS RECEIVABLE--by Fund

Accts Receivable--General Fund

12235 · Receivable due - Pitkin County	5,894.99
12252 · Receivable due - AFPD Staff	7,100.19
12254 · Receivable due - Romero Group	<u>22,473.40</u>

Total Accts Receivable--General Fund 35,468.58

Accts Receivable--Housing Fund

FIRE PLACE OPERATIONS

12560 · A/R--Fire Place Ops (RG)	<u>5,074.00</u>
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Total FIRE PLACE OPERATIONS 5,074.00

Total Accts Receivable--Housing Fund 5,074.00

Total ACCTS RECEIVABLE--by Fund 40,542.58

Total Accounts Receivable 40,542.58

Aspen Fire Protection District
Balance Sheet
 As of July 31, 2023

	Jul 31, 23
Other Current Assets	
GENERAL FUND (Asset)	
10450 · Property Tax Receivable	300,175.51
Total GENERAL FUND (Asset)	300,175.51
10671 · Prepaid Expenses--General Fund	24,356.08
BOND DEBT SERVICE FUND (Asset)	
10750 · Property Tax Receivable	49,551.77
Total BOND DEBT SERVICE FUND (Asset)	49,551.77
HOUSING FUND (Asset)	
FIRE PLACE OPERATIONS	
10674 · FP--Prepaid Expenses (RG)	9,818.00
10675 · FP--Prepaid Insurance (RG)	940.00
Total FIRE PLACE OPERATIONS	10,758.00
Total HOUSING FUND (Asset)	10,758.00
Total Other Current Assets	384,841.36
Total Current Assets	10,201,922.76
Fixed Assets	
GENERAL FIXED ASSET GROUP	
10600 · Fire Trucks & Equip	5,678,654.67
10610 · Building Improvements	1,454,014.73
10615 · Buildings	30,646,666.37
10640 · Firefighting Equipment	356,066.19
10650 · Administrative	380,490.41
10665 · Land - North 40	1,700,000.00
10669 · Accumulated Depreciation	-8,461,198.93
Total GENERAL FIXED ASSET GROUP	31,754,693.44
Total Fixed Assets	31,754,693.44
Other Assets	
10593 · Deferred Refunding Cost	1,574,234.68
10594 · Deferred Refunding Costs-Accum.	-1,461,597.96
90103 · VPF-Def Oflow-Pens Inv Ret Diff	36,097.00
90111 · SWDB-Def Oflow-Pens Exper Diff	208,886.34
90112 · SWDB-Def Oflow-Pens Chg Assum	104,026.24
90113 · SWDB-Def Oflow-Pens Inv Ret Dif	0.07
90114 · SWDB-Def Oflow-Pens Act/Rep Dif	14.00
90115 · SWDB-Def Oflow-Pens Chg Propor	15,413.00
90116 · SWDB-Def Oflow-Pens Contr After	132,994.92
Total Other Assets	610,068.29
TOTAL ASSETS	42,566,684.49

Aspen Fire Protection District
Balance Sheet
 As of July 31, 2023

Jul 31, 23

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

ACCOUNTS PAYABLE--by Fund

2000 · Accts Payable--General Fund 3,202.90

Accts Payable--Housing Fund

FIRE PLACE OPERATIONS

2005 · A/P--Fire Place Ops (RG) 6,452.00

Total FIRE PLACE OPERATIONS 6,452.00

Total Accts Payable--Housing Fund 6,452.00

Total ACCOUNTS PAYABLE--by Fund 9,654.90

Total Accounts Payable 9,654.90

Other Current Liabilities

CURRENT LIABILITIES

20120 · State Withholding Tax Accrual 30.00

20125 · State Unemployment Accrual 438.48

20130 · FICA Tax Accrual 157.98

20162 · Vol FFs Insurances Accrual 5,821.90

20310 · Federal Withholding Tax Accrual 46.00

20317 · AVFD T-shirt Sales (+) Accrual 5,557.18

20318 · Stn Tenants' Deposits/Last Rent 3,100.00

21000 · Deferred Revenue--Prop. Tax 300,175.51

Total CURRENT LIABILITIES 315,327.05

HOUSING FUND (Liability)

FIRE PLACE OPERATIONS

23020 · FP--Security / Pet Deposits(RG) 45,600.00

23021 · FP--Prepaid Rents (RG) 10,000.00

Total FIRE PLACE OPERATIONS 55,600.00

Total HOUSING FUND (Liability) 55,600.00

23050 · Accrued Int. Payable--Bond Debt 37,833.75

Total Other Current Liabilities 408,760.80

Total Current Liabilities 418,415.70

Long Term Liabilities

HOUSING DEBT SERVICE (Liab.)

22902 · FP--COPs Payable 12,155,000.00

22903 · FP-Current Portion-COPs Payable 585,000.00

22904 · FP--COPs Premium 1,836,645.45

22905 · FP--COPs Prem. Amortization -341,689.78

Total HOUSING DEBT SERVICE (Liab.) 14,234,955.67

Aspen Fire Protection District
Balance Sheet
 As of July 31, 2023

	Jul 31, 23
G.O.BOND DEBT SERV FUND (Liab.)	
22000 · Deferred Revenue--Prop.Tax	49,551.77
22900 · Bond Premium	1,100,512.25
22901 · Bond Premium- Accumulate Amort.	-1,041,086.37
23000 · Bonds Payable	3,010,000.00
23010 · Current Portion - Bonds Payable	935,000.00
Total G.O.BOND DEBT SERV FUND (Liab.)	4,053,977.65
90200 · VPF--Net Pension Liability	-423,406.00
90203 · VPF--Def Iflow-Pens Inv Ret Dif	403,500.00
90210 · SWDB--Net Pension Liability	-729,461.42
90211 · SWDB-Def Iflow-Pens Exp Diff	17,013.29
90213 · SWDB-Def Iflow-Pens Inv Ret Dif	488,196.00
90214 · SWDB-Def Iflow-Pens Act/Rep Dif	-27,107.24
90215 · SWDB-Def Iflow-Pens Chg Propor	630,987.97
90220 · Compensated Absences / PTO	293,932.48
Total Long Term Liabilities	18,942,588.40
Total Liabilities	19,361,004.10
Equity	
FUND BALANCES	
30005 · LT Assets minus LT Debt	13,433,883.85
30015 · Capital Acq. Fund Balance	334,920.00
30020 · Bond Debt Svc Fund Balance	1,096,483.00
30026 · Housing Fund Balance	726,552.00
30030 · WildfireCommAction Fund Balance	196,336.00
30600 · Contingency Reserve (TABOR)	236,000.00
37500 · GF - Unrestricted Fund Balance	3,172,460.00
Total FUND BALANCES	19,196,634.85
Net Income	4,009,045.54
Total Equity	23,205,680.39
TOTAL LIABILITIES & EQUITY	42,566,684.49

Aspen Fire Protection District
Profit & Loss Budget Performance
 July 2023

	<u>Jul 23</u>	<u>Jan - Jul 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
GENERAL (Income)				
General Property Tax				
31102 · Allocation--to Cap Acq Fund	0.00	600,000.00	350,000.00	600,000.00
31103 · Allocation--to Housing Fund	0.00	1,100,000.00	641,666.70	1,100,000.00
31104 · Allocation--to GF General	811,834.08	3,987,236.63	2,502,127.25	4,289,361.00
31105 · Allocation--to GF Emerg Reserve	0.00	50,000.00	29,166.70	50,000.00
31107 · Allocation--to GF FPPA Annual	0.00	150,000.00	87,500.00	150,000.00
31109 · Allocation--for Treasurer Fee	42,800.64	309,976.85	190,024.35	325,756.00
Total General Property Tax	<u>854,634.72</u>	<u>6,197,213.48</u>	<u>3,800,485.00</u>	<u>6,515,117.00</u>
31200 · Specific Ownership Taxes	18,518.57	121,624.05	145,833.35	250,000.00
36100 · Interest Earned--Prop. Taxes	1,378.27	2,392.17	10,500.00	18,000.00
36200 · Interest on Investments	20,855.75	104,752.60	84,583.35	145,000.00
37100 · Delinquent Taxes	0.00	-79.15	-2,333.35	-4,000.00
38000 · North 40 Lease to County	4,726.17	32,745.29	32,083.35	55,000.00
38010 · County Share of Expenses @N40	0.00	17,774.17	21,000.00	36,000.00
38015 · Tenants' Rent & Utilities @Stwd	1,765.00	10,170.18	9,333.35	16,000.00
38020 · Tenants' Rent @ N40 & Woody Crk	1,100.00	6,200.00	7,700.00	13,200.00
38051 · Pano AI Cost-Sharing	0.00	80,000.00	46,666.70	80,000.00
38100 · Other Income (vs. Expense)	3,052.87	20,507.84	0.00	0.00
38101 · Grants	0.00	28,269.68	87,500.00	150,000.00
38110 · Sprinkler Permit Fees(PlansChk)	5,744.48	37,672.35	37,916.70	65,000.00
Total GENERAL (Income)	<u>911,775.83</u>	<u>6,659,242.66</u>	<u>4,281,268.45</u>	<u>7,339,317.00</u>
Total Income	<u>911,775.83</u>	<u>6,659,242.66</u>	<u>4,281,268.45</u>	<u>7,339,317.00</u>
Gross Profit	911,775.83	6,659,242.66	4,281,268.45	7,339,317.00
Expense				
PERSONNEL - District Staff				
41110 · Wages & HolidayPay--Career FFs	103,920.36	744,615.98	782,229.00	1,340,964.00
41115 · Overtime (NOT TR) - Career FFs	3,299.32	16,569.26	23,333.35	40,000.00
41111 · Salaries & Wages-All Other Paid	71,144.32	490,777.08	531,773.10	911,611.00
41120 · Misc. Payroll Expenses	180.00	2,327.73	1,166.70	2,000.00
41125 · Employer SUI--Staff	425.70	2,525.63	2,746.35	4,708.00
41130 · Retirement Plan--401(a)	16,747.21	86,281.65	83,995.95	143,993.00
41132 · Pension Plan--FPPA SWDB	12,965.95	92,971.31	103,142.70	176,816.00
41135 · Employer Medicare--Staff	3,147.11	18,679.56	19,911.50	34,134.00
41140 · All Insurances & HSA Contrib.	49,105.30	278,481.75	260,951.85	447,346.00
41141 · Board Match--457(b) Plan	4,184.92	25,430.33	26,357.35	45,184.00
41142 · Fit/Wellness Allowance--Staff	7,500.00	10,500.00	19,250.00	33,000.00
41143 · Health Insur--Staff Dependents	6,941.08	48,681.36	56,715.20	97,226.00
41144 · Benefits Contingency - PTO Cash	0.00	3,736.45	16,624.45	28,499.00
Total PERSONNEL - District Staff	<u>279,561.27</u>	<u>1,821,578.09</u>	<u>1,928,197.50</u>	<u>3,305,481.00</u>

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	Jul 23	Jan - Jul 23	YTD Budget	Annual Budget
ADMINISTRATION				
41149 · County Treasurer Fee	42,800.64	309,976.85	190,024.35	325,756.00
41150 · Employer Medicare--AVFD+	0.00	84.10	437.50	750.00
41155 · Employer Social Security--AVFD+	815.62	3,968.31	5,833.35	10,000.00
41160 · Employer SUI--AVFD+	0.00	11.60	204.20	350.00
41180 · Employee Wellness & PeerSupport	0.00	8,013.45	8,750.00	15,000.00
41208 · RFV Wildfire Collaborative	0.00	674.90	5,833.35	10,000.00
41210 · Contr Labor/ Special Projects	0.00	0.00	11,666.70	20,000.00
41211 · Supplies & Expenses	3,232.88	14,545.98	15,873.70	27,212.00
41212 · Telephone Expense	2,581.39	20,445.52	23,333.35	40,000.00
41214 · Info. Systems & Support	2,594.13	21,225.63	23,333.35	40,000.00
41500 · Audit & Budget	0.00	20,700.00	12,833.35	22,000.00
Insurance				
41510 · Gen Liability/Accident & Other	-6,636.20	50,256.80	32,083.35	55,000.00
41511 · Workers' Comp	6,625.06	48,177.53	64,166.70	110,000.00
Total Insurance	-11.14	98,434.33	96,250.05	165,000.00
41520 · Legal	1,063.00	16,878.00	17,500.00	30,000.00
41770 · Equip Repair/Replace	0.00	234.72	2,916.70	5,000.00
41810 · Election	0.00	16,850.11	10,791.70	18,500.00
Staff Vehicle Expenses				
41820 · Fuel & Other	900.00	3,827.13	8,750.00	15,000.00
41821 · Maint. Labor--at County Fleet	4,520.00	5,264.00		
Total Staff Vehicle Expenses	5,420.00	9,091.13	8,750.00	15,000.00
41840 · Administrative	-893.13	27,001.37	26,250.00	45,000.00
41920 · Capital Outlay - Computers +	0.00	4,064.00	8,750.00	15,000.00
Total ADMINISTRATION	57,603.39	572,200.00	469,331.65	804,568.00
PERSONNEL - Volunteer Staff				
41860 · Vol. Fit/Wellness Allowance	6,000.00	9,000.00	28,875.00	49,500.00
41861 · Volunteer Health Insur/HSA/HRA	19,093.53	147,434.64	170,314.70	291,968.00
41870 · Volunteer Health Screenings	0.00	336.00	875.00	1,500.00
41875 · LOSAP(Length-of-Service Awards)	0.00	32,583.00	23,333.35	40,000.00
Volunteer Incentive Programs	0.00	0.00	10,500.00	18,000.00
Total PERSONNEL - Volunteer Staff	25,093.53	189,353.64	233,898.05	400,968.00

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	Jul 23	Jan - Jul 23	YTD Budget	Annual Budget
FIRE FIGHTING				
42205 · Firefighters' Logistics/Support	930.37	13,213.30	14,583.35	25,000.00
42206 · Uniforms	1,010.01	8,414.53	14,000.00	24,000.00
42211 · Operational Supplies & Expenses	13,398.75	42,822.00	70,000.00	120,000.00
42212 · Rescue Supplies & Expenses	0.00	2,651.99	2,916.70	5,000.00
42213 · EMS Supplies & Expenses	0.00	11,194.09	8,750.00	15,000.00
42214 · Wildfire Supplies & Expenses	1,199.47	10,624.83	8,750.00	15,000.00
42220 · Pano AI Project	0.00	120,000.00	70,000.00	120,000.00
42300 · Fuel	2,147.00	12,788.71	14,583.35	25,000.00
42400 · Subscriptions & Dues	0.00	3,130.00	1,750.00	3,000.00
42402 · Honor Guard	0.00	660.37	2,916.70	5,000.00
Total FIRE FIGHTING	18,685.60	225,499.82	208,250.10	357,000.00
TRAINING				
44102 · EMS Training & Records	2,380.95	10,098.77	14,000.00	24,000.00
44103 · FF Training & Records	1,005.00	29,187.63	23,333.35	40,000.00
44105 · Career FF Training Compensation	397.40	20,983.78	23,333.35	40,000.00
44211 · Supplies & Expenses	312.00	20,939.03	7,000.00	12,000.00
Total TRAINING	4,095.35	81,209.21	67,666.70	116,000.00
FIRE PREVENTION				
43200 · Training	0.00	4,114.33	1,750.00	3,000.00
43211 · Supplies & Expenses	0.00	3,367.91	2,916.70	5,000.00
43212 · Public Fire Education	234.08	234.08	3,500.00	6,000.00
43213 · Outsourced Plans Checks	0.00	900.00	1,166.70	2,000.00
43214 · Advertising--Public Education	0.00	2,550.00	5,833.35	10,000.00
Total FIRE PREVENTION	234.08	11,166.32	15,166.75	26,000.00
COMMUNICATIONS				
45211 · Supplies & Expenses	-770.88	11,652.12	2,333.35	4,000.00
Administration				
45300 · County Dispatch Services	0.00	0.00	35,000.00	60,000.00
45301 · County Radio Services	0.00	36,614.00	17,500.00	30,000.00
Total Administration	0.00	36,614.00	52,500.00	90,000.00
45910 · Radio Capital Outlay	0.00	2,076.00	11,666.70	20,000.00
Total COMMUNICATIONS	-770.88	50,342.12	66,500.05	114,000.00
CDPS COOPERATOR INCIDENTS				
42600 · Cooperator Incidents--Misc.	444.63	444.63		
42601 · Cooperator Incidents--Personnel	29,176.38	29,176.38		
Total CDPS COOPERATOR INCIDENTS	29,621.01	29,621.01		
REPAIR SERVICES (Fleet & Equip)				
46200 · Pump & Equipment Testing	0.00	0.00	11,666.70	20,000.00
46211 · Supplies & Expenses & Parts	3,556.13	8,200.51	16,333.35	28,000.00
Out-Source Maintenance & Repair				
46212 · Labor--at Other	0.00	3,436.25	33,250.00	57,000.00
46213 · Labor--at County Fleet	0.00	5,032.00		
Total Out-Source Maintenance & Repair	0.00	8,468.25	33,250.00	57,000.00
Total REPAIR SERVICES (Fleet & Equip)	3,556.13	16,668.76	61,250.05	105,000.00

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	Jul 23	Jan - Jul 23	YTD Budget	Annual Budget
STATIONS, BUILDINGS & GROUNDS				
Headquarters Station				
48209 · Alarm Monitoring and T&I--HQ	0.00	0.00	1,020.85	1,750.00
48210 · Repairs & Maint. - Headquarters	176.96	7,762.87	11,666.70	20,000.00
48211 · Supplies & Exp. - Headquarters	1,341.22	6,274.14	7,000.00	12,000.00
48214 · Utilities - Headquarters	2,774.33	31,435.82	24,500.00	42,000.00
48215 · Cleaning - Headquarters	567.00	4,252.50	4,666.70	8,000.00
Total Headquarters Station	4,859.51	49,725.33	48,854.25	83,750.00
North 40 Station				
48299 · Residential Apartment --N40	0.00	0.00	291.70	500.00
48309 · Alarm Monitoring and T&I--N40	0.00	0.00	700.00	1,200.00
48311 · Repairs & Maint. - North 40	176.96	24,521.17	12,833.35	22,000.00
48315 · Supplies & Expenses - North 40	971.25	5,230.31	5,833.35	10,000.00
48320 · Utilities - North 40	2,622.72	24,803.64	26,250.00	45,000.00
Total North 40 Station	3,770.93	54,555.12	45,908.40	78,700.00
Aspen Village Substation				
48016 · Supplies & Exp.- Aspen Village	0.00	142.25	437.50	750.00
48400 · Utilities - Aspen Village	632.38	5,864.21	4,083.35	7,000.00
48409 · Alarm Monitoring and T&I--AV	0.00	0.00	583.35	1,000.00
48410 · Repairs & Maint.- Aspen Village	100.00	3,516.00	1,750.00	3,000.00
Total Aspen Village Substation	732.38	9,522.46	6,854.20	11,750.00
Starwood Substation				
48411 · Tenants' Rent - Starwood	2.00	5,297.00	6,183.35	10,600.00
48412 · Utilities & Expenses - Starwood	889.01	9,473.28	5,833.35	10,000.00
Total Starwood Substation	891.01	14,770.28	12,016.70	20,600.00
Woody Creek Substation				
47299 · Residential Apartment--WC	0.00	0.00	291.70	500.00
47301 · Supplies & Exp. - Woody Creek	0.00	73.48	291.70	500.00
47302 · Utilities - Woody Creek	798.42	7,510.96	6,416.70	11,000.00
47309 · Alarm Monitoring and T&I--WC	0.00	0.00	583.35	1,000.00
47310 · Repairs & Maint. - Woody Creek	100.00	2,728.08	1,458.35	2,500.00
Total Woody Creek Substation	898.42	10,312.52	9,041.80	15,500.00
Total STATIONS, BUILDINGS & GROUNDS	11,152.25	138,885.71	122,675.35	210,300.00
TRANSFER TO OTHER FUNDS				
49502 · Transfer to CapAcquisition Fund	0.00	600,000.00	350,000.00	600,000.00
49503 · Transfer to Housing Fund	0.00	1,340,950.00	641,666.70	1,100,000.00
49507 · Xfer to Emergency Reserve Fund	0.00	50,000.00	29,166.70	50,000.00
49509 · Xfer to FPPA Annual Accrual Fnd	0.00	150,000.00	87,500.00	150,000.00
Total TRANSFER TO OTHER FUNDS	0.00	2,140,950.00	1,108,333.40	1,900,000.00
Total Expense	428,831.73	5,277,474.68	4,281,269.60	7,339,317.00
Net Income	482,944.10	1,381,767.98	-1.15	0.00

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	<u>Jul 23</u>	<u>Jan - Jul 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
CAPITAL ACQUISITION (Income)				
30075 · General Property Tax Allocation	0.00	600,000.00	350,000.00	600,000.00
30100 · Sale of Apparatus	0.00	0.00	5,833.35	10,000.00
60100 · Interest on Investments	2,423.86	11,922.42	2,916.70	5,000.00
Total CAPITAL ACQUISITION (Income)	<u>2,423.86</u>	<u>611,922.42</u>	<u>358,750.05</u>	<u>615,000.00</u>
Total Income	<u>2,423.86</u>	<u>611,922.42</u>	<u>358,750.05</u>	<u>615,000.00</u>
Gross Profit	<u>2,423.86</u>	<u>611,922.42</u>	<u>358,750.05</u>	<u>615,000.00</u>
Expense				
CAPITAL ACQ. Fund (Expenses)				
Cap. Outlay/Equipment/Projects				
60071 · replacement SCBA equipment	0.00	388,242.00	219,474.50	376,242.00
60072 · fire ext. training simulator	0.00	0.00	8,166.70	14,000.00
60073 · EV replacement for DFM truck	0.00	0.00	20,416.70	35,000.00
60074 · North 40 Stn asphalt resealing	0.00	0.00	5,833.35	10,000.00
60075 · 61+62 station alerting systems	0.00	4,999.00	67,083.35	115,000.00
60076 · camera upgrades	0.00	9,765.50	6,895.60	11,821.00
60113 · PlymoVent at Stn 62	0.00	-5,925.00		
60116 · replacement roof @ N40	2,200.00	2,200.00		
Total Cap. Outlay/Equipment/Projects	<u>2,200.00</u>	<u>399,281.50</u>	<u>327,870.20</u>	<u>562,063.00</u>
Total CAPITAL ACQ. Fund (Expenses)	<u>2,200.00</u>	<u>399,281.50</u>	<u>327,870.20</u>	<u>562,063.00</u>
Total Expense	<u>2,200.00</u>	<u>399,281.50</u>	<u>327,870.20</u>	<u>562,063.00</u>
Net Income	<u><u>223.86</u></u>	<u><u>212,640.92</u></u>	<u><u>30,879.85</u></u>	<u><u>52,937.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	Jul 23	Jan - Jul 23	YTD Budget	Annual Budget
Income				
HOUSING (Income)				
31175 · General Property Tax Allocation	0.00	1,340,950.00	641,666.70	1,100,000.00
31190 · Interest on Investments	8,126.62	43,091.41	5,833.35	10,000.00
FIRE PLACE OPERATIONS				
31195 · FP--Total Operating Income (RG)	9,817.50	172,421.50	142,835.00	244,860.00
31196 · FP--Reserves Interest Inc(AFPD)	267.76	877.67		
Total FIRE PLACE OPERATIONS	<u>10,085.26</u>	<u>173,299.17</u>	<u>142,835.00</u>	<u>244,860.00</u>
Total HOUSING (Income)	<u>18,211.88</u>	<u>1,557,340.58</u>	<u>790,335.05</u>	<u>1,354,860.00</u>
Total Income	<u>18,211.88</u>	<u>1,557,340.58</u>	<u>790,335.05</u>	<u>1,354,860.00</u>
Gross Profit	18,211.88	1,557,340.58	790,335.05	1,354,860.00
Expense				
HOUSING Fund (Expenses)				
North 40 Project--Soft Costs				
70101 · Fire Place Fitness Room	0.00	-108.26		
70103 · Construction Mgmt. Services	0.00	12,734.63		
70104 · Other Services / Fees	0.00	-9,705.13		
Total North 40 Project--Soft Costs	<u>0.00</u>	<u>2,921.24</u>		
FIRE PLACE OPERATIONS				
70201 · FP--Total OperatingExpenses(RG)	0.00	49,101.00	67,366.25	115,485.00
70202 · FP--to Reserves (RG)	0.00	49,088.00		
Total FIRE PLACE OPERATIONS	<u>0.00</u>	<u>98,189.00</u>	<u>67,366.25</u>	<u>115,485.00</u>
N40 Project COPs-Lease Pymts				
70301 · Interest Payments	0.00	254,800.00	254,800.00	509,600.00
70302 · Principal Payments	0.00	0.00	0.00	585,000.00
Total N40 Project COPs-Lease Pymts	<u>0.00</u>	<u>254,800.00</u>	<u>254,800.00</u>	<u>1,094,600.00</u>
70205 · Fire Place--Transfer toReserves	0.00	0.00	68,722.50	117,810.00
Total HOUSING Fund (Expenses)	<u>0.00</u>	<u>355,910.24</u>	<u>390,888.75</u>	<u>1,327,895.00</u>
Total Expense	<u>0.00</u>	<u>355,910.24</u>	<u>390,888.75</u>	<u>1,327,895.00</u>
Net Income	<u><u>18,211.88</u></u>	<u><u>1,201,430.34</u></u>	<u><u>399,446.30</u></u>	<u><u>26,965.00</u></u>

Aspen Fire Protection District
Profit & Loss Budget Performance
 July 2023

	<u>Jul 23</u>	<u>Jan - Jul 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
WILDFIRE COMM. ACTION (Income)				
31575 · Contributions Received	16,568.06	32,163.40	116,666.70	200,000.00
31576 · Contributions (WCAF–Assigned)	0.00	100,000.00		
31590 · Interest on Investments	1,023.65	7,363.49	1,750.00	3,000.00
Total WILDFIRE COMM. ACTION (Income)	<u>17,591.71</u>	<u>139,526.89</u>	<u>118,416.70</u>	<u>203,000.00</u>
Total Income	<u>17,591.71</u>	<u>139,526.89</u>	<u>118,416.70</u>	<u>203,000.00</u>
Gross Profit	<u>17,591.71</u>	<u>139,526.89</u>	<u>118,416.70</u>	<u>203,000.00</u>
Expense				
WILDFIRE C.A. Fund (Expenses)				
Operating Expenses				
80101 · Administrative Expenses	0.00	1,546.23	1,458.35	2,500.00
80103 · Consultant Fees	0.00	2,000.00	14,583.35	25,000.00
Personnel				
80105 · Wages	7,051.24	51,121.49	53,471.85	91,666.00
80106 · Benefits	3,474.22	19,882.15	19,111.20	32,762.00
80107 · Employer Taxes	107.44	818.34	896.60	1,537.00
Total Personnel	<u>10,632.90</u>	<u>71,821.98</u>	<u>73,479.65</u>	<u>125,965.00</u>
80109 · Marketing	432.90	3,648.60	3,500.00	6,000.00
80111 · Other / Unanticipated	0.00	0.00	2,041.70	3,500.00
Total Operating Expenses	<u>11,065.80</u>	<u>79,016.81</u>	<u>95,063.05</u>	<u>162,965.00</u>
80200 · Project Expenses	4,069.54	22,519.54	58,333.35	100,000.00
Total WILDFIRE C.A. Fund (Expenses)	<u>15,135.34</u>	<u>101,536.35</u>	<u>153,396.40</u>	<u>262,965.00</u>
Total Expense	<u>15,135.34</u>	<u>101,536.35</u>	<u>153,396.40</u>	<u>262,965.00</u>
Net Income	<u><u>2,456.37</u></u>	<u><u>37,990.54</u></u>	<u><u>-34,979.70</u></u>	<u><u>-59,965.00</u></u>

Aspen Fire Protection District Profit & Loss Budget Performance July 2023

	<u>Jul 23</u>	<u>Jan - Jul 23</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
BOND DEBT SERVICE FUND (Income)				
35100 · General Property Tax	141,078.86	1,023,005.24	625,658.25	1,072,557.00
35200 · Specific Ownership Taxes	3,056.95	20,077.10	23,333.35	40,000.00
35210 · Interest Earned—Prop. Taxes	227.52	394.88	1,166.70	2,000.00
35250 · Interest on Investments	8,892.89	44,749.72	9,916.70	17,000.00
35700 · Delinquent Taxes	0.00	-13.06	-583.35	-1,000.00
Total BOND DEBT SERVICE FUND (Income)	<u>153,256.22</u>	<u>1,088,213.88</u>	<u>659,491.65</u>	<u>1,130,557.00</u>
Total Income	<u>153,256.22</u>	<u>1,088,213.88</u>	<u>659,491.65</u>	<u>1,130,557.00</u>
Gross Profit	153,256.22	1,088,213.88	659,491.65	1,130,557.00
Expense				
BOND DEBT SERVICE Fund (Expns.)				
50005 · County Treasurer Fee	7,065.32	51,169.44	31,283.00	53,628.00
50010 · Interest Payments	0.00	69,037.50	69,037.50	138,075.00
50011 · Principal Payments	0.00	0.00	0.00	935,000.00
50020 · Fees & Expenses	0.00	200.00	1,283.35	2,200.00
Total BOND DEBT SERVICE Fund (Expns.)	<u>7,065.32</u>	<u>120,406.94</u>	<u>101,603.85</u>	<u>1,128,903.00</u>
Total Expense	<u>7,065.32</u>	<u>120,406.94</u>	<u>101,603.85</u>	<u>1,128,903.00</u>
Net Income	<u><u>146,190.90</u></u>	<u><u>967,806.94</u></u>	<u><u>557,887.80</u></u>	<u><u>1,654.00</u></u>

**Fire and Police Pension Association
Aspen FPD Volunteers 711-5
For the Six Months Ending June 30, 2023**

Beginning Balance	\$3,925,417.60
Plan Direct Inflows and Outflows	
Member Contributions	
Employer Contributions	
Contributions from the SWDD Plan	
Refunds	
Affiliations/(Disaffiliations)	
Plan Transfers	
Net Benefits	(\$196,475.00)
Plan Directed Expenses	
State Funding	
Plan Direct Inflows and Outflows Sub-Total	<u>(\$196,475.00)</u>
Allocated Income and Expense	
Interest	\$13,074.47
Dividends	\$9,348.59
Other Income	\$1,475.43
Net Change Accrued Income	\$1,419.50
Unrealized Gain/Loss	\$214,782.87
Realized Gain/Loss	\$27,000.12
Defined Contribution Earnings (Net)	
Investment Expenses	(\$12,973.03)
Direct Expense Allocation	(\$738.82)
Other Expenses	(\$8,821.26)
Allocated Income and Expense Sub-Total	<u>\$244,567.87</u>
Ending Balance	<u><u>\$3,973,510.47</u></u>

MEMORANDUM

To: Affiliated Volunteer Pension Plan Employers
From: Peggy Job, Senior Accountant
Re: Six months ended June 30, 2023
 Allocation Report, Annual Contributions Received & Direct Expense Allocation Summary
Date: July 27, 2023

Allocation Report

Investment Performance

Your plan assets are commingled for investment purposes in the Members' Benefit Investment Fund – Long Term Pool ("Pool"). Returns for the Pool are as follows (returns for periods longer than one year are annualized):

As of 06/30/2023	Quarter	Year to Date	1 Year	3 Years	5 Years
Total Pool Net of Investment Expense*	2.73%	6.78%	8.92%	9.47%	7.81%

*FPPA Administrative Expenses are not included in the Total Pool Net of Investment Expense percentages.

The table below summarizes expenses as a percentage of net assets for the Pool:

Year	FPPA Administrative Expense*	Investment Management Expense	Total Expense Ratio
Q2-2023	0.08%	0.33%	0.41%
2022	0.14%	0.80%	0.94%
2021	0.12%	0.81%	0.93%
2020	0.13%	0.79%	0.92%
2019	0.13%	0.80%	0.93%
2018	0.16%	0.88%	1.04%
2017	0.23%	0.89%	1.12%
2016	0.24%	0.79%	1.03%

How to Calculate Your Plan Specific Expense Ratio

Your Allocation Report may reflect expenses specific to your plan such as actuarial expense and legal fees as well as expenses you directed FPPA to pay from your plan assets. These expenses are reflected in the line items *Plan Directed Expenses* and *Direct Expense Allocation*. As such, your plan's administrative expenses may differ from the Pool. In order to calculate your plan's administrative expense ratio, you will need to add the line items *Plan Directed Expenses*, *Direct Expense Allocation* and *Allocated Fees & Expenses* and divide by the *Ending Balance*.

Allocation Methodology

Investment Expenses and *Allocated Fees & Expenses* are separately allocated and separately reported in the Allocation Report. The *Investment Expenses* are allocated to each plan based on the plan's proportion of total assets. The *Allocated Fees & Expenses* are allocated based on the plan's proportion of total membership, including active, inactive and retired members as of December 31 of the prior year as defined by the guidelines within the Annual Comprehensive Financial Report. Member counts may be adjusted during the year for plan affiliation, disaffiliation, or reentry.

Review of the Report

Review the items *Member Contributions, Employer Contributions, Refunds, Affiliations, Net Benefits, Plan Directed Expenses and State Funding* and confirm that these amounts are correct year-to-date. **If any amount is not correct, please send a written response to FPPA by September 15 2023. If FPPA does not receive a response by September 15 2023, you are confirming that these report items are correct.**

Annual Contributions Received

FPPA provides a schedule of your 2023 contributions received by FPPA year to date. This schedule compares contributions received in the current year to the actuarial required contributions for 2023. **Please be aware that this report shows contributions based on the date received by FPPA and does not consider if contributions relate to a prior year.**

Direct Expense Allocation Summary

Direct Expense Allocation

FPPA provides a summary of expenses directly allocated to your plan, payments received related to these expenses and the related annual budgeted amounts. These costs are identified as direct plan expenses and are charged directly to the plan as a reduction of plan assets. They are reflected in the *Direct Expense Allocation* row of your Allocation Report. You may contact me to request a detailed summary of these allocated expenses.

The direct expense allocation is comprised of costs for audit and actuarial services. The audit services relate to the SOC 1 Type 2 report over the operating effectiveness of FPPA's controls for processing data and transactions related to your plan. The SOC 1 Type 2 report has been provided since 2014 to assist employers in reporting in accordance with Governmental Accounting Standards Board Statement No. 68 (GASB 68), *Accounting and Financial Reporting for Pensions*. Actuarial services include the biennial funding valuation report (issued in odd years for Volunteer Firefighter plans and even years for Old Hire plans) and the annual GASB 68 report. Actuarial services are provided by Gabriel Roeder Smith & Co. Audit services are provided by Eide Bailly LLP.

Payment of Settlor Expenses

Please discuss these direct plan expenses with your legal counsel to determine if they are a "settlor" expense. The Department of Labor believes that the employer should bear the cost of settlor expenses. If you agree, you should reimburse the plan for these expenses. This payment is in addition to any employer contributions made to the plan or as determined by the actuary (the actuarially determined contribution).

To reimburse the plan for these costs, please send payment via ACH or wire to FPPA. These payments need to be identified separately from your actuarial required contribution in order to net out the expense. Please contact FPPA for ACH or wire Instructions.

If you have any questions regarding your allocation report or the direct allocated plan expenses, please call me at 303-770-3772 in Metro Denver or 800-332-3772 or email me at pjob@fppaco.org.

Allocation Report Descriptions

This report provides the beginning of year plan balance, year-to-date totals, and an ending plan balance as of the report date

Beginning Balance	Plan assets at the beginning of the year
Plan Direct Inflows and Outflows	
Member Contributions	Member Contributions made to the plan
Employer Contributions	Employer Contributions made to the plan
Contributions from the SWDD Plan	Contributions received for a member on disability rolling to a normal retirement
Refunds	Member withdrawal of funds from the plan
Affiliations/(Disaffiliations)	Plan affiliation or disaffiliation or idle funds distribution (typically a Volunteer Fire Plan matter)
Net Benefits	Benefits paid to retired members
Plan Directed Expenses	Payments from plan assets directed by the department Examples: legal, actuarial, and insurance expense
State Funding	State funding for volunteer plans
Plan Direct Inflows and Outflows Sub-Total	Sub-Total of the above activity
Allocated Income and Expense	
Interest*	Interest on investments
Dividends*	Dividends on investments
Other Income*	Other investment income
Net Change Accrued Income*	Change in accrued earnings for interest and dividends
Unrealized Gain/Loss*	Unrealized Gain/Loss on investments
Realized Gain/Loss*	Realized Gain/Loss on investments
Defined Contribution Earnings (Net)	Not applicable for Defined Benefit plans
Investment Expenses	Allocated share of FPPA investment expense
Direct Expense Allocation	Expenses directly allocated to the plan Examples: actuarial and audit fees
Other Expenses	Allocated share of FPPA administrative expense
Allocated Income and Expense Sub-Total	Sub-Total of the above activity
Ending Balance	Plan assets at period end

** Allocated from the Fire & Police Members' Benefit Investment Fund – Long Term Pool.*

**Fire and Police Pension Association
 Direct Expense Allocation Summary
 Aspen FPD Volunteers 711-5
 For the Six Months Ending June 30, 2023**

Type of Expense	2023 Budget	Year-to-Date Expenses	Payment of 2023 Expenses
Actuarial Expenses	\$1,388.40	\$578.50	
Audit Expenses	\$160.33	\$160.32	
Other Asset Allocation Study Expenses			
Total Direct Allocated Expenses & Payments	\$1,548.73	\$738.82	

Actuarial expenses may exceed the budget related to asset allocation studies and implementation.

Contact Peggy Job at 720-479-2345 to obtain a detailed expense listing.

Fire and Police Pension Association

Volunteer Fire Pension Plan Contributions ASPEN FPD 711-5

For the Reporting Period: 01/01/2023 through 06/30/2023

Deposit Date	Employer Contributions	State Matching Funds	Total Remittance
No deposits received for the reporting period			
Total Remittance			\$0.00
Calculated Contribution per the 01/01/2021 Actuarial Study			\$141,868.00
Difference Over/(Under)			\$(141,868.00)

Note: The Calculated Contribution amount is due to FPPA before 12/31/2023

To: Aspen Board of Directors
Date: 03 August 23
Re: AFD Housing Lease Revisions

I apologize for not being able attend the August Board meeting in person but wanted to memorialize recent discussions related to AFD housing rental rates that requires board ratification as described below.

At the July 11th AFD BOD public meeting, after review of several options, the Board members present voted unanimously to increase rents \$70 per bedroom, across all units and tenant categories which was based on the 2024 Budget analysis presented by The Romero Group in an effort to offset some of the projected \$68,707 deficit.

Subsequent to the July 11th Board meeting in an effort to come up with a more fair and equitable solution for Housing unit rental rates several addition/revision(s) to the July 11th approval were discussed individually with all board members who agreed to the amendments as described below. These revisions were also discussed with members of the AFD Housing Committee who also agreed the following would be a more equitable alternative for the 2023/2024 lease period as outlined below:

1) AFD Members will be subject to the Board approved \$70 per bedroom per month increase or (1) category below their APCHA Category classification, whichever is lower, for their entire household income and unit type for 2023/2024 leases.

2) Outside agency tenants will be charged their actual APCHA category classification rental rates for their entire household income and unit type.

3) All AFD Housing tenants are required to get APCHA category classification for their household income completed and submitted to AFD by August 15th. **Failure to comply with this requirement will result in lease(s) not being renewed and thus become month to month. (Note: this was a decision by Housing Committee at July 25th meeting and sent to all tenants)**

4) AFD Volunteer FF's will no longer be required to do an additional 24HR shift to be eligible for housing unit beginning with new or renewal of current lease(s).

5) The Housing Committee has requested that further meetings be held, that would include one board member, to further review rental rate recommendations for future leases, other identified issues, as well any additional potential housing opportunities in the future. Board Chair John Ward has graciously volunteered his time to serve as an Ex officio member of this committee. These meetings will be held the 3rd Thursday of every month with the first meeting scheduled on August 15th at noon.

Please let me know if any questions.



Sincerely, Rick Balentine Aspen Fire Chief



Aspen Fire Protection District Monthly Staff Report - July 2023

Fire Marshal Report:

ACTIVITY	QUANTITY
Inspections (sprinkler, alarm, tents, tanks)	33
Plan Reviews (Sprinkler, alarm, preliminary building review, access, tent, solar, Ansul system, hood systems)	38
Site Visits / Meetings	22
Fire & Life Safety Inspections (including Tents)	9
Training & Education	3

Prevention Activities:

4th of July: this is an opportunity for the entire department, operations & prevention to engage with the public for fun, firetrucks, and to answer any and all questions. You never know how many future firefighters or prevention people might be out there.

Latino Conservation Event, July 23: Ben participated in this joint agency event, along with representatives from other local fire department. The event was hosted by the Wilderness Workshop/Defiende, Forest Service and Aspen Institute, at Two Rivers Park in Glenwood.

Called "Celebremos el Aire Libre," it provided an incredible opportunity for Latino and Latina community members to spend time on public lands, celebrate those lands and connect with organizations offering additional ways to spend time outside.

This year's event had a wildfire theme, and attendees were given Fire Prevention and Wildfire Safety information in Spanish and English (if requested). There was also some "swag" that was donated to the kids that encourages fire safety and awareness.

Thompson/Woody Creek Party: This event was a local community event, with a gathering of folks from Woody Creek. We provided a fire truck as an opportunity for kids to explore the truck and spray some water.

Other:

One of my long term goals has been to update and add more Fire Prevention information into our website. Thanks to the transition to our new website, that goal is picking up speed. Topics will range from basic fire safety information to ones more specific and helpful to contractors. This is one of those "living" projects that will evolve and grow as needed.



Aspen Fire Protection District Monthly Staff Report - July 2023

Under the topic of "all things solar," this is just simply an area being dealt with by everyone in the Fire Prevention world, especially since technology is always ahead of the respective building codes. Note: Ben did manage to enter the locations of all the area EV charging stations, or at least most of them, in First Due. So, kudos to Ben as this is information that our responders need to know.

In a nutshell, we've been busy, and tent season is not over.

OPERATIONAL RESPONSE REPORT (report #849):

TOTAL CALLS	166
(100) Fire (i.e. structure, cooking fire, dumpster, wildland)	2
(200) Overpressure Rupture, Explosion, Overheat (No Fire) (i.e. rupture from steam, overpressure rupture from air or gas, chemical reaction, explosion, excessive heat/scorch burns)	0
(300) Rescue & Emergency Medical (i.e. medical assist, vehicle accidents, removal from elevator, extrications, water/ice rescue)	29
(400) Hazardous Condition (i.e. gas leak, chemical spill, electrical/wiring problem, carbon monoxide, aircraft standby, vehicle accident clean up)	8
(500) Service Call (i.e. smoke/odor removal, assist other agency, person in distress, water problem, animal problem)	6
(600) Good Intent Call (i.e. dispatched and cancelled enroute, authorized controlled burning, steam/vapor/dust thought to be smoke, hazmat release with no hazmat)	51
(700) False Alarm, False Call (i.e. alarms due to malfunction, unintentional alarms, pull station alarm activated maliciously or by accident)	69
(800) Severe Weather & Natural Disaster (i.e. flood, windstorm, lighting strike with no fire, earthquake)	0
(900) Special Incident Type (calls mistakenly paged out, informational pages, alarm tests)	1



Aspen Fire Protection District Monthly Staff Report - July 2023

July 2023 Operations Overview

Incidents

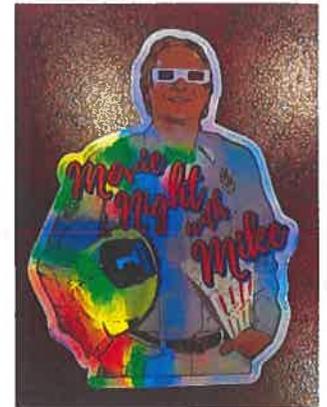
- Vehicle Fire

Events

- Movie night with Mike - "Indiana Jones and the Dial of Destiny"
- 4th of July

Collaborations

- Helping PCOS change a tire



Projects

Spotlights

- LT Lyall, firefighter Brovelli and Will Hardenbergh completed their NWCG FFT1 task book



Aspen Fire Protection District Monthly Staff Report - July 2023

Training

- Fuel farm training at ASE



- New recruit academy





Aspen Fire Protection District Monthly Staff Report - July 2023





Aspen Fire Protection District Monthly Staff Report - July 2023

Training Report (Report #1625)

Type of Class	# Classes	Total Class Hours	Total # Members Attended	Total Combined Member Hours
In House - DO Aerial Ops	2	3:00	7	12:00
In House - DO Driving	1	1:00	2	2:00
In House - DO Pumping	1	2:00	4	8:00
In House - EMS				
In House - Fire Officer / Command				
In House - Firefighter	8	21:50	54	199:40
In House - Monthly Training	3	9:00	24	72:00
In House - Hazmat				
In House - Tech Rescue	1	1:00	3	3:00
In House - Wildland FF				
Miscellaneous	1	1:00	1	1:00
Outside Training	2	2:00	2	2:00
TOTAL	19	40:50	97	299:40

Aspen Fire Training Division Report - August 2023

The July fire training was Structure Triage for Wildland Firefighting, and the July medical training was on Central Nervous System Injury

The August fire training is Rope Rescue, and the medical training is Toxicology/Drug Overdoses

The Recruit Class of 2023 are working on their Wildland S130/190 course on-line and their field day is scheduled for Sept 5. All recruits are back into the firehouse and working on their department specific tasks books with the anticipation of completing their training by early winter.



Aspen Fire Protection District Monthly Staff Report - July 2023

We were able to participate in a recent ASHER training with our partner law and fire/EMS agencies with two personnel involved in a full day exercise at the Basalt High School. Another one is scheduled for October here in Aspen which we expect to have a large turnout for.

The department has recently joined the Garfield County Training Consortium along with Roaring Fork Fire. This group (which will have a name change) allows larger, popular and more expensive trainings to be brought in to the area with shared costs thus reducing overall expenditures for all agencies involved.

We have a group of 4-5 firefighters who are preparing to take the Firefighter II test this summer. Additionally, we have a group of 3-4 firefighter preparing to take the Driver/Operator Utility test this summer. The BC who is working on Fire Officer II has passed his task book and is preparing to take his written test. Two of our engineer track firefighters are progressing with their Driver/Operator Tender certification.

Congratulations to Chief Andersen who has completed the Colorado Public Manager Program through the University of Colorado, Denver which entails over 300 hours of Management Development Training and is accredited by the National Certified Public Managers Consortium.

We have a large number of firefighters who are advancing themselves through multiple outside training programs. Here is listing of the classes that we have firefighters enrolled in over the next few months:

- Fire Instructor I – 1 firefighter
- Chief Officer Training Curriculum – 2 Battalion Chiefs (18 month class)
- Roaring Fork Leadership – 1 Battalion Chief (9 month class)

Wildfire Report

	# Completed for Month	Year-to-date
Wildfire Risk Assessments	7	35
Wildfire Risk Map Curbside Assessments	510	510

August 2023 Update



Grant Name	Due	\$ Ask	Match/ other info	Status
FACO	7/14/23	\$500-2,500	Launching local neighborhood ambassador programs and completing community mitigation projects near BLM-managed lands. - 50% cash or in-kind match is requested	TBD

- **Other fundraising updates:**

- Through our partnership with the county and landowners on the Willoughby project, on 7/26 we secured a gift of **\$210,000**
- FRWRM application likely this Fall
- High likelihood of creating a 501(c)3 to make ourselves eligible for additional funds

- **Outreach & Education:**

- Working with RFVWC on possible other showings of Elemental based on our event's success
- Working with Starwood HOA on a Safety Zone contingency plan
- 25 priority areas identified through our CWPP process with County

- **Projects**

- **Chipping:**

- Progress so far – 68 participants across 4 high-risk HOA's.
- We are on-track to meet our goal of at least 120 participants across 10 neighborhoods this year and will continue working with high-risk neighborhoods through the end of October (or as long as weather will permit us)!
- We have improved our process and are running things more efficiently than anticipated by using a grapple truck instead of chipping on-site.
- Across our first four HOA's, we are looking at about \$21,000 in expenses. That puts our projected cost for the total program this year around \$52,500; after cost share between the City, County, and Fire District, we would be looking at each contributing \$17,500 to cover project costs (our initial projection was \$20k each).
- We don't have an exact number for our fourth HOA, but our first three HOA's combined have produced 11 tons of woody debris to reduce their fire risk immediately around their homes.

https://www.aspendailynews.com/news/making-red-mountain-safer-from-wildfires/article_12b08998-2d21-11ee-9c89-ebff025dfc75.html

Making Red Mountain safer from wildfires

Scott Condon, Aspen Daily News Staff Writer
Jul 28, 2023



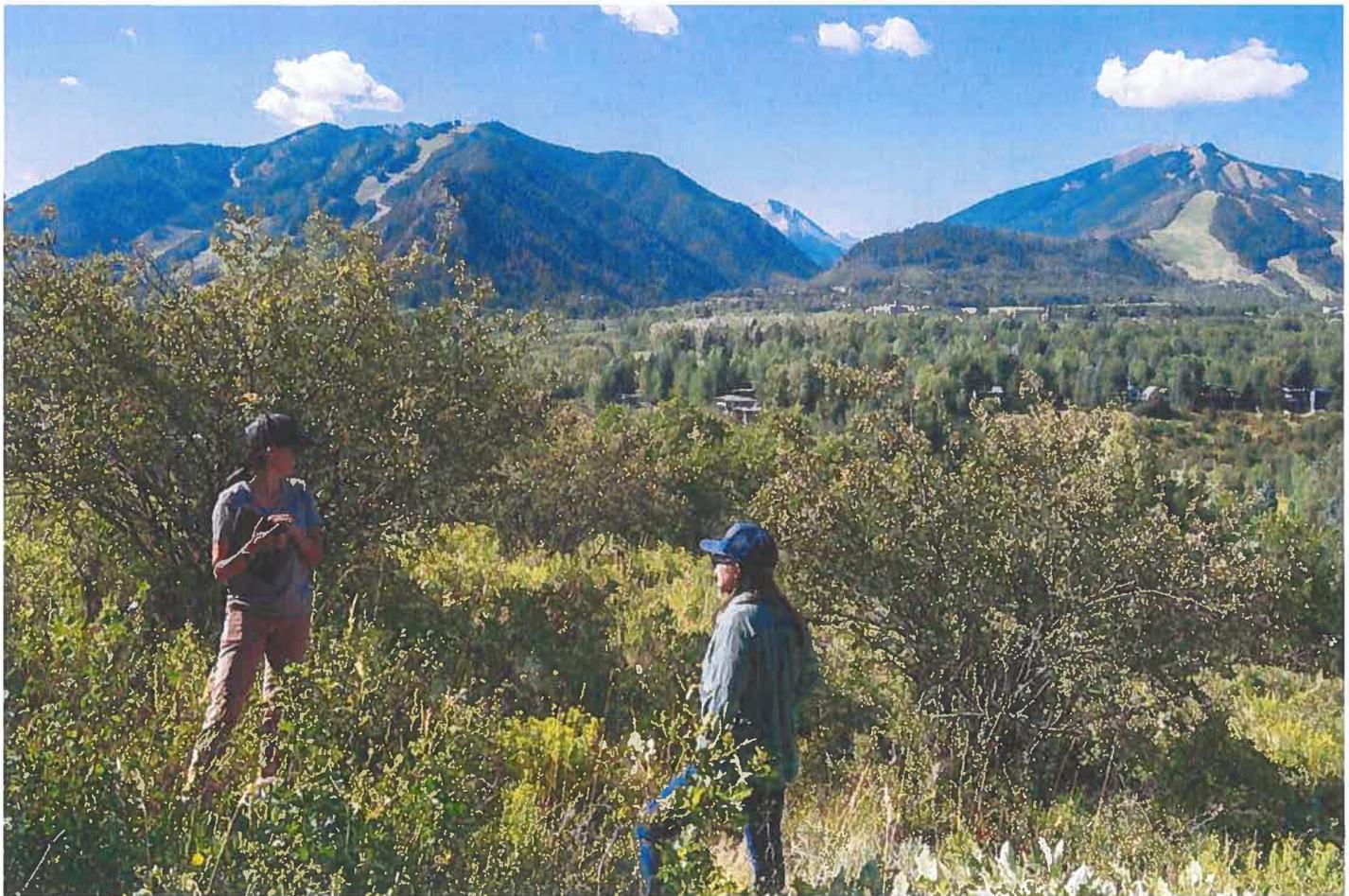
Liza Mitchell of Pitkin County Open Space investigates new growth that grew this summer in an area cleared of vegetation for wildfire mitigation.

Jason Charme/Aspen Daily News

A project is underway in a Red Mountain neighborhood in Aspen to demonstrate how wildfire risk can be eased without clearcutting vegetation.

About 5 acres have been thinned so far on a steep slope of Red Mountain and another 5 acres will be targeted this fall to create a fire break between sections of the Rio Grande Trail and Salvation Ditch. Aspen Fire Protection District is teaming with Pitkin County Open Space and Trails as well as three private landowners along Willoughby Way on the project.

So far, the vegetation treatment has occurred on land owned by the open space program. Next, a thick cluster of oak brush will be thinned on private property below four homes in the luxury neighborhood.



Liza Mitchell of Pitkin County Open Space and Ali Hammond of Aspen Fire Protection District lead a field visit Wednesday to a wildfire mitigation project on Red Mountain. Oak brush and other vegetation have been cleared on 5 acres of steep mountainside. Another 5 acres will be cleared in the fall.

Jason Charme/Aspen Daily News

Ali Hammond, director of community wildfire resilience for the fire district, said the work is a “proof of concept” project designed to make other homeowners take note. The goal is to use this project as a model where property owners can see for themselves that reducing wildfire risk doesn’t require denuding all vegetation and scraping down to earth. It is hoped that the project will inspire other property owners to pursue similar mitigation.

“We definitely have a big investment in seeing these projects go right,” Hammond said.

The Willoughby Way project on the lower, western flank of Red Mountain, was sparked through the interest of three landowners who have four residential parcels. They became aware of the fire district’s focus on mitigation and expressed interest in exploring a

project. The county open space program owns the 25-acre Red Butte Ranch property adjacent to the west. Open space officials became interested in the project when the fire district secured a \$10,000 grant from the Bureau of Land Management for mitigation.



Liza Mitchell of Pitkin County Open Space and Ali Hammond of Aspen Fire Protection District check Wednesday where vegetation was cleared on Red Mountain for a wildfire mitigation and wildlife habitat enhancement project.

Jason Charme/Aspen Daily News

The key for open space officials was an approach that would make the property more suitable for elk and deer browsing, said Liz Mitchell, natural resource planner and ecologist with the program. Red Butte Ranch was choked with mature Gambel oak brush. In a natural setting, wildfire would sweep through the oak brush every five to 10 years and spur new growth. Instead, the decades-old brush crowds out new growth.

A firm called Western Vegetation Management was hired to thin vegetation on the property. They found a window of opportunity for the work in May after conditions dried enough and before nesting bird season. They used a machine called a masticator to

remove some of the Gambel oak. Hand work with chainsaws and other equipment were used on steeper and more inaccessible slopes.

“Mechanical treatment is a great tool to reintroduce disturbance,” Mitchell said.

She was impressed that clumps of serviceberry bushes were spared by the machine operator. “It’s a pretty big piece of equipment but he’s able to finesse around,” she said.

While touring the treated ground on Wednesday, Mitchell saw new oak sprouts, snowberry, sumac and antelope bitterbrush, which she said “is like ice cream” for deer and elk. “It just really opened up,” she said.

The idea wasn’t to treat the entire 25 acres of the open space parcel but to create a mosaic of treated and untouched ground, Hammond said. Gambel oak is oily vegetation so it burns hot. The work that was performed and is yet to come creates a perpendicular clearing that ties together the Rio Grande Trail and the Salvation Ditch, which would also be used as firebreaks. She said a couple of firefighters who toured the site were “jumping for joy” over the work because it would give them a place to make a stand in case of wildfire.



As part of the Red Mountain wildfire mitigation project, vegetation will be thinned below four parcels on Willoughby Way. Jason Charme/Aspen Daily News

“Ali is excited about this for all these reasons and I’m excited about this for all different reasons,” Mitchell said.

Red Mountain has issues when it comes to wildfire threat. It’s a dry, south-facing slope. Several of the narrow roads such as Willoughby Way are dead-ends. Large mansions dot the landscape. It would be tough to defend if a fire swept up the slope. Ingress and egress could be a nightmare during an emergency.

Awareness has grown in recent years over the need to create defensible spaces around structures in what’s known as the wildland-urban interface — the areas where human settlement abuts or is interspersed with forests and heavily vegetated lands.

“Luckily we’ve seen some momentum to getting things done,” Hammond said. “People are realizing there’s a risk here.”

Fortunately the fire season got off to a slow start in Colorado thanks to above average snowfall and a wet spring and early summer. However, conditions changed in the dry last half of June and all of July. Hammond said a fire in neighboring Gunnison County exemplifies the growing fire risk. The Lowline Fire is located 11 miles southwest of Crested Butte. It had burned 681 acres as of 9 a.m. Thursday and was 0% contained, according to the U.S. Forest Service. The fire is burning in a spruce and aspen forest with a heavy amount of dead and down timber. Ten structures are threatened, the agency said. The cause was lightning.

Firefighters say a lack of wildland fires is no reason to ease off mitigation. Hammond said the Aspen Fire Protection District has identified 25 mitigation projects within its boundaries that it hopes to pursue with partners.



Oak shoots sprout beside old brush that was removed for a wildfire mitigation project. The new growth attracts deer and elk.

Jason Charme/Aspen Daily News

The three property owners on Willoughby Way will contribute between \$10,000 and \$20,000 to the project to have vegetation thinned on the slopes below their homes. The work will occur when use of the Rio Grande Trail tails off in the fall.

Hammond said wildfire mitigation is one issue in our polarized society that all people can agree on. Everyone sees the need for reducing wildfire risk.

“This is the great equalizer,” she said.

For more on Aspen Fire Protection District’s wildfire mitigation efforts go to [aspenfire.com](https://www.aspenfire.com) and click on the wildfire mitigation link. Ali Hammond can be contacted at ali.hammond@aspenfire.com.

scott@aspendailynews.com

Scott Condon

Reporter